

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, July 9, 2013.

Roll Call – all members reported present. Also present were Bill Koehler, Ed Byrne, James Engle from WEDC and Charles Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting – none.

Announcements – Meeting at the community center on 7/17/13 at 6 p.m. regarding the Manitowoc River and issues with flooding. There will be Community Band Concerts at 12:30 p.m. at the Hilbert High School Auditorium on 7/21 & 8/18.

Minutes – There were two corrections that needed to be completed. Under Citizen Comments, on the 3<sup>rd</sup> line change "that she wants it repairs" to "that she wants it repaired". Under Citizen Comments on the 8<sup>th</sup> line, change "She questioned what was the group and who it on it." to "She questioned what was the group and who is on it." Action – to approve the board meeting minutes as amended – motion: Koffarnus; second: Keuler; carried.

Treasurer's Report for the Village of Hilbert - balances – \$41,996.94 General fund; \$150,683.23 Sewer fund; \$236,774.44 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$156,291.35) TID #1 fund; \$501,419.53 T-Plus fund; \$15,715.28 First Responder fund; (\$148,312.08) TID #2, \$179.44 CDA; \$88,202.26 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Starfeld; carried. The fire department treasurer's report was presented to the board. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Koffarnus; carried. The first responder's treasurer's report was presented to the board. Action – to approve the first responders treasurer's report as presented – motion: Breckheimer; second: Thiel; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Koffarnus; second: Boesch; carried.

Correspondence – There was no MEG newsletter received. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. Notice of Wisconsin Small Town Downtown Forums coming in the future was presented to the board for their information.

Reports - The listing of delinquent accounts was presented to the board for their information.

Discussions were held regarding Miller & Bentley. DuPrey stated that he had been told by the landlord of Bentley to work with him. He will get in contact with the landlord. The report of labor hours was presented to the board for their information. The monthly report of building permits was presented to the board for their information. There were questions raised regarding the inspector being paid for commercial permits when he doesn't really do the inspections. It was noted that our total costs are pretty reasonable compared to other municipalities. The condition of budgets for all funds was presented to the board for their information. There were no questions. Notice of receipt of the quarterly street aid payment in the amount of \$12,911.64 was presented to the board for their information. Mr. James Engle then addressed the board regarding the Wisconsin Connect Communities Program. He stated that this program provides resources to municipalities that is not as in depth as the Main St. Program but it does offer assistance to help revitalize downtown areas. He stated that the required investment from a municipality is much less than with the Main St. program. He stated that the next cycle for applying for this program is 7/1/14. The cost is \$200 per year and it requires a two year contract. This program works as more of a resource tool for communities. They also invite Connect Communities to at least one Main St. session. He also stated that they are working with schools to get free work on projects for communities through this program. The board felt that this should be explored for the next cycle.

Village Board Member Informational Report – None. Village Personnel Informational Report – Charlie reported that the CO<sub>2</sub> sensor went out again. he stated that it will be replaced and it is a budgeted item for 2013.

President's Report – Stenklyft stated that he would like the village to use the League of Wisconsin Municipalities for information on routine legal items. The service is free. The phone number is 608-267-2380. He also stated that he would like to see bins for each board member for packets. That way if a board member cannot get here when the office is open, they can contact him to get access to the building. Stenklyft also stated that he contacted our insurance company regarding the incident earlier this evening with the pond. The board felt that something should be put in the Voice to warn parents to keep their kids away from the stormwater retention ponds.

Unfinished Business:

2013 Projects – This will be covered later in the agenda.

2012 Projects – Nothing new. It was noted that MCC still has an open contract.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the village – The monthly report for May was presented to the board for their information.

Fire Department – Bill Koehler reported that there will be a debriefing regarding the incident at the stormwater pond on Thursday, July 11<sup>th</sup> at 7 p.m. He stated that there were some issues with dispatch and the order that the pages went out. Koehler also reported that the fire department purchased a new chainsaw. It will use premixed gas. He also reported that there are issues with the helmets. He stated that the department will look into having them replaced and may be budgeting monies for next year. Koehler then touched on the classes attended at the fire chief's convention. He stated that they were

very beneficial and covered such items as Niffers software, complex emergencies where the National Guard would assist and the chief mentoring program. He stated that they received information that state funding will remain for LOSA. He also stated that there was a speaker that discussed using failure for successes.

TID District #1 – Well # 4 Project – We are waiting for final paperwork to close it out.

Property Maintenance Ordinance – Action – to approve the committee meeting minutes from the last two committee meetings as presented – motion: Koffarnus; second: Boesch; carried. The first recommendation from the committee was to change the first paragraph of the letter sent to property owners. DuPrey reviewed the changes to the letter with the board. The original letter had them canvassing but we are not allowed to do that per our ordinance. DuPrey read the revised letter to the board. Keuler questioned that we are still going on the premise that there needs to be a signed written complaint. The board confirmed that this was correct because that is what the ordinance reads. Koehler stated that he received a letter requesting fire inspections on some of the properties. Koehler stated that he charges from \$10 to \$20 per report. These funds are paid directly to the fire department treasury. Stenklyft stated that in the committee minutes it was stated that Dennis Hein needed to provide a letter from Mary Kay Hein that he can discuss the properties with the village. The properties are under Mary Kay's name. It was noted that until this letter is received they do not have to do anything regarding the request for records. Stenklyft stated that prior to sending out any reports, they should have money in hand. There was some discussion that the property owner receives a copy of the inspection reports when they are completed and Koehler questioned how he can come back now and request copies. Koehler stated that it is a lot of work to put this together. Stenklyft stated that the building on the corner started with inspections in 2006 and the violations noted on that report are the same as they are yet today. Stenklyft stated that he has not done a single thing to that building in 7 years. Action – to go with the committee's recommendation to change the letter that is sent out as presented – motion: Breckheimer; second: Starfeld; carried. The second recommendation was to send out letters as outlined by the committee. There was some discussion regarding issues with some of the properties being brought into compliance already and not being a need to send out letters. DuPrey stated that he talked to Thiel this morning regarding this and discussed that recommendations that come out of committee are either approved or not approved by the board. The board is not allowed to alter the recommendations that come out from committee level. DuPrey stated with his conversation with Thiel, the ones that are completed would be held off for now and only the ones that are not completed would be sent out. Starfeld questioned why not just send them out anyway and they can throw the letter away. DuPrey stated that because they have to be sent certified there is extra costs involved with sending letters that do not need to be sent. Breckheimer questioned that can't the chairman just change it because it was done at committee level like last month. DuPrey stated that once a motion is done, you can't change it. Keuler questioned if we are worried about the \$3? He stated would it not cost more to have another meeting. Thiel noted that the committee would meet regarding this when they meet for the next round of letters. Starfeld stated that this would be another month down the road. Thiel stated that if they are done, does it really matter? Keuler stated that by that time, there might be more of them completed. Stenklyft stated that the committee's recommendation is to send letters to the following ones. Breckheimer stated that this is exactly the opposite that they discussed last committee meeting and he clarified that. Breckheimer stated to Stenklyft that he informed him that the chairperson can change anything at the committee level. They can change recommendations because he brought it up about the attorney not being at the last committee meeting. Thiel stated that they can be changed before it is accepted by the village board. Breckheimer stated that this was accepted by the board. Breckheimer stated that he has a big problem with this. He stated that he is getting smoke blown up his ass big time by this committee. He stated that he is getting sick of it to tell the truth. He stated that the way that these procedures are going down on this committee is just not right. Breckheimer stated that at the last meeting Stenklyft had informed him that the chairperson can veto anything and can overturn it at the committee level. Stenklyft stated that this is because it was not approved by the board. Breckheimer stated that it was approved by the board. Breckheimer stated that it was in the minutes that Stenklyft had wrote that was approved at the last board meeting that same night. Boesch stated that this was not handled properly. DuPrey stated that even at a committee level, if a vote is taken and a motion is made, seconded and passed, it cannot be changed by any one individual. You cannot change it unless the committee changes it. Boesch stated that with his over 20 years of experience, that situation was not handled properly. Stenklyft stated that he did not realize that. He stated that Breckheimer was right. Breckheimer also stated that we talked about getting information about procedures of open meetings and procedures. He stated that that there are a lot of issues with the procedures. Stenklyft stated that we are getting books for everyone to review and can also get someone in to talk about it. Breckheimer stated that this is getting frustrating as hell for him. Boesch stated that we all have to remember that just because we have ordinances because you want to do this or want to do that we have procedures that need to be followed. He stated that we do not want to end up like the Town of Morrison. Stenklyft stated that the recommendation from the committee is to send the letters out and if the board does not want to send them out to some of them, then they just need to not approve the recommendation and none of them get sent out. Keuler stated that we have a recommendation from the board. He was corrected that the recommendation came from the committee. DuPrey stated that there is a recommendation from the

committee to send out the letters. The board has two options. They either approve the recommendation as presented or don't approve it and it would then go back to committee. They cannot change the recommendation. Starfeld stated that the only reason not to send out the letters is that some of them have completed the necessary work. Boesch stated then we don't send any of them out. Starfeld stated then send them out anyway that way you are not pinpointing anyone. Keuler questioned if there was anything in the letter about that if they have already completed the work then you can disregard the letter. Thiel stated that 84 S. 8<sup>th</sup> St. was on the original list to send letters out but on the next committee meeting it was approved to take it out. DuPrey stated that this was done properly. Thiel stated that this is the first time that this has happened this way. Breckheimer questioned that if we approved this recommendation are we going address by address or the whole list as one. DuPrey stated that it would be all of them. Koffarnus stated that with 84 S. 8<sup>th</sup> St. he has another complaint because the trees are hanging down over the sidewalks and the branches hit you in the face when you walk past. Stenklyft stated that this was not on the original complaint. Stenklyft stated the board is going to approve the recommendation or not approve the recommendation. Keuler asked if we can send the letters with the revised sentences that if the work has been completed then they can disregard the letters. This can't be done because there was the earlier motion to amend the letter that was approved. We cannot change it. Breckheimer felt that we should just send the letters because we are only talking about a couple of properties that have already fixed their items. Koffarnus then questioned 214 N. 10<sup>th</sup> St. He stated that the fence is gone. He did not see the fence. He stated that it is noted that the fence needs repair by 10<sup>th</sup> St. entrance. Starfeld stated that it is the fence that is on his property. DuPrey stated that this is not the right address. Koffarnus stated that 214 N. 10<sup>th</sup> St. is the one house off of Chestnut St. and that house is 214 N. 10<sup>th</sup> St. Stenklyft stated that that house number is Joe Schumacher's old house. DuPrey stated that this was not correct. Joe Schumacher's old house is 203 N. 9<sup>th</sup> St. DuPrey stated that if you go into the mobile home park and turn right at Chestnut & 10<sup>th</sup>, they just put a concrete pad for a home to go in right on the corner. It would be the next mobile home in. Starfeld stated that he didn't know that a fence was even there. Koffarnus stated that there are so many instances where there are addresses the same on both sides. He stated that there is 126 N. 6<sup>th</sup> St. and 126 S. 6<sup>th</sup> St. He stated he knows this for a fact because when he rented from Danny Gast and was getting cable TV installed, they were actually at Larry Wieseckel's house on S. 6<sup>th</sup> St. Breckheimer suggested that the committee do separate recommendations for each property because then if one of them are completed before it goes to the board, then the board can just not approve that individual recommendation. Thiel suggested that we conditionally approve sending the letters on the condition that the address for the fence is corrected. It was noted that we can't do it that way. DuPrey stated that 214 N. 10<sup>th</sup> St. was the property that Schumacher's complained about. Starfeld stated then don't send the letters out. Breckheimer agreed if we have the wrong address on there. Action – to deny the committee's recommendation and not send the letters out at this time – motion: Starfeld; second: Breckheimer; carried. The next recommendation from the committee was to grant Gary Schomburg a 30 day extension. Action – to approve this recommendation – motion: Breckheimer; second: Thiel; carried. The next recommendation was to grant Gary Halbach an extension until 7/4/13 to complete the steps. Action – to approve this recommendation – motion: Starfeld; second: Breckheimer; carried. The next recommendation was to remove 84 S. 8<sup>th</sup> St. from the list of properties to receive a letter because they have already cleaned it up. Action – to approve this recommendation – motion: Thiel; second: Breckheimer; carried. The next recommendation was to issue a \$50 citation to the following: 606 W. Main St. (Mary Kay Hein), 630 W. Main St. (Mary Kay Hein), 203 N. 9<sup>th</sup> St. (Michael Paradise) and 245 W. Main St. (Champs Pub, Brandon Luedtke). Action – to approve this recommendation – motion: Starfeld; second; Breckheimer; carried. The last recommendation from the committee was set the citation schedule as follows: \$50 for the first citation; after 30 days, then \$100 citation; after an additional 30 days, then a \$250 citation. Action – to approve this recommendation – motion: Thiel; second: Breckheimer; carried. It was also noted that the committee observed several houses that do not have house numbers or they are painted. This will be addressed.

TID District #2 – Nothing new.

Ballfield Light Project – A change order was presented to the board. This has to do with completing landscaping in the fall so as to not interfere with the current baseball/softball seasons. Action – to approve this change order as presented – motion: Thiel; second: Boesch; carried. A payment request for Bodart Electric in the amount of \$32,500 was presented to the board. This includes the total contract amount except the landscaping that will be completed in the fall. Boesch questioned if we were good to go with this. Thiel stated that he thought they looked fine. He stated that he looked at the workmanship and it looks good. He stated that he went up there and explained how they were being put together. He stated that it was a very nice operation. Action – to approve the payment request of \$32,500 to Bodart Electric as presented – motion: Boesch; second: Breckheimer; carried.

Street Committee – DuPrey reported that the easement is still in Paul's attorney's hands. We have agreed on the terms for the easement and the legal description has been submitted. As soon as Paul's attorney gives the blessing on the easement with the legal description, we will proceed with approval on the village's end.

CMAR Report – Charlie explained the report and the reasons for the "F" grade that was due to the bypasses that occurred last spring. We are docked for each pump put in and not just for the day of the

occurrence. Because of this, we were treated as several bypasses even though it was one event.

Action – to approve Resolution 2013-01 as presented – motion: Boesch; second: Koffarnus; Roll Call Vote – yes: Thiel, Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried.

Purchase & Claims Committee – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Koffarnus; carried. The recommendation from the committee was to consider donating village owned property at the corner of 7<sup>th</sup> St. & Main St. if a developer were to need the space & village would look at the possibility of using TID dollars to assist in the removal of some of the current buildings on the Schomburg property if a developer were to ask for such assistance. Stenklyft stated that we are not committing anything but that we are willing to work with them. Starfeld stated that it would depend on what it was. Stenklyft stated that this is why we are not saying that we are definitely doing it. Boesch questioned if we would then say yes when we have a developer's agreement. Stenklyft stated that this would be correct. Thiel stated that they just want assurance that we would work with him. Boesch felt that we have a lot of green space already. Boesch stated that last month the board felt that we needed a plan for the area. He stated that he would not give his blessing to spend one red cent until there was a plan presented. Stenklyft stated that all he is looking for is if the village is willing to work with him. Boesch questioned how much in funds were available through the TID. DuPrey stated that there is about \$100,000 available with the TID fund yet. He stated that this figure does take into account any drops in valuation or if other buildings are torn down. Thiel stated that the taxes on those buildings is about \$3,200. Koffarnus questioned about the art gallery. Stenklyft stated that he is not the developer and doesn't set the rent that they pay. Keuler questioned what we do with the snow. Stenklyft stated that he wants to know what the board wants to do with this recommendation. Boesch stated that he will not commit to anything until he sees a developer's agreement. Stenklyft stated that he is not asking that but he is asking if the village is willing to work with him. Stenklyft stated that this is not a commitment that we are going to give him money. It is just that they want something that the village is willing to work with them if they want to do something. Stenklyft stated that he has said that he will not do anything unless there is someone that is committed to come in. Boesch questioned how we had used TID dollars in the past on projects. There was a plan in front of the board. Stenklyft stated that we used TID dollars to raze the purple & yellow building without a plan and we took it off the tax roll. Koffarnus stated also Galaxy Video. DuPrey stated that both those properties were purchased with very little funds and that there were other issues with bad tenants and this is not necessarily the case with the Schomburg buildings. Boesch questioned regarding the art gallery people if there was any concerns from them or if there was any mention in the meeting of what may or not may happen to them. Thiel and Stenklyft both stated that they were concerned. Stenklyft stated that this is between them and now Gary Schomburg and them and anyone else if Gary would sell his property. Boesch stated that if Schomburg markets his property that can be done with or without any financial assistance from the village. Stenklyft stated that in previous conversations with Todd, he indicated that he really doesn't like how TID Districts works so he really isn't looking at TID dollars per se. Breckheimer questioned if it would be better that the village is willing to offer assistance for new buildings instead of tearing down buildings. Keuler asked that if TID dollars are being used for that project that means that something new has to go there so that the tax base increases. DuPrey stated that this is the way TID's should work. Thiel questioned how did it work on the well over here. DuPrey stated that this was a decision that the village made to use excess funds for a municipal well. DuPrey stated that it was part of the infrastructure and that is an allowable expense. Thiel stated that he is confused on that a little bit. DuPrey stated that TID's are confusing. Boesch stated that we have enough green lawn already. Breckheimer stated that he felt that we should not commit dollars for tearing down buildings but we are willing to commit funds for building of new buildings. Stenklyft stated that this is something that would be up to the TID committee to decide. Stenklyft stated take a step back and look at it this way. We are not saying yes that we are giving you TID dollars. If you would buy this property and would want TID dollars, it would be like every other project. You would come to the TID committee and give their plan to the committee and the TID committee is going to say yes or no. Keuler questioned wouldn't we do that with anybody? DuPrey questioned why we would have to put something like this in a motion because if anyone wanted to develop anything, I think we would be willing to work with anyone that is going to develop anything. He doesn't think that it necessarily has to be in a motion on record that we are willing to work with someone. Thiel stated that this was something to maybe put Todd at ease a little bit. He stated that he wanted to have something more formal in case that he wanted to do it. Thiel stated that this is not even for sure yet. DuPrey stated that this is why he doesn't understand why a motion has to be passed at this time when there is nothing etched in stone. Stenklyft felt that this a very big motion because if we are not willing to pass a motion that yes we are considering helping you, then why even bother then. Why would you even think about it. Thiel stated why would anyone even think about it. Stenklyft stated that it costs us nothing to approve this motion. DuPrey stated that with all the other TID projects that we have ever done with anything it has always been people not saying if I do something and it is a year from now or five years from now are you going to be willing to work with me. Nobody has ever asked for that before. Stenklyft asked is it a big deal? Both Thiel and Stenklyft stated that it is not a big deal and is not costing us anything by approving it. All it is doing is giving a possible developer that wants to do something else the knowledge that we are willing to work with him. Keuler stated that this is what we are trying to do with everyone isn't it? Thiel also questioned if this is not what we are trying to do. Thiel stated that this is why we are trying

to get businesses in but now you are saying that now you don't want to do it. Starfeld stated it should be changed that if a developer comes in with a plan that the village would work with them. Boesch stated that it states that the village is willing to give funding for razing the buildings and he stated that this does not cut it with him. Thiel stated that we cannot do the TID for just removal. It has to go to the TID committee. There was some concern by a few board members that the way it is worded, we are committing to the use of TID dollars for the removal of the buildings. Thiel pointed out that the recommendation only says the "possibility" of using TID dollars. He stated that possibility is a big word. It can mean yes or no. Thiel stated that it is possible that we could use TID dollars to put the next man on the moon too. He stated that it is the same thing. "Possibility". Starfeld questioned changing the recommendation. It was noted that you cannot change the recommendation. Starfeld stated that it could state that the village will work with a developer on the use of TID dollars for the development of a property. He stated not to specify TID dollars. Thiel stated that this is what the motion states. Starfeld stated that it says that TID dollars to help with the removal of buildings. Thiel again stated it says the "possibility". Stenklyft stated that it does not say that we are doing it. Thiel stated it does not say that the village will use TID dollars for the use it says "possibility". Stenklyft stated that it is not that we are doing it. It is that it is out there. Stenklyft stated that it is a peace of mind for a possible developer and if we don't want to do it then fine. He questioned what that is saying. Breckheimer stated that he is fine going ahead with a motion but feels that it needs to be worded a little differently. Stenklyft stated to Breckheimer that he is stuck on the fact that we are giving TID dollars. Breckheimer stated that he is not stuck on it. He feels that we should put in his mind that we are willing to give TID dollars for the development of a new building. He stated that he is not interested in giving him money for the removal of buildings but would be willing to give monies for the building of a new building. Boesch stated that he is with him on that one. Keuler stated that he would have to come with a plan to tear down a building and put another one up. Thiel stated for instance guys that the Laundromat building is currently empty and two of the apartments are trashed. He stated that Schomburg doesn't want anything to do with that building anymore. He stated so it is going to sit there for 5 years, 10 years and fall apart. And then we are going to condemn it and then tear it down. Some of the other board members stated that he will need to maintain it according to our property maintenance ordinance. Thiel stated that this is what happened before. Thiel stated that this building does need a lot of work and Schomburg doesn't want to stick money into it because it is not in that good of shape. Starfeld stated that whoever owns it will need to fix it up or tear it down. Keuler questioned with him reading this would he look at this and say okay they are going to give me TID dollars to possibly tear the buildings down and not put nothing back up. Thiel answered no because he would not get TID dollars unless he had a plan. Starfeld stated that this is the point he is trying to make. Starfeld stated that it does state this that there is a possibility on getting TID dollars (I have a good chance). Stenklyft stated no. Starfeld stated yes it does. It states I have the possibility of using TID dollars to assist in removing the buildings if the developer asks. Thiel stated that there is a possibility that he will not ask for TID dollars. Starfeld stated it doesn't say that. Thiel stated that there is a possibility that he would use them or wouldn't use them. Breckheimer stated that he is gladly willing to give TID dollars to put something up and not to tear it down. Boesch agreed. Breckheimer stated that it just needs to be reworded. Stenklyft stated that it is the TID committee's decision and not the board's. Boesch stated then we don't need to act on this. DuPrey stated that it would have to go to the TID committee either way then the board should not go on record because it hasn't been in front of the TID committee. Stenklyft stated that it is not saying that he is getting it. It is a possibility. DuPrey stated that then the TID committee should have met and decided that. Thiel and Stenklyft stated that there is no plan so you wouldn't even have the committee meet. Stenklyft stated that it should have been worded that the village will work with a developer. Starfeld stated absolutely. Breckheimer stated that it needs to be explained nicely to Todd that at this time this can't be voted through due to the wording of it and that we are willing to back him if he was to build something. Stenklyft and Thiel stated that they are all zeroed in on the use of TID dollars. Some of the other board members stated that they don't care about the use of TID dollars they are concerned about the use to tear down buildings without anything going back in its place. Boesch stated that it isn't going to fly tonight to Stenklyft. Thiel stated that he didn't think that it was that big of deal. Keuler asked if it could be shelved. It cannot. The recommendation is either approved or not approved. Action – to deny the recommendation and send it back to committee – motion: Boesch; second: Starfeld; Boesch stated that he would ask for a roll call vote. Roll Call Vote – yes: Koffarnus, Starfeld, Boesch, Breckheimer; no: Thiel, Keuler, Stenklyft; carried by majority vote.

#### New Business:

Application for operator licenses – Applications were received from Kelly VandeVoort, Michelle Loy and Nichole Fournier. They all checked out. Action – to approve the operator licenses for Kelly VandeVoort, Michelle Loy and Nichol Fournier – motion: Boesch; second: Breckheimer; carried.

Classes/Seminars/Schooling for employees – nothing new.

Employee Review/Grievance Committee – Action – to approve the committee meeting minutes from both committee meetings as presented – motion: Starfeld; second: Breckheimer; carried. The recommendation from the committee was to renew the health insurance for the upcoming year with the same plan. Action – to renew the health insurance again with Network Health Plan for the upcoming year – motion: Boesch; second: Starfeld; carried.

Water & Sewer Committee – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Thiel; carried. The first recommendation from the committee was to leave the BOD testing as it is and test on Saturdays. Keuler stated that he brought this up. He feels that we need to look at areas to cut costs. He felt that we don't need to do testing on Saturdays. Charlie stated that they are looking into the effects of what it would be if we eliminate the testing. Right now by testing each day, we get a more accurate reading of what they are giving us for loadings because they switch out products often and each product would give a different loading. Breckheimer stated that the amount of cost savings would not amount to much because they only spend about 1 ½ hours each Saturday testing. Action – to approve the committee's recommendation and leave testing BOD's on Saturdays also – motion: Boesch; second: Koffarnus; carried by majority vote. The second recommendation from the committee was to go ahead and purchase a replacement screen for the screening unit at a cost of \$6,220. Action – to approve this recommendation – motion: Koffarnus; second: Breckheimer; carried.

Request for permit to construct, maintain or repair utilities within highway right-of-way – Charlie explained what Time Warner Cable was looking at redoing some lines between the railroad tracks and on 4<sup>th</sup> St. Charlie reviewed the plans and noted changes that needed to be made. Action – to approve the permit as presented – motion: Boesch; second: Thiel; carried.

Street Committee – Action – to approve the street committee meeting minutes as presented – motion: Boesch; second: Starfeld; carried. The first recommendation was not to proceed with redoing the 9<sup>th</sup> St. & Gehl Lane intersection but to put a catch basin by John Schaffer to help with drainage. The committee felt that the additional costs did not justify proceeding with the project at this time. Action – to approve this recommendation – motion: Boesch; second: Breckheimer; carried. There was no recommendation regarding the Parsons' sidewalk on 7<sup>th</sup> St. because he has not made a formal request. The next recommendation was to proceed with advertising and bidding of the 2013 street projects. We should have the preliminary plans by next Wednesday. Action – to approve this recommendation – motion: Boesch; second: Starfeld; carried.

Plan Commission – Action – to approve the plan commission meeting minutes as presented – motion: Boesch; second: Koffarnus; carried. The recommendation from the committee was to conditionally approve the proposed Certified Survey Map for a property split for Paul Gehl's property where the barns sit on the north side of the village on 8<sup>th</sup> St. based upon getting an easement that is satisfactory to the village for Outlot #1. Stenklyft explained the map which showed the splitting off of parcels and it would create Outlot #1 which would be landlocked without the easement. Because of this, we are requiring an easement so that access is maintained to this outlot in the event that ownership would change. Action – to approve this recommendation from the plan commission as presented – motion: Breckheimer; second: Boesch; carried.

Stenklyft noted that there was no reason to convene into closed session as outlined on the agenda so the board will not be convening into closed session at this time.

Adjournment – Action – to adjourn – motion: Boesch; second: Breckheimer; carried. The meeting was adjourned at 8:48 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk