

1.02 VILLAGE PLAN COMMISSION

(1) A Village Plan Commission for the Village of Hilbert, Calumet County, Wisconsin, is hereby created.

(2) (a) The Village plan commission shall consist of the President, who shall be its presiding officer, the Director of Public Works, the Village Engineer, a trustee, and three citizens. In case the Village has no Director of Public works or Village Engineer, an additional citizen member shall be appointed so that the commission has at all times seven members. Citizen members shall be persons of recognized experience and qualifications.

(b) The trustee member of the commission shall be elected by a two-thirds vote of the Village Board, upon the creation of the commission, and during each April thereafter.

(c) The citizen members shall be appointed by the President upon creation of the commission to hold office for a period ending one, two and three years respectively, from the succeeding first day of May, and thereafter annually during April one such member shall be appointed for a term of three years.

(3) Vacancies other than ex-officio shall be filled by appointment for the residue of the unexpired term in the same manner as appointment for the full term.

(4) No compensation shall be paid for service on the commission. Citizen members shall take the official oath required by Section 19.01 of the statutes, which shall be filed with the Village Clerk.

(5) The plan commission shall have the powers and duties prescribed in Section 62.23 of the Wisconsin Statutes, and all legislative enactments, amendatory thereof or supplementary there-to, and such other powers and duties as shall be vested in them from time to time by law or the Village Board.

(6) As soon as all members of the first commission shall have been appointed the Village Clerk shall give each member a written notice of the appointment and thereon shall fix the time and place of the first meeting which shall be not less than five nor more than ten days thereafter. Said commission shall elect a vice-chairman and a secretary, and shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the Village Clerk. Four members shall constitute a quorum, but all actions shall require the affirmative approval of a majority of the members.

(7) The plan commission shall have the power to employ experts and such staff as may be necessary, and to pay for their services and such other expenses as may be necessary and proper, within the limits of the budget established by the Village Board or placed at its disposal through gift, and subject to any ordinance or resolution enacted by the common council. As far as possible the commission shall utilize the services of existing Village officials and employees.

(8) The plan commission is hereby authorized to adopt rules governing its own proceedings. The commission, at or before its first regular meeting in February of each year, shall make a full report in writing to the Village Board of its transactions and expenditures if any, for the preceding year with such general recommendations as to matters covered by its prescribed duties and authority as may to it seem proper.