

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, May 12, 2015.

Roll Call – all members reported present except Koffarnus. Others present were Mike Loose, Charlie Fochs, Jim Cruthers, Karl Propson and Ed Byrne (late).

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – Jim Cruthers appeared before the board to introduce himself and hand out a flyer announcing the opening of Hilbert Art & Antiques, LLC which will be opening in the former funeral home property on Main St on July 10th. It will be open on Fridays, Saturdays and Sundays.

Announcements – Boy Scout Brat Fry is on 5/16/15 at the Hilbert Elementary School parking lot. Board of Review is 5/13/15 from 6 p.m. – 8 p.m. Civic Association meeting is 5/20/15 at Sherwood. CDA meeting is 5/20/15 at 6 p.m. Health Board meeting is 5/20/15 at 7:15 p.m. Regional Flood meeting is 5/20/15 at 6 p.m. The 2015 Local Government 101 training sessions information was presented to the board. These training sessions are sponsored by the League of Wisconsin Municipalities. The Park & Recreation meeting is 5/19/15 at 4:30 p.m. at the ballfield.

Minutes – Action – to approve the board meeting minutes as presented – motion: Starfeld; second: Boesch; carried. The fire department minutes were presented to the board. Action – to approve the fire department minutes as presented – motion: Starfeld; second: Piepenburg; carried. Keuler questioned the fire chief's convention and whether or not the department will be offsetting some of the costs. Mike Loose reported that they are not asking the department to pay anything. They are going to split the costs among the 3 chiefs. The first responder minutes were presented to the board. Action – to approve the first responder minutes as presented – motion: Boesch; second: Keuler; carried.

Treasurer's Report for the Village of Hilbert - balances – \$333,758.78 General fund; (\$118,072.68) Sewer fund; \$109,572.26 Water fund; \$4.00 Clean Water fund; (\$26,317.74) TID #1 fund; \$274,835.99 T-Plus fund; \$17,004.11 First Responder fund; (\$379,970.24) TID #2, \$185.03 CDA; \$200,440.94 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Keuler; carried. The fire department's treasurer's report was presented to the board. Action – to approve the treasurer's report from the fire department as presented – motion: Piepenburg; second: Boesch; carried. The first responder's treasurer's report was presented to the board. Action – to approve the treasurer's report from the first responders as presented – motion: Boesch; second: Starfeld; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Boesch; second: Roehrig; carried.

Correspondence – There was no MEG newsletter received. DuPrey stated that a letter was received from Time Warner Cable stating that the previously announced merger with Comcast was called off. The Focus newsletters were presented to the board for their information. DuPrey read a Thank You card from the family of Jeanne Gast.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the Cable TV Franchise Fees in the amount of \$2,360.18 was presented to the board for their information. The 2014 Financial Form C that is filed with the Wisconsin Department of Revenue was presented to the board for their information.

Unfinished Business:

2015 Projects – Action – to approve the joint water & sewer/streets committee meeting minutes as presented – motion: Boesch; second: Starfeld; carried. The first recommendation from the committee was to proceed with the Irish Rd culvert and that we pay our fair share as negotiated. This was discussed. Boesch stated that the town board met last night and they will proceed provided that we sign onto the project. The bids were \$175,000 for just the structure and \$195,000 including the wing walls. It would be better to go with the wing walls because it would give it a better product and less chance for erosion. He stated that we will have to bear the brunt of the costs here. Our share would be \$95,000 with the town paying \$15,000. The board expressed their displeasure with the high price tag because this is in the township but the township is not having the issues with flooding. Their current structure works for their needs. We are the main benefactor in this. There was also discussion on the other contributors to the system. Charlie stated that 3 pipes feed to the east. He stated that by taking those 3 pipes, the Irish Rd culvert is not large enough. DuPrey stated that the townships don't experience the issues (damages to homes) like we do. Also with the increased costs, there could be bridge aid in the amount of \$8,000 for 2016. The county has to pay 50% of the project costs. The board felt that this should come off our share. Action – to approve the recommendation to proceed with the Irish Rd culvert but Rantoul will be required to apply for the additional bridge aid in 2016 of about \$8,000 and that this comes off the village's share – motion: Boesch; second: Piepenburg; carried. The next recommendation was to approve the revised comfort resolution for the interceptor main replacement project. DuPrey explained that they are still under the original resolution amount with the change order for the dewatering but asked that a revised resolution be approved so that in the event that we are just above it, we would not have to come back again in the future. He stated that it is not anticipated that costs will be that high. Action – to approve the revised comfort resolution for the interceptor sewer main replacement project with total costs set at \$750,000 - motion: Boesch; second: Starfeld; Roll Call Vote – yes: Piepenburg, Roehrig, Boesch, Keuler, Starfeld, Breckheimer; carried. The next recommendation was to approve a

revised engineering contract for the interceptor main replacement project. It would add \$3,500 to the cost of the project. This was due to the dewatering issues. Action – to approve this recommendation – motion: Starfeld; second: Roehrig; carried. The board then discussed the 3rd St. project. DuPrey stated that we need to reject all bids. Action – to reject all bids for the N. 3rd St. project – motion: Boesch; second: Starfeld; carried. The recommendation from the committees is to rebid N. 3rd St. sewer line replacement with no blacktop patches for the trenches and that we would add the Elm St extension to the project. This was discussed. Boesch stated that it will not do any harm to have the street sit a year or two before paving it. This will allow the trenches to settle properly. There just is not enough budget dollars available to complete the paving. Action – to approve this recommendation – motion: Starfeld; second: Boesch; carried.

Recycling/Rubbish – The monthly report was presented to the board for their information. The annual report on the recycling program was presented to the board for their information.

Police Protection for the village – The monthly report was presented to the board for their information.

Fire Department – Chief Mike Loose reported that there were 6 fire calls the last month and that one new member joined the department. There was some brief discussion on the new equipment truck. He stated that they are currently having the specs drawn up and stated that they are anticipating a cost of \$260,000. Right now there is about \$230,000 in the reserve fund. He also brought up that he would like to purchase 3 sets of turnout gear at a total cost of \$5,200. This could not be acted on because it was not on the agenda. DuPrey will review the amount in reserves and it will be placed on the agenda for the June meeting.

TID District #1 – nothing new.

TID District #2 – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Piepenburg; carried. The recommendation from the committee was to conditionally approve the developer agreement with CJF Estates, LLC pending village attorney approval. DuPrey explained the proposed developer agreement. This would be for the extension of Elm St. He stated that the agreement is modeled after the previous agreements completed. Action – to approve this recommendation – motion: Piepenburg; second: Roehrig; carried.

Street Committee – There was nothing further to discuss on the Irish Rd culvert that wasn't covered earlier. There was nothing new on the request to lower the speed limit on the north side of the village.

"Looks of Hilbert" (Aesthetics) – The street signage is being worked on. Breckheimer reported that DuPrey will follow up again with WE Energies regarding the Main St. lights.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – Charlie Fochs reported that Great Lakes is working on sealing the manholes and hopefully by the end of next week they will be able to make the connection. He also stated that he met with the DNR regarding the issue with water surfacing from the spring. They will allow us to install the relief pipes to the creek to alleviate the pressure as long as we do not disrupt any of the wetlands. Change Order #1 was presented to the board. This is mainly due to the spring found and the dewatering that had to be completed on the site. Action – to approve Change Order #1 for Kruczek Construction – motion: Boesch; second: Starfeld; carried. Next, payment request #3 to Kruczek Construction in the amount of \$122,448.70 was presented to the board. Action – to approve pay request #3 to Kruczek Construction in the amount of \$122,448.70 as presented – motion: Starfeld; second: Boesch; carried. WWTP Upgrades – Charlie Fochs reported that the tentative start date is June 6th. He also stated that there is a 16 week lead time for the equipment that needs to be ordered. Hilbert Acres Mobile Home Park – Charlie reported that have received their first set of numbers. He compared the numbers to the radio read system and the water coming out of the park is more than what is going in. They are going to gather some more information and then put the numbers together.

New Business:

Appointment of Alternate Emergency Government Director – Breckheimer stated that he might have someone but they have not committed yet. It was tabled until next month.

Application for operator licenses – There were several applications received. DuPrey reported that they all checked out okay for records checks. Action – to approve the operator license for Cheryl Sullivan – motion: Boesch; second: Starfeld; carried. Action – to approve the operator license for Lanetta Mahlberg – motion: Boesch; second: Starfeld; carried. Action – to approve the operator license for Danielle Bowe – motion: Keuler; second: Starfeld; carried.

Application for liquor and beer licenses – DuPrey stated that he received the last one tonight and that these will be referred to the Police and License committee to discuss and act on for the June meeting.

Application for Temporary Class B License – An application was received by the Hilbert Lions Club for their annual 4th of July picnic. Action – to approve the Temporary Class B License for the Hilbert Lions Club for July 4, 2015 – motion: Boesch; second: Roehrig; carried.

Application for Temporary Class B License – An application was received by Calumet Sno Trails for their annual Cheese Derby to be held on June 13, 2015. Action – to approve the Temporary Class B License for Calumet Sno Trails for June 13, 2015 – motion: Boesch; second: Roehrig; carried.

Health Board – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Piepenburg; carried. The next meeting is scheduled for 5/20/15 at 7:15 p.m.

Classes/Seminars/Schooling for employees – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Starfeld; carried. The first recommendation was to approve

sending Dennis DuPrey to the clerk's convention in LaCrosse in August at a cost of about \$175 for the conference and 3 nights hotel stay at \$129 each night and mileage reimbursement. Action – to approve this recommendation – motion; Boesch; second: Roehrig; carried. The next recommendation was to approve sending all 3 fire chiefs to the fire chief's convention at a cost of \$190 each person along with 2 hotel rooms for 4 nights each. Action – to approve this recommendation – motion: Boesch; second: Keuler; carried.

Community Development Authority – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Starfeld; carried. DuPrey then presented the proposed survey. The committee had desired to keep it to one page but it is two pages front and back. DuPrey stated that the postage would be the same. It would just be extra cost for paper and copying. The board stated that it would be okay to send out as is. It will be sent with the recycling newsletter.

Park & Recreation Committee – Action – to approve the committee meeting minutes to be approved – motion: Boesch; second: Starfeld; carried.

Request to use park and provide monetary support for Community Band Concerts in the Park – DuPrey presented information on the request to have the community band concerts. He stated that Shawn Postell is looking for financial support from the village to help reimburse expenses for guest bands that would be perform after the community band does. He stated that the village does have funds budgeted for Civic Promotion and we already provide the school with \$50 for doing the Memorial Day program at the school. Action – to approve the use of the park at no fee and to provide a \$100 donation to help offset costs of the guest bands for 2015 concerts in the park – motion: Boesch; second: Piepenburg; carried.

Village Board Informational Report – none.

Village Employee Informational Report – Charlie Fochs reported that they are in the last step of process in the treating of Well #2 and they will then be flushing it off and take samples. DuPrey reported that next month the packets will not be ready until Monday because of him not returning from vacation until June 2nd.

President's Report – Breckheimer stated that he did sign off on the fireworks permit for the 4th of July. He also presented a listing of current and future projects facing the village. He stated that it will make for interesting budgets in the next years because of the desire for projects but only having a certain pot of money available.

Adjournment – Action – to adjourn – motion: Boesch; second: Roehrig; carried. The meeting was adjourned at 8:20 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk

The Annual Board of Review meeting was called to order by Chairperson Tom Piepenburg.

Roll Call – Present were Tom Piepenburg, Tom Roehrig, Mark Breckheimer, Jim Koffarnus and Dennis DuPrey

Also Present – Troy Zacharias from Action Appraisers and Consultants

Troy reviewed the roll with the board. He stated that there were only some minor changes. He did state though that there was one recent change and that is the exemption of personal property for Time Warner Cable. This actually reduces the personal property tax roll by over \$150,000. There were a couple of other minor adjustments made. Overall, the results were as follows:

Real Estate – Increase of 1,589,900 or 3.43%
 Personal Property – Decrease of \$110,330 or (11.70%)
 Overall – Increase of \$1,479,570 or 3.13%

There was no one that appeared before the Board of Review.

Adjournment – Action – to adjourn – motion: Breckheimer; second: Piepenburg; carried. The Board of Review was adjourned at 8 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk