

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, September 11, 2012.

Roll Call - all members reported present except Boesch. Others present were Bill Koehler, Ed Byrne, Rob Cummings, Karl Propson, Chet Johnston, Josh McDonald and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

A moment of silence in observance of the anniversary of the 9/11 attacks took place at this time.

Citizen Concerns & Questions to be acted upon at the next board meeting - none.

Announcements - DuPrey reported that budget work needs to be completed so that all information is turned in no later than 9/30/12. Civic Association meeting is 9/26/12 at Schmitz Brothers II. There will be a first responder informational meeting at the City of Chilton on 9/17/12 at 6:30 p.m. The purpose of the meeting is discussion about starting a first responder group in Chilton and the possible consolidation of first responder groups into a regional responder group. DuPrey reported that there will be a town hall meeting on 10/25/12 from 7 pm - 8 pm at the community center put on by the USPS. This meeting will gather information from the public regarding our post office and the possibility of reducing counter hours or possibility closing the facility.

Minutes - Action - to approve the board meeting minutes from the last board meeting as presented - motion: Breckheimer; second: Koffarnus; carried.

Treasurer's Report for the Village of Hilbert - balances - \$133,085.41 General fund; \$126,916.19 Sewer fund; \$93,693.58 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$17,671.55) TID #1 fund; \$704,924.42 T-Plus fund; \$15,857.37 First Responder fund; (\$244,245.45) TID #2, \$179.44 CDA. Action - to approve the treasurer's report as presented - motion: Koffarnus; second: Plate; carried. The fire department treasurer's report and annual picnic report was presented to the board. It was noted that even with the weather being oppressively hot the day of the picnic and parade, the department did considerably well. Action - to approve the treasurer's report and annual picnic report as presented - motion: Starfeld; second: Sippel; carried. There was no first responder treasurer's report received.

Claims - examined and discussed. Action - to pay all claims - motion: Plate; second: Breckheimer; carried.

Correspondence - There was no MEG newsletter received. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. An email from Ed Byrne regarding the proposed roundabout was presented to the board. With this project, the detour will be going around the village. DuPrey noted that if this is the case then we should work with our local businesses to make sure people by the detour know everything is still open in Hilbert. DuPrey stated that when he talked with Boesch earlier, he felt that a letter should be sent to the DOT and maybe the governor's office regarding better timing of these projects so that the roads are not closed in multiple years. Some board members felt that with the roundabout being constructed in Kaukauna, the road has been left open and they feel that this could be the case here also. Some board members felt that calling them or meeting with them would gain more than a letter. This will be taken care of.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information.

President's Report - none.

Unfinished Business:

2012 Projects - Charlie reported that there are issues on 10th St. with meeting the minimum pitch. There are areas where the water will accumulate in the middle of the street. The engineers came in and took pitch shots on the entire street. Right now, this is in the engineer's hands. The other two streets met the pitch requirements.

2011 Projects - Charlie reported that the bonds are in and that they will be scheduling a preconstruction meeting and the project will proceed after that.

Recycling/Rubbish - The monthly report was presented to the board for their information. Plate questioned the drop in % of recycling. He felt that something needs to be done. This was discussed. DuPrey explained that the DNR regulations set standards in pounds per capita for recycling. He stated that right now we are meeting the DNR regulations. The board discussed having a revised report comparing the current year with the previous year. Also they would like a report on meeting the DNR regulations. DuPrey will revise the report. A cooperative agreement for the recycling efficiency grant was presented to the board. DuPrey explained the contract. It is required in order to apply for the efficiency grant. Action - to approve the contract - motion: Sippel; second: Breckheimer; carried. Resolution 2012-02 was then presented to the board. This resolution supports the submission of the efficiency recycling grant. Action - to approve Resolution 2012-02 as presented - motion: Sippel; second: Starfeld; Roll Call Vote - yes: Sippel, Koffarnus, Starfeld, Plate, Breckheimer, Stenklyft; Absent: Boesch; carried.

Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - Bill Koehler reported that the boots and gear are ordered. He also reported that the fire department voted to buy the remaining 14 pairs of boots to fit the entire department with new boots out of their picnic monies. He stated that with this, he will be exploring the purchase of the remaining 14 sets of gear in 2013. That way, the entire fire department will be equipped with new boots and gear. Bill Koehler also reported that new batteries were put in truck #32. They replaced the original batteries from 2002.

TID District #1 - Notice of current year tax increment was presented to the board. The total increment is \$4,045,800 which remains unchanged from the previous year.

Well # 4 Project - A pay request from SMA in the amount of \$14,473.25 was presented to the board. Action - to approve payment request #1 to SMA for \$14,473.25 - motion: Plate; second: Starfeld; carried. Charlie reported that the well is progressing. The back wall is completed and the rest of the footings and wall will be completed.

Property Maintenance Ordinance - nothing new.

TID District #2 - Notice of current year tax increment was presented to the board. Total increment is \$5,143,400 which is a decrease of \$258,900. DuPrey stated that this is mainly due to the decrease in personal property assessments.

Issues with snow removal - nothing new.

Ballfield Light Project - It was reported that with the ballfield light project, we are still waiting to get budget estimates from the three contractors that were contacted. They are Musco, Abstract Electric and Faith Technologies. Charlie stated that he talked to all 3 companies and they are all waiting for the structural engineer to size the poles based upon the boring studies done. It was again stressed by the village that the project has to be bid out. Rob Cummings stated that the preferred contractor for the club would be Musco because of their warranty. DuPrey explained that we have to create specs and open the bidding to anyone. We cannot split the project to avoid bid laws and cannot make it too specific that it limits who can bid on it. Representatives from the Athletic Club appeared to discuss what have been several instances of miscommunication regarding the ballfield light project. There was previous discussion on flipping the old ballfield, sticking monies into the older buildings, etc. They stated that they wanted to clear the air on the miscommunication. The representatives stated at the meeting that this was discussed back in 2005. That year, the club came up with a 10 step plan. The steps were as follows:

1. Scoreboard for Field #2
2. Close the park road
3. Purchase bleachers for Field #2
4. Batting cage
5. Concession stand for Field #2
6. Lighting for Field #2
7. Update the restrooms at the park
8. Turn Field #1
9. Update the lights for Field #1 parking lot
10. Warning track for Field #1

Rob Cummings stated that when the club approached the village about updating the buildings on the old field, Sippel informed them not to stick any money into the old field. It would only be spent on the new field. The representatives from the athletic club informed the board that any decisions on the turning the field is the board's decision because they are the owners of the property. They stated that the village has the final say on what is done with it. The reps also stated that they would like to have a member of the club to be on the park & recreation committee. The board felt that this was a good idea. That way, the line of communications would remain open. It was noted that Karl Propson and Rob Cummings will be the representatives from the athletic club to be on the park & recreation committee. Karl Propson asked regarding the quotes being requested how high the poles were. Charlie informed him that they are looking at 60' poles. Karl questioned why because they had wanted 70' poles. Charlie explained that there is no one around here that can reach 70' poles. Karl stated that they received an estimate to rent a lift that could reach the lights at a cost of \$425 per day. They also touched that with the Musco system, there is a 25 year history on the lights so this shouldn't be an issue if this is the system installed. It was commented that it will not matter because we wouldn't be working or involved then. Charlie stated that he thinks about other people that will have to deal with it in the future and doesn't want it to be an issue for them in the future. After the discussion, both parties felt better about having things in the open and that they are encouraged that the lines of communication will remain open in the future.

Code of zoning - Action - to approve the plan commission meeting minutes as presented - motion: Koffarnus; second: Breckheimer; carried. The first recommendation was to approve the property split for Howard Martin. Action - to approve this split - motion: Breckheimer; second: Koffarnus; carried. The second recommendation was to approve a zoning code change that will bring the zoning code into compliance with

recent statute changes. DuPrey stated that in order to meet our publication requirements in the ordinance, the public hearing will need to be held on 11/13/12. He stated that this could be done at 7:15 p.m. after the budget public hearing. Action - to set the public hearing date on the proposed zoning code change for 7:15 p.m. on 11/13/12 - motion: Breckheimer; second: Plate; carried.

New Business:

Application for operator licenses - There were no operator license applications.

Street Committee - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Starfeld; carried. The board was reminded that the street committee will be holding a public informational meeting on 9/19/12 at 7 p.m. at the community center to present the findings from the storm water study. The entire board is encouraged to attend. They will present the results of the study and will review options available. The second recommendation was to submit the street budget for consideration. There was some discussion regarding Cedar St. and the amount of semi traffic it takes. There was some discussion on what to do with the intersection of Cedar & 8th St. There are concerns that this street takes such a beating that maybe concrete from 8th St. to 7th St. should be installed instead of blacktop. Comments were made that the blacktop on 3rd St. that was put in a few years ago is already showing signs of wear from the semi traffic. There was some thought of concreting 3rd St. and Cedar St to deal with the traffic. Others brought up about rerouting the traffic by coming in off of the highway on Birch St. to 3rd St. The board felt that these are options that should be at least explored because the blacktop streets are not holding up like they should due to the heavy truck traffic. Action - to approve the committee's recommendation to submit the street budget for 2013 for consideration - motion: Sippel; second: Koffarnus; carried.

Classes/Seminars/Schooling for employees - Stenklyft presented a written report on the classes attended for the Chief Executive's conference attended at Green Bay. DuPrey presented an oral report on the clerk's convention attended in Middleton. Stenklyft presented a request from Josh McDonald to take a sewer certification test in November for a cost of \$25. Action - to allow Josh to take the sewer certification test in November for \$25 - motion: Koffarnus; second: Starfeld; carried. Stenklyft then asked for permission to attend the League of Wisconsin Municipalities Convention in Wisconsin Dells. He stated that it would be 10/17 - 10/19 and he would have 2 nights hotel. He also asked that since his wife would be attending with him if the village would pay the guest registration. The board stated that this would not be a good precedence to set so they stated no. Action - to approve Stenklyft to attend the League of Wisconsin Municipalities convention in Wisconsin Dells with 2 nights hotel stay - motion: Koffarnus; second: Starfeld; carried.

Hilbert Housing Authority - Correspondence between Rural Development and the Housing Authority was presented to the board. The board felt that from the tone of the letters, it may be a difference of opinion between the management company and Rural Development.

Purchase & Claims Committee - Action - to approve the committee meeting minutes as presented - motion: Plate; second: Sippel; carried. The recommendation from the committee was to reject both offers on the Birch St. property. Action - to approve this recommendation - motion: Plate; second: Sippel; carried. The other recommendation from the committee was to place for sale signs on Birch St. property and the 12th St. property. Action - to approve this - motion: Breckheimer; second: Plate; carried.

Adjournment - Action - to adjourn - motion: Plate; second: Starfeld; carried. The meeting was adjourned at 8:21 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk