

15.02 ENFORCEMENT OF ORDINANCES

(1) The Village of Hilbert hereby elects to use the citation method of enforcement of ordinances. All Village law enforcement officers, Village personnel and any other personnel charged with the responsibility of enforcing the provisions of this Code of Ordinances are hereby authorized pursuant to Section 66.0113(1)(a), Wisconsin Statutes, to issue citations for violations of this Code of Ordinances, including ordinances for which a statutory counterpart exists.

(2) INFORMATION CONTAINED CITATION. The citation shall contain the following:

- (a) The name and address of the alleged violator.
- (b) Factual allegations describing the alleged violation.
- (c) The time and place of the offense.
- (d) The section of the ordinance violated.
- (e) A designation of the offense in such manner as can readily be understood by a person making a reasonable effort to do so.
- (f) The time at which the alleged violator may appear in court.
- (g) A statement which in essence informs the alleged violator:

1. That a cash deposit based on the schedule of deposits established by this ordinance may be made which shall be delivered or mailed to the Clerk of Circuit Court prior to the time of the scheduled court appearance.
2. That if a deposit is made, no appearance in court is necessary unless he is subsequently summoned.
3. That if a cash deposit is made and the alleged violator does not appear in court, he will be deemed to have entered a plea of no contest, or, if the court does not accept the plea of no contest, a summons will be issued commanding him to appear in court to answer the complaint.
4. That if no cash deposit is made and the alleged violator does not appear in court at the time specified, an action may be commenced to collect the forfeiture.

- (h) A direction that if the alleged violator elects to make a cash deposit, the statement which accompanies the citation shall be signed to indicate that the statement required under Subsection (a) above has been read. Such statement shall be sent or brought with the cash deposit.
- (i) Such other information as the Village deems necessary.

(3) FORM OF CITATION. The form of the citation to be used shall be the Wisconsin Uniform Citation, or any other form that is substantially similar thereto.

(4) SCHEDULE OF DEPOSITS.

- (a) The cash deposit for violation of an ordinance that adopts a Wisconsin Statute shall be equal to the cash deposit established by the Wisconsin Judicial Conference uniform deposit schedule for violation of that statute, plus all court costs and assessments.
- (b) The cash deposit for all other ordinance violations shall be equal to 50% of the maximum forfeiture for that violation, plus all court costs and assessments

(5) ISSUANCE OF CITATION.

- (a) LAW ENFORCEMENT OFFICER. Any law enforcement officer may issue citations authorized under this Chapter, including any law enforcement agencies or officers that are under contract with the Village to provide law enforcement services.
- (b) VILLAGE OFFICIALS. The following Village officials may issue citations with respect to those specified ordinances which are directly related to their official responsibilities:
 - (1) Any law enforcement officer;
 - (2) Fire Chief or Fire Inspector;
 - (3) School Crossing Guards;
 - (4) Building Inspector; Plumbing Inspector; Electrical Inspector; HVAC Inspector;
 - (5) Street and Weed Commissioner; and
 - (6) Public Works Director.

(6) PROCEDURE. Section 66.0113(3), Wisconsin Statutes, relating to violator's options and procedures on default, is hereby adopted and incorporated herein by reference.

(7) NONEXCLUSIVITY.

- (a) OTHER ORDINANCE. Adoption of this Ordinance does not preclude the Village Board from adopting any other ordinance or providing for the enforcement of any other law or ordinance relating to the same or other matter.
- (b) OTHER REMEDIES. The issuance of a citation hereunder shall not preclude the Village or any other authorized officer from proceeding under any other ordinance or law or by any other enforcement method to enforce any ordinance, regulation or order.