

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, July 8, 2014.

Roll Call – all members reported present. Also present were Dave Franz, Rob Cummings, Larry Burkhardt from the Fox Cities Regional Partnership, Julie Felhofer from Rural Development, Josh McDonald, Randy and Kris Baeten, Ed Byrne and Charles Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting – Charlie brought up that he would like the village to look at the size regulations of garages. He stated that he felt that they are too small. He feels that the village needs to look at the current regulations and come up with a better plan.

Announcements – Hilbert Fire Department End of Summer Celebration is scheduled for August 23<sup>rd</sup>. Cheesehead Run is scheduled for August 23<sup>rd</sup>. Next regional flood meeting is 6 p.m. on July 23<sup>rd</sup> in Brillion. Bid opening for the Irish Rd bridge project for the Town of Rantoul will be at 5 p.m. on July 10<sup>th</sup> at the Potter village hall. Action on the bids will be July 14<sup>th</sup> at their regular town meeting. A Hilbert Community Band concert will be held at the high school auditorium at 1:30 p.m. on Sunday, July 27<sup>th</sup>. The Voices of Peace Gospel Fest will be held at the Hilbert Civic Park on 8/15/14 and 8/16/14.

Minutes – Action – to approve the board meeting minutes as presented – motion: Koffarnus; second: Thiel; carried. Action – to approve the fire department minutes as presented – motion: Starfeld; second: Boesch; carried. Action – to approve the first responder minutes as presented – motion: Breckheimer; second: Thiel; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$69,222.26) General fund; \$186,935.94 Sewer fund; (\$3,167.07) Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$7,399.27) TID #1 fund; \$887,862.68 T-Plus fund; \$19,594.08 First Responder fund; (\$163,584.37) TID #2, \$159.44 CDA; \$123,390.05 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Keuler; carried. The fire department's treasurer's report was presented to the board. Action – to approve the treasurer's report from the fire department as presented – motion: Koffarnus; second: Starfeld; carried. The first responder treasurer's report was presented to the board. Action – to approve the treasurer's report from the first responder group as presented – motion: Thiel; second: Breckheimer; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Koffarnus; second: Boesch; carried.

Correspondence – There was no MEG newsletter received. There were no Time Warner Cable letters received. The Focus newsletters were presented to the board for their information. Notice of the 2015 Wisconsin Retirement System contribution rates was presented to the board. They will be dropping from 11% to 10.6%. The Municipal Law Newsletter was presented to the board for their information. Correspondence regarding the merger of the parent companies of Wisconsin Public Service and WE Energies was presented to the board for their information. The Wisconsin Downtown News was presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Starfeld questioned that with the dry walling and stuff being done to the barbershop building, did they take out a building permit. DuPrey stated that there was not one taken out. Stenklyft stated that he will contact him. Larry Burkhardt from the Fox Cities Regional Partnership appeared before the board to provide information about the work that they do. He stated that the organization has been in existence for the last 2 years. Their purpose is to do a private/public partnership to help stimulate business growth. They stated that their goal for business growth is with primary employment which they define as a company that generates the majority of their revenue by selling a product or service outside the region and that the money that represents brings "new money" into the area. He stated that this new money is what supports the retail service industry in this area. He stated that their goal is to create 1,200 new primary jobs within 5 years. This program has two goals. The first one is to work with the existing primary employers to make sure that they have access to the resources that are available to make them competitive, more profitable so that they can add more jobs to the area. The other goal is to market this region as a place for business to areas outside of this area, be it national or international. He handed out information packets to the board. He stated that they have worked with five existing businesses on expansion and have recruited one new business to the area that has added approximately 225 new primary jobs to this region. They are very concerned with the existing primary business. He stated that they have an excellent website that shows a lot of information. He stated that they work to market the region to site consultants. He stated that they are currently working with a client to potentially locate here in Hilbert. Thiel questioned at what point with the interested party that they will get in contact with the village. Mr. Burkhardt stated that the company has expressed a 6 month time frame to make a decision. He stated that he thought that they would make a decision within the next 90 days as to the direction that they are going to pursue. They are looking at other communities besides ours. The main concerns are having enough people for the labor pool and having adequate housing. They are looking at hiring about 400 people. Stenklyft questioned the annual fee to be a member. Larry Burkhardt stated that it would be \$1 per capita to join. The board thanked him for attending and presenting this information to them. The Condition of Budgets for all funds was presented to the board for their information. There were no questions. There was no quarterly street aid payment letter received. The annual report for East Central Regional Planning

Commission was presented to the board for their information. Village Board Member Informational Report – Koffarnus stated that he was contacted by Doug Schoen to purchase more defibrillators. They cost \$1,598 each and there are reserve funds to purchase them. The board did not have an issue with purchasing them but it should be voted on. It will be placed on the agenda for the August board meeting. Village Personnel Informational Report – Charlie reported that the Ron Price lateral will be replaced tomorrow. He also reported that they are still trying to locate the small water leak on Cedar St. at 4<sup>th</sup> St. President's Report – Stenklyft reported that the next Civic meeting is being held on September 17<sup>th</sup> and that Hilbert is the hosting.

Unfinished Business:

2014 Projects – Charlie reported that they will be starting the curb & gutter work the week of the 20<sup>th</sup> and that the street will be milled beginning the 22<sup>nd</sup>. He stated that we will be selling off the millings.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the village – The monthly report was presented to the board for their information.

Fire Department – Dave Franz stated that Mike will have a report on the chief's convention next month.

TID District #1 – nothing new.

Property Maintenance Ordinance – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Boesch; carried. The recommendation from the committee was to grant a 60 day extension to John Casper, ETAL property. A letter from the attorney regarding clarification on sending a letter to Mr. Casper's sister and concerns if this constitutes starting the enforcement process was presented to the board. This was discussed briefly. By sending her a letter, it could be construed as starting the process. We would have to follow the ordinance as outlined in order to include her in the process if the village chooses. It is not required as part of the ordinance. Action – to approve the committee's recommendation to grant a 60 day extension to the John Casper, ETAL property – motion: Boesch; second: Keuler; carried.

TID District #2 – nothing new.

Street Committee – Action – to approve the committee meeting minutes from the last two committee meetings as presented – motion: Koffarnus; second: Breckheimer; carried. The first recommendation was to support a land swap with Tom Baer with the survey and recording costs to be a 50/50 split. This was discussed. There was discussion held regarding the extension of N. 1<sup>st</sup> St. and where it would be located. Charlie stated that there are no plans to extend the compost site to the east. This would allow 1<sup>st</sup> S. to continue north. Action – to approve this recommendation – motion: Koffarnus; second: Boesch; carried. The next recommendation was to have the Purchase & Claims Committee follow up on this and have it included in the 2015 budget if the board agrees. Action – to approve this recommendation – motion: Breckheimer; second: Thiel; carried. There was nothing new on the snow removal issues. They are working on wording to amend the ordinance. The 3<sup>rd</sup> reading of Ordinance 2014\_02 amending Ordinance 5.01, Numbering of Houses was completed. There was no further discussion regarding this. Action – to approve Ordinance 2014\_02 amending Ordinance 5.01, Numbering of Houses as presented – motion: Breckheimer; second: Boesch; Roll Call Vote – yes: Thiel, Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried.

Discussion and possible action on how to proceed with development assistance – Stenklyft stated that Connor Nett will be here next month.

"Looks of Hilbert" (Aesthetics) – There was nothing new on the street signage. There was nothing new on the Main St. streetlights.

Wastewater Treatment Plant – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Koffarnus; carried. The first recommendation was to approve Resolution 2014-05 to approve the CMAR report and Resolution. Action – to approve this recommendation – motion: Koffarnus; second: Breckheimer; carried. The second recommendation was to purchase a new TSS oven from NCL at a cost of \$2,589. Action – to approve this recommendation – motion: Boesch; second: Koffarnus; carried. There was nothing new on the Wastewater Treatment Plan Improvements. There was nothing new to report on the Hilbert Acres Mobile Home Park.

New Business:

Application for operator's license – Several applications were presented. DuPrey requested that they be acted on individually. An application was submitted for Scheryl VanHaren. Action – to approve the operator license for Scheryl VanHaren – motion: Breckheimer; second: Boesch; carried. An application was submitted for Steve Gehl. Action – to approve the operator license for Steve Gehl – motion: Thiel; second: Koffarnus; carried. An application was submitted for Tory Walter. Action – to approve the operator license for Tory Walter – motion: Boesch; second: Starfeld; carried. An application was submitted for William Koehler. Action – to approve the operator license for William Koehler – motion: Breckheimer; second: Starfeld; carried.

Request to forgive past due PILOT payments from Hilbert Manor – Julie Felhofer appeared to explain the situation with Hilbert Manor. Right now, they have delinquent PILOT payments totally \$12,600. They have been current the last couple of years and are under new management which they don't expect that they will go delinquent again in the future. She stated that they were not aware that they were unpaid but they show up as unpaid on the village's books. She stated that they either need to be paid or forgiven by the village because in their eyes, the property is delinquent and they would be forced to do service connections and the government would voucher that payment to the village and the loan account

on that property would go delinquent and service either to acceleration or to append it to get it out of delinquency. She stated that the housing authority is requesting to have the delinquent PILOT payments forgiven. A letter from the housing authority was not received. Stenklyft stated that they had issues in the past. She stated that there are two properties and Sunrise has its own issues but the only issue with Manor is the delinquent PILOT payments. DuPrey stated that we received \$1,800 per year and the total delinquent amount is \$12,600. DuPrey stated that they had occupancy issues in the past and that was the reasons for some of the other correspondence. DuPrey stated that he attended the housing authority meeting and the board was not aware of the delinquent PILOT payments. DuPrey stated that eventually we will get ownership of the buildings and will maintain the rental, maintenance, etc on the building once the building loan is paid off. Julie stated that when the loan is paid off, the rental assistance is then done. She stated that when the loan is near being paid off, then the loans are extended or refinanced to keep it in the program. The board felt that there would not be an issue with granting the waiver but they would like to see something in writing. The board decided to table it until next month and have the housing authority submit a formal request. Julie will get in contact with A&M to get the letter request.

Request to hold Annual Cheesehead Run and block off Main St. – A letter of request was received. Action – to grant approval to hold the Annual Cheesehead Run on 8/23/14 and to allow Main St. to be blocked off from east of the railroad tracks to 3<sup>rd</sup> St. until 12:30 p.m. – motion: Breckheimer; second: Thiel; carried.

Classes/Seminars/Schooling for employees – nothing new.

Park and Recreation Committee – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Starfeld; carried. The first recommendation was to remove the outdoor grills in the park. Action – to approve this recommendation – motion: Koffarnus; second: Starfeld; carried. The next recommendation from the committee was to allocate \$33,000 from fund balance in 2014 to turn the old ballfield. Stenklyft asked if there were any questions. Breckheimer questioned when this was planned to be done. Thiel stated this fall. Breckheimer questioned where they were getting the money from. Thiel stated out of the reserve fund. Koffarnus stated that we could borrow in house like the compost site so much a year. Thiel commented that we have plenty in reserve and that little bit is not going to hurt us. Keuler questioned if that \$33,000 figure included the fence or not. Thiel stated that it does except for the outfield fence. Thiel stated that it may take care of the cost of the outfield fence but not the installation. He stated that the athletic club would take care of that, plus the scoreboard and other things. Koffarnus stated that it would be baseline fence. Thiel stated that this was correct. He stated that the fence is the backstop and the side fences. Stenklyft stated that actually this would have to be bid out. Stenklyft stated that this is just an estimate to figure out costs. Stenklyft stated it would have to be bid out. Thiel stated that these are the same people that did the other field. Breckheimer questioned if we would have to hire an engineer like we did with the lights. Thiel stated that he didn't think so. DuPrey stated that you have to have plans and specifications drawn up if it is going to be bid out. Thiel stated that this was totally unnecessary. DuPrey stated that it is the law unfortunately. DuPrey stated that anything \$25,000 or higher must be bid out if it is public construction. Koffarnus stated that it would probably come back to this H&K because there are not that many out there. Keuler questioned if there are going to be engineering costs on this also. It would so the total cost will be even higher. Breckheimer agreed especially if it gets bid out too. Boesch commented that he is disappointed that it wasn't discussed in the last budget session. Breckheimer stated that he is in favor of turning the ballfield, it just has to be a little bit more planned for and worked into our budget. He stated that he can't see taking this money out of our general fund for this when we are not taking money out of our general fund for our flooding issues or for Birch St. and we also have holes in people's backyards with the storm sewer pipe. Thiel stated that he wrote a little thing up because he knew it was going to be said and he wrote it down just so he can make sure it was right. Thiel stated, "As a taxpayer talking, I have a question. Why did I have to pay the village excess tax money so they could put the money in the bank and give me nothing in return? That's not right. If my tax money is not going to be used to improve the village and make it safer for all residents, I want my money back. When is the last time any of you gave away money and knew the recipient was going to take it and just put it in the bank and save it? I can save my own money and I don't need the government to do it for me. I think the village board's attitude needs to change to encourage growth, efficiency and safety and forget about some accounting firm praising us for having a huge savings account. It's time to give the people their money's worth." Keuler stated that he agrees with you entirely and what you guys do as an Athletic Association is fantastic. He stated that all of his kids have taken part of it and he certainly would like to see that ballfield turned and some other things done up there. Keuler questioned why the timing right now. Koffarnus stated that the old stand is not in good shape. Thiel stated that it is in the letter on the back. Rob Cummings stated that as long as he has been on the Athletic Club and working with the park board, there was say a memorandum or whatever that no money allowed to be stuck into the old concession stand. He stated that they battled with Harold Sippel and all that and he stated that they were always told that any new money spent will be on the new field, the new stand and eventually converting the old field so that they can use one bathroom and eliminate all of the problems that they have down at the old field. Rob Cummings stated that they have gaps in the cooler, you need twice as many workers when you are frying hamburgers at the new stand and walking them down to the old stand in a nesco. Thiel stated that the fence is also shot. It is bowed out and ripped. Rob Cummings stated that the lighting issue is not an

issue because you wouldn't have to have lights on that field initially. Boesch stated that we are still paying for the lights on the new field. Boesch stated that we are having tough times meeting budgets. He stated to Rob Cummings that they have the same thing at the school. Boesch stated that granted there is money there but we are not the only government entity that has a savings account. He stated that some of your better run counties have savings accounts. Rob Cummings stated that as an Athletic Club they are charging kids to play ball that we are doing something. He stated that they have spent money to build a new concession stand, we paid for the fence on the new field and are in a joint venture with the village for the lights. He stated that we are continually building our funds but we also need to show that we are continually to spend our funds for improvements. He stated that timing might be bad but to Rick's point, if there is that reserve fund, \$33,000 for the start up costs knowing that the Athletic Club is also being involved, I think it is small potatoes. Breckheimer stated that we are not talking out of reserve funds we are talking about fund balance. DuPrey stated that there is cash on hand but a lot of it is earmarked for specific purposes and it not touchable unless you pass a resolution by  $\frac{3}{4}$  vote to reallocate those funds. Thiel stated that in reserves right now, we have about \$2,000,000. Keuler questioned what the ramifications are with taking \$33,000 out of the general fund. Thiel commented none. Starfeld questioned why didn't we take \$33,000 out of fund balance and do something about the flooding issues so Krandy's wouldn't have had the situation that had. Thiel commented that maybe we should do that too. Starfeld commented that we should have but it wasn't in our budget because we were trying to do other things. Breckheimer commented about the amount of items that were cut from the 2014 budget last fall and we cut out the sidewalks, etc and now he wants to put this in front of it now? DuPrey stated that he wanted to clarify Rick's \$2,000,000 figure. He stated that there may be that amount of cash on hand but there is stuff earmarked for the fire truck and there is talk about replacing one of the fire trucks already. Thiel stated that he was talking about this figure and he pointed to it. DuPrey stated that he had pointed out \$2,000,000 and that there was \$2,000,000 in reserves. Thiel stated that this was the total amount on hand. DuPrey stated that he wanted to make that point that a lot of that money is earmarked for specific capital expenditures. He stated that there is a street equipment reserve, there's fire truck reserve so that when the fire department needs a new pumper, we are not borrowing money to do it. He stated that what happens with levy limits right now, we are limited to what we can levy for taxes. He stated that if you borrow money, your taxes are going up to pay that loan back, period. He stated that you can't cut on a different department to offset that increase on that loan because then you cut your throat on the levy limits. He also stated that when they talk levy limits and % of increases, it is not a 1% tax rate increase, it is a 1% increase on the dollar levy. He stated that if you have a \$200,000 levy and you are allowed a 1% increase, you have \$2,000 that you can increase the levy by. That's it. He stated that he wanted to clarify when they talk reserve funds. These are set aside so you don't have to borrow money for a new fire truck. He stated that when he first started here and the way that budgets were done, they went line item by line item and for example for Village Hall, last year was this amount, this is the current budget, this is what is projected, let's put this number in. He stated that there was no capital improvement planning when he first started here. He stated that we finally began capital improvements planning and starting putting monies away for these capital expenditures such as fire trucks, dump trucks, payloader, office equipment. He stated that if he has a piece of equipment break down and it needs to be replaced, he can do it because the funds are there and he doesn't have to scramble to find funds. He stated that this is what capital improvements planning is and this is where a lot of this cash that is on hand comes from. He stated that there are unrestricted funds but it is a board's decision how they want to spend it. DuPrey stated that if this is what they want to do and spend the money this year, they are amending the current year budget and the board will need to approve a resolution that will need to pass with  $\frac{3}{4}$  vote of the village board. That is the law. DuPrey stated that he wanted everyone to be clear on the process. He again reiterated why they have these accounts and why money is set aside in them right now. Breckheimer stated that he is completely in favor of it but feels that we need to work it within the budget and maybe make it happen next year. He stated that spending the money this year is not the most responsible thing to do. Thiel questioned what would be wrong with budgeting it to put it back in next year and getting it this fall. He stated that they tried last year and it wasn't in the budget because it got cut out. Breckheimer stated that if we do it this way, we are locked with the 2015 budget for this amount and we still have four years to pay on the lights yet. Thiel commented that he personally doesn't think that \$33,000 is going to break the bank. Starfeld stated that it doesn't but we threw money out of the payloader because we felt we could go another year. Thiel stated that we have to start somewhere and if we don't do anything there is not going to be any progress. Starfeld stated then let's budget for it. Thiel stated that it has to be done this fall. Starfeld questioned why. Thiel stated that you can't start it in the spring. It won't be ready for the year. Starfeld then stated then do it next fall. Thiel stated then you have another year with the old stand and everything that is shot. He stated that it he didn't think that it would pass a health inspection. Charlie Fochs commented that we have Birch St. on the back burner that we are working on. We have land that we are probably going to have to purchase from the railroad. Charlie stated that we don't know those numbers yet. It's another issue. Charlie stated that it was his idea to turn the baseball field way, way back before they even put the new field in. He stated that he is looking at this and prioritizing things in his mind, and others can justify it in their minds also. He says you can count the number of semis that go down Cedar St. and feels that Birch St. should be a top priority and that some of the monies from fund balance may

have to come out for that. He stated that he fought for the \$5,000 to get the permit done last fall. He stated that we have another storm water issue with some pipes that is going to cost \$300,000 to get fixed. This is not in the budget either. He stated that we have flooding issues that we need to deal with. He stated that he is not against the turning of the baseball field and feels it would be a good thing in the end. Charlie stated that he knows it is not a lot of money but it is still \$33,000. Breckheimer stated that he would like to see it worked into the budget this fall. Breckheimer stated that in the past, there was a priority listing from the club of the things they wanted done at the field. Thiel commented that this is the last one. Breckheimer felt that we should have this looked at again so that if there are any other things coming down the pipeline, they know about it ahead of time and can plan for it better. Keuler questioned what was going on with the high school baseball and if they were going to be playing at the park also. Rob Cummings stated that baseball has been approved for 2015. Keuler questioned if they would be playing games there. Koffarnus stated that no, it would be in Stockbridge. Thiel stated they could. Rob Cummings stated that they might use the field for practice but the games would not be played there. They would use Stockbridge because they have a regulation field. Keuler stated that so our field would not be equipped for games. Thiel stated it is not. Rob Cummings stated that it would not be equipped to play varsity ball. Rob Cummings stated that the school asked if the Athletic Club would be interested in raising the fence at the new ballfield so they could play games there and Rob told them no. Keuler questioned if this was something we would want to incorporate with the turning of the old field. Rob Cummings brought up that with the old field and the old lights and we would ever get a lightning storm and they are blown out the village would be responsible for fixing them. Rob stated that this is big money. Charlie stated that he didn't think it was big money. DuPrey stated that it wasn't because we filed an insurance claim. Rob Cummings stated that if we turn this field, the lights would no longer be an issue. Boesch commented that he can guarantee that down the road they will be because they will request lights on the second field within 5 to 10 years. Randy Baeten questioned who is going to fix the old stand. Randy Baeten stated that he didn't think that the Athletic Club should be responsible for fixing it. Charlie stated that about 5 or 6 years ago he wanted to put siding on one of the buildings but he was turned down by the Athletic Club and the village. Rob Cummings stated that 5 years ago, Harold Sippel stated that we would not spend another penny on that old building and that old field and that old stand. Rob Cummings questioned Charlie if he remembers that. Charlie stated that he does not. Rob Cummings stated that for a long time he knows that they have not spent a dime on that old stand. He stated that this is why they built a new stand and that anything would be new advancing forward. He stated that he knows that Sippel is not a board member anymore. Starfeld questioned what it would take to fix the building. Thiel, Rob Cummings, Koffarnus and Stenklyft all stated that you don't want to stick any money into the old building. Rob Cummings stated that when you walk in the bathrooms, the floor is sunk so far. Kris Baeten stated that you can see through the wall in the back of the bathroom and the back of the stand. Thiel stated that this is why he doesn't think that it is smart to wait on this another year. He stated that he would just as soon get it done and get it over with. Baeten stated that as a club it is hard to keep members when they have to run two stands. He stated that the same people are there every night because we can't get people to work. Starfeld stated that he thinks everybody agrees that it needs to be done but when. Thiel stated that it would be nice to have it ready for spring. Starfeld stated that it would be nice to have some of that flooding stuff done before spring. Thiel stated that they are working on it. Starfeld stated that we have done nothing yet. Thiel stated that this is architectural stuff all that crap going on. Starfeld stated that the way it rained today we could have had another catastrophe. Breckheimer stated when you are doing something outside the budget, we need to prioritize them. He stated that he would like to have it done but doesn't see how we can tell the people that are having flooding issues and Birch St. and everything else we are doing this first. Thiel stated that he felt that he didn't think that the two are tied together. Starfeld stated that it's money. Stenklyft stated that they have the committee's recommendation. He asked the board what they want to do. Stenklyft stated that just by looking at the schedule by the time you have specs completed and bid out because you have to and there is no way around it...Thiel asked who could do the specs, the field guys? Stenklyft stated that you have to do specs so that everybody knows what they are bidding on. DuPrey stated that he is not an engineer or an attorney so he wouldn't be able to write the specs. DuPrey stated that it would be similar to Meurman Electric who did the lights. Thiel asked would a fencing company put the specs together. Would the company that puts the field in come up with the specs? DuPrey stated that the specs have to be written up so that it is fair for anyone to bid on it. DuPrey stated that if you have one of the vendors write the specs, then it will be their specs and then it would favor that vendor. It was noted that it would probably have to be an engineering firm. Stenklyft stated that by the time you do all this, you will already be in the budget season. Thiel stated that you could plan it in September yet and be fine. Stenklyft stated that if this is the route everyone wants to go, then you need to get the specs done so that you can bid it out. Boesch stated that he doesn't think there is anyone here that thinks that it is a bad idea but we have to come up with a proper timetable here. Boesch stated that he felt that this needs to go back to committee. Thiel questioned what if the field was planted and put and then the fence would be budgeted for. Thiel stated that the big thing is to get the field in so that the grass can be planted so the grass takes before next spring. Starfeld stated that we will still have to get an engineer involved. Thiel thought that we wouldn't because it would be under \$25,000. DuPrey stated that you cannot split a project to circumvent the bid law. It is in the state statutes. Thiel questioned who did the other field. Charlie stated

that VandeHey landscaping laid out the other field. Charlie stated that he felt that it is the cart before the horse. He stated that if he comes in here next month and asks to purchase a new payloader and just take the funds out of fund balance are you going to say yes. Charlie stated that this is the same thing. Boesch stated that this is not good practice. Charlie agreed. He stated that if you start doing it now, you are going to continue to do it. Boesch stated that this is not going to happen overnight. Stenklyft stated that there are steps that you have to go through. Thiel thinks that we should give it a shot and if we get everything back then do it. Boesch stated that you are going to have to get estimates on the cost of writing up the plans and specs. Boesch stated that it has to be bid. Thiel stated that he understands this. DuPrey reminded everyone that if we are spending money that is not budgeted, we will need to approve a resolution to amend the budget and it will have to pass by  $\frac{3}{4}$  vote. Randy Baeten commented that you put the estimates together to get the plans and specs done and put the budget together and if it doesn't happen this year and it probably will not, how would this be done. Charlie stated that he does this with street projects. He gets estimates from the engineers on the costs of the projects and then we go through the budget process. They pick which ones they want and when the money runs that is where they stop and then it gets put into the budget. Charlie stated that this is the way that it should be done. You get the estimates and have a total package deal as to what it will cost and then you bring it to the budget process to see if it can be put in the budget or not for the next year. Randy Baeten questioned to get an engineer or architect, does the village pay for that? The first thing that will need to be done is to get an estimated cost from the engineer for engineering services. Rob Cummings questioned if we can still get an estimate if the project is turned down. We can get an estimate on the total cost of the project for free. Breckheimer stated that Charlie is right and we should get estimates and bring it to the budget. Thiel stated that the Athletic Club is asking for a set amount. Breckheimer questioned what happens if it goes over that amount? Thiel stated that then the Athletic Club is going to take care of it. Starfeld stated but it is still not a budgeted item. Thiel stated that we have the estimates here and the only thing added to it would be the engineering fee. DuPrey stated that with bids, they can come in less than budget or more than budget. Thiel stated that he felt that the Athletic Club would be in favor of picking up the difference if it was a hair above this total to get it done. Keuler stated that he felt it would be a lot easier to get it through if it was budgeted. Thiel stated that we did it once before for the compost site. It can be done. The big thing is to get the grass going to get it to take. Boesch stated that the proper protocol is to get an estimate from an engineering firm or come forward with a bid packet. Thiel questioned even if the club is asking for a set amount of money. Boesch stated yes. Boesch stated that the village owns the land there. Action – to deny the committee's recommendation to turn the ballfield and send it back to committee with the understanding that we can get estimates and hopefully it is something that we can squeeze into our budget for 2015 with the hopes of doing it next year maybe – motion: Breckheimer; second: Boesch; carried by majority vote. The next recommendation from the committee was to lower the height of the infant swings to the height recommended by the National Safety Institute. Charlie questioned what that number was? It is 24". Charlie questioned what was ours? Koffarnus stated 3'. Charlie stated that they are 32" and 33". Charlie asked what is wrong with it. Stenklyft stated that they are too high. Charlie stated put it at 24" and push your child or grandchild and the first thing that you will complain about is that your back is sore. He stated that the people that put the swings in were professionals that put in playground equipment. Charlie stated that if you change them, then you are buying all brand new swings. Stenklyft questioned why was that. Charlie stated because you are not going to change the chains on them because they are all coated. He stated that he is not going to be the one that changes that chain and have the chain break. Charlie stated that he doesn't personally think that they are too high because you can put them up to 60" if you want. Charlie had a book that the company gave him. Stenklyft stated that Koffarnus has a book from the state. Koffarnus stated that you can go up to 36" and the minimum is 24" according to his book. Stenklyft stated that you have the same issue if the swings are higher as when they are lower. Breckheimer stated that he has had his youngest child in the swing multiple times and feels that 24" is pretty low. Koffarnus stated that he had a concerned citizen bring it to him so he brought it to committee. Stenklyft stated that if we are not going to lower them, then we need to keep the wood chips in there. Breckheimer stated that with the toddler swings, they are kicking their feet as much. Breckheimer stated that we need to keep up with the wood chips as much as possible. Action – to deny the committee's recommendation to lower the infant seats to 24" in height – motion: Koffarnus; second: Breckheimer; carried by majority vote. The fourth recommendation was to relocate the portable libraries. Charlie stated that the one in the Civic Park has been moved and approved by the building inspector. The one for railroad park it was recommended to move it closer to the sidewalk. Charlie stated that it would be a pain with plowing snow on the sidewalks. Keuler also felt that if it was next to the sidewalk, it would get beat up. Charlie also felt that they should come down in the winter because there is no action in the park in the winter. Stenklyft stated that these are meant to be year round. If it is going to stay in the same spot, then the sidewalk leading up to it needs to be kept clean. Stenklyft stated that the boxes need to be weather stripped and he will take care of that. Stenklyft stated that they were looking at putting them about 1 ½' behind the sidewalk with wood chips around it so that it would be off the main sidewalk but they would not have to mow around it. Breckheimer felt that we could do a trial run on it this winter and see how it works out and then we could always move it. Stenklyft stated that he would check with the school and see what their thought was if they are supposed to be out year round. It will be tabled until next month and Stenklyft will come back

with the information from the school.

Plan Commission – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Starfeld; carried. The recommendation from the Plan Commission was to approve the CSM for Darrell Parsons which will take his three lots and combine them into one parcel. Action – to approve this recommendation – motion: Boesch; second: Starfeld; carried.

Adjournment – Action – to adjourn – motion: Starfeld; second: Breckheimer; carried. The meeting was adjourned at 8:32 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk

President Ken Stenklyft called the special meeting of the village board to order at 6:30 p.m. on Tuesday, July 29, 2014.

Roll Call – all members reported present except Thiel. Also present was Dennis DuPrey

Citizen Questions and Concerns – none.

Announcements – DuPrey commented that he received a call from Gary Deiter from the City of Brillion and the regional flood meeting that was held on 7/23, no one attended from the village. DuPrey stated that Mayor Deiter was concerned that we were dropping out. They will be notifying us when the next meeting will be held. We will need to make it a point that at least one representative from the village attends the meeting.

TID District #2 – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Koffarnus; carried. The recommendation from the TID Committee was that we enter into a developer agreement with Fox Valley Alfalfa Mill. There was some discussion among the board. There were questions raised on how the TID District works and how the amount was derived at. DuPrey presented a summary of the information on how the amount of the investment was calculated and then provided highlights of the developer agreement. There are 8 individuals providing personal guarantees but none of the information provided has been verified. There was some concern about requesting this back up information but the consensus of the board was that with what was known about the company and the fact that they have been long standing in the village, we wouldn't need to require the backup information. It was noted that we did not require it with the Sargento development and that involved a substantial amount of money compared to the requested amount for this development. DuPrey stated that it would be a board's decision to weigh the risk/benefit factor in deciding if they would require the back up for the information provided on the financial statements. After further discussion, the board felt that this was a good project to proceed with. Action – to approve the recommendation from the TID Committee to enter into a developer's agreement with Fox Valley Alfalfa Mill – motion: Starfeld; second: Boesch; carried.

Adjournment – Action – to adjourn – motion: Boesch; second: Starfeld; carried. The meeting was adjourned at 6:54 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk