

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, May 10, 2011.

Roll Call - all members reported present. Others present were Bill Koehler, Ed Byrne, Nick Mirsberger, Tom Karman from Schenck and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions - Nick Mirsberger appeared before the board regarding the constant complaints regarding his business. He stated that he has had OSHA and the DNR recently regarding complaints about his business operations. He stated that the DNR was called by a board member regarding environmental issues. He stated that they came in when he was talking to a customer on a potential sale and he had to drop everything to meet with the DNR representative. He stated that the meeting lasted 4 hours and the potential customer walked out and they found no violations. Nick stated that the DNR informed him that whoever complained is wasting the DNR's time and taxpayer dollars. He stated that the DNR informed him that he is so small that he is not even a blimp on their radar. Stenklyft stated that he felt that it was ridiculous. Nick informed the board that there have been issues with neighbors and he felt that he was being harassed. Nick also stated that the neighbors also called the clerk's office to complain that there was too much swearing from his employees. He stated that there are two employees working there and they work on opposite sides of the building and never talk much. He stated that recently, there were some electricians working there and they were running wires and yelling back and forth at each other because that was the only way they could hear each other through the insulation in the ceiling. Nick informed the board that he could subpoena and get the people's names that made the calls to the DNR. Stenklyft stated that before he spends any more money, he wanted to make some phone calls to see if he could find out who complained. They also discussed the paint booth being installed. Nick stated that he is dealing with the state inspector on this and because it is equipment, no building permit is required. He has the code that it must be installed at and the fire department would need to inspect it to make sure it adheres to this code. This will be put on the agenda for the next board meeting and Stenklyft stated that he wanted the Improvements and Building Permits committee to meet with the neighbors. Starfeld commented that he wanted Nick to know that it was not him who called the DNR. Nick again stated that he was informed by the DNR that it was a board member who called. Nick stated that he wants people to quit harassing him or he will have look into options available to him. Plate then commented that he received a call asking for a donation to the retirement fund for police officers. He stated that he contacted the sheriff's department and they are not affiliated with this.

Announcements - Board of Review is set for 5/25/11 from 4:30 p.m. - 6:30 p.m. The new official workshops and regional dinner meeting information was again presented to the board. Boesch and Stenklyft stated that they would be attending the regional dinner meeting. Anyone else interested is supposed to let DuPrey know by 10 a.m. tomorrow.

Minutes - DuPrey reported that for the April 19th meeting where roll call votes were taken for the closed sessions, Koffarnus and Boesch would need to be deleted from the roll call votes because they were not at the meeting. Action - to approve the minutes from the last several board meetings with that change - motion: Koffarnus; second: Boesch; carried.

Treasurer's Report - balances - \$161,881.76 General fund; \$15,657.73 Sewer fund; \$21,372.67 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; \$80,117.67 TID #1 fund; \$477,748.06 T-Plus fund; \$10,908.32 First Responder fund; (\$200,439.92) TID #2, \$179.44 CDA. Action - to approve the treasurer's report as presented - motion: Sippel; second: Breckheimer; carried. The fire department treasurer's report from last month along with a report on the brat fry fundraiser was presented to the board. Breckheimer questioned the costs for ladies night. He felt that the costs seemed high. It was noted that the retired firemen and their spouses are invited also and that there were a total of 68 people there. Action - to approve the treasurer's report and brat fry report as presented - motion: Koffarnus; second: Starfeld; carried. The first responder treasurer report from last month was presented to the board. Action - to approve the first responder treasurer report from last month as presented - motion: Plate; second: Boesch; carried.

Claims - examined and discussed. Action - to pay all claims - motion: Breckheimer; second: Koffarnus; carried.

Correspondence - There was no MEG newsletter received. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. Articles from Forbes.com regarding rumors of proposed legislation requiring financial stress tests for communities were presented to the board for their information. The consensus of the board was that the article appears biased based upon the author. DuPrey stated that this may be the case but it is already happening in Michigan and there was a recent news story where the entire board or council was let go and the community was taken over because they failed such a test. Correspondence was received from Senator Liebham regarding information on taxes. Correspondence was received from Senator Liebham regarding election reform that will be coming soon. An article from Wisconsin Rural Water showing recently approved rate cases. The board commented that it would be nice to see the rates

before and after so that it would better present the impact of the increases.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The annual report from the League of Wisconsin Municipalities Mutual Insurance was presented to the board for their information.

Committee Reports - none.

President's Report - Stenklyft reported that Phil Schad has turned down the offer of employment. He stated that it has been offered to Andy Vickman and he has tentatively accepted pending the results of the pre employment drug test and physical. He also stated that he observed the WPS contractor not using a proper trench box on their work. He wanted our concern voiced. He also reported that Scott Stein would like notification of when the project starts because of the truck traffic for taking the PCB's to the landfill.

Unfinished Business:

2011 Projects - The resolution to transfer funds to this project was presented to the board for their approval. This resolution amends the general fund budget for the increased costs of the projects and transfers funds from various reserve funds that were not being used to cover the additional costs. Action - to approve Resolution 2011-01 as presented - motion: Boesch; second: Sippel; Roll Call Vote - yes: Sippel, Koffarnus, Starfeld, Boesch, Plate, Stenklyft; no: Breckheimer; carried by majority vote. Charlie reported that Paul Welter from Robert E. Lee met with the contractor regarding slip lining a new water main inside the existing main. It does shrink the 6" main slightly but the loss of flow is very minimal. Cost for the line would be \$33,000 and we would need to dig the holes. They are trying to piggyback other projects in the area and will keep us informed.

Recycling/Rubbish - The monthly report was presented to the board for their information. A brief report on the spring clean was given. The committee felt that the event went fairly smooth and once the actual costs are calculated, DuPrey will provide the board with a comparison report on the tonnages and costs this year compared to last year. A request for volunteers to work at the county's clean sweep program was presented to the board. There were no volunteers. A request from Veolia for a 5% fuel surcharge was presented to the board. The board felt that one was due but felt that 2.5% was more in line. Action - to approve the placement of a 2.5% fuel surcharge to our monthly billing for now and if the prices fall again, then it would be removed as per the contract - motion: Boesch; second: Starfeld; carried.

Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - Stenklyft reported that he got a copy of the public works mutual assistance agreement to Matt, county emergency government director and he will review. Bill Koehler reported that the audit committee is set for the department's checkbook. It will consist of Bill Koehler, Ken Stenklyft and Bob Hipp. Matt Kloehn, the treasurer will be present to answer questions but the other three will actually do the audit.

TID District #1 - nothing new.

Property Maintenance Ordinance - DuPrey reported nothing has been done with the former Srnka property. The board felt that we needed to proceed. Action - to contact the attorney and get proposed next action - motion: Boesch; second: Breckheimer; carried.

TID District #2 - Sargento Foods Odor Issue - nothing new. It was reported that the H₂S and the pH are better.

Police & License Committee - nothing new.

Petition by Paul Gehl to detach from the village - It was noted as previously reported at a board meeting by Stenklyft that he did meet with Paul Gehl and Paul Gehl has decided to withdraw his petition to detach from the village so no action will be taken. DuPrey was instructed to send a letter to Paul Gehl and his attorney acknowledging the withdrawal.

Cross Connection Program - nothing new.

New Business:

Other Annual Appointments - TIF Committee: Board Member - Mark Breckheimer. Action - to approve this appointment - motion: Plate; second: Boesch; carried.

Application for operator licenses - none.

Classes/Seminars/Schooling for employees - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Boesch; carried. The first recommendation was to approve the 3 chief's attending the fire chief's convention and to pay for one room for 4 nights and 1 room for 3 nights. Action - to approve this recommendation - motion: Koffarnus; second: Sippel; carried. It was noted that Maverick Klotz has been hired as the seasonal summer employee.

Application to temporary Class B License - St. Mary's Parish - Action - to approve the temporary Class B License for St. Mary's Parish for the annual Cheese Derby - motion: Boesch; second: Starfeld; carried.

Application for temporary Class B License - Hilbert Volunteer Fire Department - Action - to approve a temporary Class B License for the Hilbert Volunteer Fire Dept for their annual 4th of July picnic - motion: Boesch; second: Plate; carried.

Application for liquor and beer licenses - The applications for annual liquor and beer licenses were presented to the board. The committee will meet before the June meeting and make a recommendation regarding the license applications.

Request to hold outdoor band concert on 7/3/11 - A request from Scott's Bar & Grill regarding the request for an outdoor concert was presented to the board. The board felt that the music should cease at 11 p.m. The board also noted that he will not be allowed to use picnic tables from the park because he did not return them last year for the firemen's picnic. Action - to approve the outdoor concert with these conditions - motion: Koffarnus; second: Starfeld; carried.

2010 Audit Report - Tom Karman appeared and reviewed the 2010 Audit Report with the board. Overall, he reported that the village is in strong financial shape. Our current fund balance level covers over 50% of the required annual budget so we would be able to weather cuts in aid much easier than a lot of our counterparts. He did touch on a couple of issues such as internal control but with the size of our community it is very hard to have segregation of duties. He also touched on the issue of the fire department's issue of not reconciling the treasurer's report to the monthly bank statement. With the audit committee in place, it should help alleviate this issue.

Park and Recreation Committee - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Sippel; carried. DuPrey reported that he checked into the bidding requirements and we would have to bid out the project and could not just hire contractors to do the work. This adds a whole new dimension to the equation because of the need for plans and specifications that would need to be written along with bid documents and advertising, etc. This would add to the costs of the project. The recommendation from the committee was to perform soil boring testing on the site to see what type of soils we would be dealing with. The board felt that we shouldn't proceed at this time with the soil borings and should get estimates on the costs of the borings and also check with other municipalities on how they went about in installing lights and having plans and specs drawn up. There was no action on the recommendation.

Redistricting - DuPrey presented two possible plans for redistricting of the village's wards. One way would be to leave the dividing line as it was in the past which was Highway 57/32. This would satisfy the required ward sizes but they would not be evenly distributed. The other option would be to run along Main St. and Cedar St. and this would bring the numbers more evenly distributed between the two wards. DuPrey stated that the easiest one would be to keep the line as it was from the previous census. These plans would be controlled what the county does with the village as a whole. As of right now, we are not proposed to be split but this would have to be finalized before we could make a final decision. The board felt that if we can keep the lines the same and still satisfy regulations, then that is the route that we should go. Once the county's plan is finalized, DuPrey will draw up the ordinance setting the wards for the village. The board received notice that the county is holding their public hearing on their proposed redistricting plan on Tuesday, May 17, 2011 at 7:30 p.m.

There was no need for the board to convene into closed session under S. 19.85(1)(e) to negotiate the investment of public funds so they chose not to convene into closed session under the published notice.

There was no need for the board to convene into closed session under S. 19.85(1)(c) to review interview results for the General Public Works position so they chose not to convene into closed session under the published notice.

Adjournment - Action - to adjourn - motion: Boesch; second: Plate; carried. The meeting was adjourned at 8:13 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk

The annual Board of Review Meeting was called to order by Chairperson Mark Breckheimer at 4:30 p.m. on Wednesday, May 25, 2011.

Roll Call - Present: Mark Breckheimer, Jim Koffarnus, Dennis DuPrey, Gary Boesch. Ken Stenklyft arrived at 4:45 p.m.

Others Present - Troy Zacharias.

DuPrey reviewed the tax roll. For real estate the total roll minus manufacturing is \$45,082,000 or an increase of \$592,800. The personal property tax roll minus manufacturing is \$884,410 or an increase of \$47,800. No one appeared before the board during the hearing to contest their assessments.

Adjournment - Action - to adjourn - motion: Koffarnus; second: Stenklyft; carried. The hearing was adjourned at 6:30 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk