

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, December 10, 2013.

Roll Call – all members reported present. Also present were Dennis Hein, Mike & Anita Loose, Bill Koehler and Charles Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting – none.

Announcements – Nomination papers may be circulated beginning December 1, 2013 and the deadline for submitting them is 5 p.m. on Tuesday, January 7, 2014. Current board members up for this upcoming election are James Koffarnus, Mark Breckheimer and Gary Boesch. DuPrey reported that there is a Fox Cities Economic Development Partnership meeting at Fox Valley Technical College on 12/19/13 from 12 p.m. – 1:30 p.m.

Minutes – Action – to approve the board meeting minutes as presented – motion: Koffarnus; second: Thiel; carried.

Treasurer's Report for the Village of Hilbert - balances – \$169,652.45 General fund; \$210,342.10 Sewer fund; \$83,082.03 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$68886.30) TID #1 fund; \$376,996.93 T-Plus fund; \$16,261.96 First Responder fund; (\$221,001.64) TID #2, \$179.44 CDA; \$231,778.32 Capital Improvements Fund. DuPrey clarified the payment from the scouts. It is for using the community center meeting room. Action – to approve the treasurer's report as presented – motion: Breckheimer; second: Boesch; carried. The fire department's treasurer's report was presented to the board. Action – to approve the treasurer's report from the fire department as presented – motion: Koffarnus; second: Boesch; carried. The first responder treasurer's reports from the last two months were presented to the board. Action – to approve the first responder treasurer's reports from the last two months as presented – motion: Thiel; second: Breckheimer; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Breckheimer; second: Boesch; carried.

Correspondence – The MEG newsletter was presented to the board for their information. There were no Time Warner Cable letters received. The Focus newsletters were presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report of building permits was presented to the board for their information. Notice of receipt of the second installment of shared revenue in the amount of \$334,932.58 was presented to the board for their information. Notice of the current year lottery credit in the amount of \$125.69 was presented to the board for their information. Notice of current year first dollar credit in the amount of \$73.80 was presented to the board for their information. Notice of state school credit in the amount of \$77,327.72 and current year estimated aids in the amount of \$1,142,703 was presented to the board for their information. The final tax levy summary including the chart showing where the increases came from was presented to the board for their information. Village Board Member Informational Report – Koffarnus and Keuler attended the public meeting on the county highway shop. They gave a report on the new shop. So far, they have spent \$250,000. The consensus of the people in attendance is that they want what we have fixed. They felt that they could budget for a new building on site and still utilize the existing building. They felt that the office could be added to the current site. The public stated that they want the county board members to listen to the people when it comes to the new highway shop. They do not desire a single brand new building. They stated that the public wants it to go to a referendum. They were told that it could be advisory. They also stated that the other shops would still need to be maintained no matter what they do. Village Personnel Informational Report – Charlie reported that Josh passed both water tests. Charlie also reported that Josh, Ken and he toured 2 wastewater treatment plants. One was in Black Creek and the other was in Weyauwega. This is to get some ideas on upgrading our plant. Keuler questioned if they have visited any plants that are making money on Class A sludge. Charlie stated that they had not yet.

President's Report – none.

Unfinished Business:

2013 Projects – nothing new.

Recycling/Rubbish – The monthly report was presented to the board for their information. DuPrey then presented the revised contract for garbage collection and disposal and recycling collection. He reviewed all of the changes made to the contract. The changes made to the contract makes the contract more advantageous to the village and removes several terms that were not in our favor and added several terms that were in our favor. DuPrey stated that this contract was geared towards a contract that they had in Northbrook, Illinois. DuPrey stated that this contract has been reviewed by our attorney and he is comfortable with the changes made. DuPrey stated that Advanced Disposal has agreed to all of the changes made. Action – to approve the contract with Advanced Disposal as presented – motion: Thiel; second: Starfeld; carried.

Police Protection for the village – The monthly report was presented to the board for their information.

Fire Department – Koehler reported that the department sold the trailer and sled for \$560 and the funds have been turned over to the village for placement in the truck fund. He stated that at the department's elections, Brandon Eichmeier was elected President, Troy Cummings was elected Secretary, Matt Kloehn was elected as Treasurer and Mark Fochs was elected as Delegate. The board thanked Bill

Koehler for his many years of service to the department.

TID District #1 – nothing new.

Property Maintenance Ordinance – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Breckheimer; carried.

TID District #2 – nothing new.

Ballfield Light Project – The final payment request was presented to the board. Action – to approve the final payment of \$1,500 to Bodart Electric – motion: Koffarnus; second: Starfeld; carried.

Street Committee – A report on the flood meeting in Manitowoc was given. Starfeld stated that they reviewed our flooding issues. He stated that the communities in Manitowoc County don't really have concerns like we do. There was discussion on the Clarks Mills dam. Keuler stated that the bottleneck is in Valders. He stated that the DNR will be blasting the marsh to try to create a channel so that the water drains better. Starfeld stated that he felt that the DNR is trying to make it look like that they are doing something. He stated that he felt that everyone will be on their own. Charlie touched on the idea of installing a drainage pond at the treatment plant. Boesch commented that when he attended the meeting in Brillion, their study shows that the land is fairly flat.

New Business:

Application for operator licenses – None were received.

Classes/Seminars/Schooling for employees – Charlie requested permission to attend a WWOA meeting for Josh and himself. Cost would be \$20 each. Action – to approve this – motion: Starfeld; second: Koffarnus; carried.

Possible bonus for full-time employees – Action – to approve a \$50 bonus for all full-time employees as has been done in the past – motion: Boesch; second: Keuler; carried.

Request authority for President and Treasurer to pay all bills prior to the end of the year – Action – to grant authority for the President and the Treasurer to pay all bills received prior to the end of the year – motion: Thiel; second: Koffarnus; carried.

Resolution for new sewer rates effective 1/1/14 – Resolution 2013-03 was presented to the board. This would raise the sewer rates by 3%. DuPrey stated that the effect on a customer that uses 5,000 gallons per month would be \$1.44 increase per month. Action – to approve Resolution 2013-03 approving new sewer rates as presented – motion: Boesch; second: Breckheimer; Roll Call Vote – yes: Thiel, Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried.

Public Depositories for 2014 – Resolution 2013-04 declaring public depositories for 2014 was presented to the board. Action – to approve Resolution 2013-04 declaring public depositories for 2014 as presented – motion: Boesch; second: Starfeld; Roll Call Vote – yes: Thiel, Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried.

Resolution to place 2013 budgeted items not being expensed in respective reserve funds – Resolution 2013-05 was presented to the board. DuPrey reviewed the items listed in the resolution. Action – to approve Resolution 2013-05 as presented – motion: Breckheimer; second: Starfeld; Roll Call Vote – yes: Thiel, Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried.

Appointment of Fire Chief for 2014 – A letter from the fire department was presented to the board recommending that Mike Loose be appointed as fire chief of the fire department. Action – to approve this recommendation – motion: Boesch; second: Breckheimer; carried.

Appointment of Village Attorney for 2014 – Action – to appoint Andy King as village attorney for 2014 – motion: Boesch; second: Keuler; carried.

Appointment of election inspectors for 2014 – 2015 term – Action – to appoint the election inspectors as outlined on the submitted listing – motion: Breckheimer; second: Koffarnus; carried.

Welcome Signs – Proposed rental agreements for 2014 was presented to the board. Action – to approve the lease agreements for the Welcome to Hilbert signs with Paul Gehl, John Mueller and WILMAE, LLC for 2014 at a rate of \$50 per year – motion: Thiel; second: Boesch; carried.

Village Insurance for 2014 – DuPrey presented the proposal from the League's Insurance Plan. He explained the increase. It is going up \$6,210 of which \$5,399 is due to workers compensation insurance. Of that amount, \$3,941 comes from a surcharge due to a larger workers comp claim. The balance of the increase in workers' comp insurance comes from changes in the rates. Action – to approve renewal of the village's insurance with the LWMMI plan as presented – motion: Breckheimer; second: Starfeld; carried.

Discussion and possible action regarding Notice of Claim received from Michelle Larson, John Meronek and Jacob Meronek – DuPrey explained this. He stated that we have to deny the Notice of Claim to kick in the 6 month statute of limitations for them to bring an actual claim. Action – to deny the Notice of Claim from Michelle Larson, John Meronek and Jacob Meronek – motion: Boesch; second: Breckheimer; carried.

Adjournment – Action – to adjourn – motion: Thiel; second: Breckheimer; carried. The meeting was adjourned at 7:42 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk