

President Mark Breckheimer called the meeting of the village board to order at 7 p.m. on Tuesday, June 11, 2019.

Roll Call – all members reported present. Others present were Nick Mirsberger, Charlie Fochs, Mike Loose, Eric Voland from the sheriff's department and Ed Byrne.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

President Breckheimer then called to order the public hearing on the request to rezone property west of 12<sup>th</sup> St. on Highway 114 (W. Main St.) from R-1, Single Family Residential to I-Industrial. DuPrey presented the recommendation from the plan commission which was to rezone the property from R-1, Single Family Residential to I-Industrial. The size of the property is 3 acres and is a direct mirror to the west of Mirsberger's existing property. Breckheimer asked if there was any public input. No one appeared and spoke either in support or against the request to rezone. Action – to approve the recommendation to rezone this property as presented – motion: Schrubbe; second: Roehrig; carried. No further action required. President Breckheimer then declared the public hearing closed.

The remainder of the regular board meeting then took place.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – Annual Cheese Derby is 6/13/19 at Hilbert Civic Park. The Joint Review Board meeting for the TIF Districts is 6/19/19 at 7 p.m. The plan commission meeting is scheduled for 6/19/19 at 7:15 p.m. The Annual 4<sup>th</sup> of July Parade, Community Picnic and Fireworks is 7/4/19 at Hilbert Civic Park.

Minutes – Action – to approve the board meeting minutes as presented – motion: Roehrig; second: Starfeld; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and to place them on file – motion: Starfeld; second: Keuler; carried. The first responder minutes were presented to the board. Action – to accept the first responder minutes and to place them on file – motion: Starfeld; second: Roehrig; carried.

Treasurer's Report for the Village of Hilbert - balances – \$165,651.09 General fund; \$738,516.03 Sewer fund; \$149,588.44 Water fund; \$1.00 DOA Block Grant Fund; \$68,284.97 TID #1 fund; \$1,101,655.76 T-Plus fund; \$30,156.35 First Responder fund; (\$170,406.99) TID #2 fund; \$327,510.63 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Keuler; carried. The fire department treasurer's report was presented to the board. Action – to approve the fire department treasurer's report as presented – motion: Starfeld; second: Schrubbe; carried. The first responder treasurer's report was presented to the board. Action – to approve the first responder treasurer's report as presented – motion: Roehrig; second: Starfeld; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Starfeld; second: Schrubbe; carried.

Correspondence – There was no MEG Newsletter presented to the board. The Focus Newsletters were presented to the board for their information. The Boardman & Clark, LLP Newsletter was presented to the board for their information. The Calumet County Focus on Calumet Newsletters were presented to the board for their information. A thank you card from the family of Doris Franz was presented to the board. A letter from the Wisconsin Department of Transportation outlining that the Highway 114 repaving project will proceed in 2019. DuPrey stated that he has an email out to them to clarify the work within the village. He was also instructed to ask about the reference to a round a bout. DuPrey presented the board with a timeline of the events regarding a lawsuit filed against the village from 510 North 8<sup>th</sup> Street, LLC. There was no discussion regarding the timeline or the case.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the quarterly Cable TV Franchise Fees in the amount of \$2,252.00 was presented to the board for their information. The Annual Report from East Central Wisconsin Regional Planning Commission was presented to the board for their information. The Annual Report including online resources and best practice suggestions from the League of Wisconsin Municipalities Mutual Insurance was presented to the board for their information.

Unfinished Business:

2018 Projects – Nothing new.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the Village – The monthly report was presented to the board for their information.

Eric Voland appeared before the board. He stated that he is the new contact and that Brett Bowe is now in charge of the jail and is overseeing the jail project. He stated that they are looking at hiring 5 new deputies and that the first one hire is a Hilbert resident, Andrew Wittmann. He also stated that they now have a contract with the Village of Harrison which is driving the hiring needs where they will provide 3 full-time officers and 1 squad. He stated that eventually they will go to 5 full-time officers with 2 squads.

Fire Department – Chief Loose reported to the board that there were 3 fire calls the last month. They were 2 accidents and 1 mutual aid call. He stated that next week, the 3 fire chiefs will all be at the fire chief's convention. He stated that the captains of the department will be in charge while they are gone.

TID District #1 – nothing new.

TID District #2 – nothing new.

Wastewater Treatment Plant – Charlie reported that they are having issues with the compressor for the DAF unit. He stated that it has been rebuilt once and needs to be done again. He stated that they decided to replace the unit instead of rebuilding it because the cost of a new one is not substantially more than rebuilding the current one. He stated that funds for the replacement will be taken out of the equipment fund.

Well #4 – A letter from the DNR approving the facility plan and specifications for the filter system at Well #4 was presented to the board.

Village South Residential Development Property – Breckheimer reported that everything is on track. He stated that hopefully the preliminary plat approval from the state would be by the end of the week. Charlie Fochs reported that he has a meeting set up with Frontier. He also stated that it appears the DOT will approve the offset intersection with the Sargento Foods driveway for the new road.

Village Economic Development Plan – nothing new.

Purchase of Bel Brands Property – nothing new.

WWTP Computer – Fochs stated that the computer is at the plant is currently mirroring the old computer to ensure that everything is being recorded properly.

Discussion and possible action regarding request from Allegiant Property Management for forgiveness of the 2019 PILOT Payments and to reduce future annual PILOT Payments – DuPrey stated that the tentative meeting date is June 26<sup>th</sup>.

Police & License Committee – Action – to accept the committee meeting minutes and to place them on file – motion: Schrubbe; second: Keuler; carried. The recommendation from the committee was to approve the license listing as presented. Action – to approve this recommendation – motion: Roehrig; second: Schrubbe; carried. No further action needed.

#### New Business:

Application for Operator Licenses – None received.

Application for temporary class B license – Action – to approve the application from St. Mary's Congregation for the Annual Cheese Derby on June 13<sup>th</sup> – motion: Starfeld; second: Schrubbe; carried.

Classes/Seminars/Schooling for Employees – DuPrey presented information for the Annual Clerk's convention. It is scheduled for August 21<sup>st</sup> – August 23<sup>rd</sup> in Middleton. Cost of the conference is \$190 with 3 nights hotel stay at \$129 per night and mileage. Action – to approve this as presented – motion: Starfeld; second: Schrubbe; carried. Reports on schooling/training sessions – DuPrey reminded everyone of the policy for providing written reports for all training/conferences, etc. to provide a written report of what was learned. He stated that there was not report turned in from the firemen's convention and with the chief's convention coming up he wanted to remind everyone of the policy.

First Responder Committee – Action – to accept the committee meeting minutes and to place them on file – motion: Starfeld; second: Roehrig; carried. The recommendation from the committee is to compensate the first responders with \$10 per Wisconsin Ambulance Run Data System (WARDS) Report effective 1/1/19 and to be paid out at the end of the year with the regular payroll. Action – to approve this recommendation – motion: Roehrig; second: Schrubbe; carried. No further action needed.

Discussion and possible action regarding 2018 CMAR Report and Resolution 2019-05 – The proposed resolution to approve the report and submit it was presented to the board. Charlie explained the grades received and stated that the waste from Ornu is higher in phosphorous which does affect our grade a little. He stated that they are working on a solution. Action – to approve Resolution 2019\_05 to approve the 2018 CMAR Report and submit it – motion: Starfeld; second: Schrubbe; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Discussion and possible action regarding signing contract with the county to purchase the new voting machine – DuPrey presented the proposed contract to the board. He explained the process that the group went through. There are two machines that were reviewed and we took a vote as a group. The new machine has both the regular voting and handicapped voting. This new machine would replace the two older machines. By going together as a group, it would save some funds. There are enough funds in reserve to make the purchase. The new machine would be ready for the 2020 elections. Action – to approve the contract with the county for the purchase of the new voting machine – motion: Schrubbe; second: Starfeld; carried.

Village Board Member Informational Report – Starfeld reported that Bernie from Calumet County Emergency Government will be doing a disaster table top exercise on 7/17/19 and they want village reps and employees to attend. Schrubbe questioned if they started treating the ponds. Yes, they have. There were concerns on the retaining wall on the red house by the park. Charlie will check this out.

Village Personnel Information Report – nothing.

President's Report – nothing.

It is noted that the closed session on the agenda under S. 19.85(1)(e) was not required.

Adjournment – Action – to adjourn – motion: Starfeld; second: Schrubbe; carried. The meeting was adjourned at 7:34 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Administrator Clerk Treasurer