

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, November 15, 2016.

Roll Call – all members reported present. Others present were Mike Loose, Charlie Fochs, Steve Mayer, Missy Kieso and Ed Bryne (late) from the Brillion News.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – Nomination Papers for the village board can be circulated beginning on December 1<sup>st</sup> and the deadline to turn them in is 5 p.m. on Tuesday, January 3<sup>rd</sup>. Those up for election are Mark Breckheimer, Tom Piepenburg, Tom Roehrig and Tim Keuler. The Hilbert/Potter Optimist Club is holding their Annual Bingo Bash for Saturday, November 19<sup>th</sup> at the community center.

President Breckheimer then called the public hearing to order regarding the proposed 2016 budgets for all funds. A Notice of Limit to qualify for a 2018 expenditure restraint payment was presented to the board. Our spending cannot exceed the allowable % of 1%. The board was also presented a letter from Tom Baer suggesting what the funds that were received for the sale of property be used for improving the council room and hallway at the village hall. This will be discussed and decided on at the December board meeting. DuPrey then presented the final proposed budget documents to the board and public for the hearing. Breckheimer asked the public for input on the proposed budgets. There was no input from the public. The board then discussed each fund. First up was the sewer fund. Charlie brought up that the roof is currently leaking and needs to be replaced. He presented a price of \$16,850 for the budget. It was put on in 1976 or 1977. It was missed with the recent upgrade. Action – to adopt the sewer fund budget with the change of adding \$17,000 for the new roof – motion: Roehrig; second: Starfeld; carried. The Water Fund was then discussed. There were no changes to this one. Action – to adopt the water fund budget as presented – motion: Koffarnus; second: Starfeld; carried. The TID District #1 budget was then discussed. DuPrey stated that the amount of revenue changed from the original because he now has all of the levies. Action – to adopt the TID District #1 budget as presented – motion; Starfeld; second: Piepenburg; carried. The First Responder Fund was then discussed. There were no changes to this one. Action – to adopt the First Responder Budget as presented – motion: Koffarnus; second: Nolan; carried. The TID District #2 budget was then discussed. DuPrey stated that the amount of revenue changed from the original because he now has all of the levies. Action – to adopt the TID District #2 budget as presented – motion: Starfeld; second: Keuler; carried. The CDA Fund budget was then discussed. There were no changes to this one. Action – to adopt the CDA Fund budget as presented – motion: Roehrig; second: Keuler; carried. The Capital Improvements Fund and the General Fund were then discussed. There were no changes to these two funds. No questions or changes were presented. Action – to adopt the Capital Improvements Fund budget as presented – motion: Starfeld; second: Piepenburg; carried. Action – to adopt the General Fund budget as presented – motion: Roehrig; second: Starfeld; carried. Action – to set the local tax rate at \$6.7027406 – motion: Roehrig; second: Starfeld; carried. President Breckheimer declared the public hearing closed.

The remaining of the village board meeting then took place.

Minutes – Action – to approve the board meeting minutes as presented – motion: Koffarnus; second: Starfeld; carried.. The fire department minutes were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Piepenburg; second: Keuler; carried. The minutes from the first responders was presented to the board. Action – to accept the first responder minutes as presented and to place them on file – motion: Starfeld; second: Koffarnus; carried.

Treasurer's Report for the Village of Hilbert - balances – \$104,997.72 General fund; \$436,840.49 Sewer fund; \$148,979.29 Water fund; \$3.00 Clean Water fund; (\$3,450.01) TID #1 fund; \$936,420.39 T-Plus fund; \$13,934.35 First Responder fund; (\$438,919.44) TID #2, \$58.03 CDA; \$160,728.95 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Roehrig; carried. There was no fire department treasurer's report presented. The first responder's treasurer's report was presented to the board. Action – to approve the first responder's treasurer's report as presented – motion: Starfeld; second: Keuler; carried.

Claims - examined and discussed. There were questions raised regarding the hauling of the sludge and whether it would be cheaper to hire it out instead of incurring overtime. Charlie Fochs reported that they could not find anyone to do it. Action – to pay all claims – motion: Piepenburg; second: Starfeld; carried.

Correspondence – The MEG Newsletter was presented to the board for their information. There were not Time Warner Cable letters received. The Focus newsletters were presented to the board for their information. There was no Boardman & Clark newsletter received. There was an article in the Wisconsin Taxpayer newsletter that outlined and explained how TIF's/TID's work. It provided some valuable explanation of what goes into a TID and how they are used as a tool for economic development. DuPrey was instructed to place it on the website also.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the quarterly Cable TV Franchise Fees in the amount of \$2,269.35 was presented to the board for their information.

Unfinished Business:

2016 Projects – Discussion on village sidewalk projects – nothing new.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the village – The monthly report from the last two months was presented to the board for their information.

Fire Department – Mike Loose reported that they had 2 calls in the last month. He stated that the department did get a \$4,000 donation towards the light tower for the fire truck. He questioned what the plans are for old #33. He stated that they are stripping it down right now. The board stated that they would get sealed bids and will place the truck on the highway. The department will get the truck ready for sale.

TID District #1 – nothing new.

TID District #2 – nothing new.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – Charlie Fochs reported that they are trying to get all of the documents lined up to close out the contract. WWTP Upgrades – nothing new. It was reported that a letter from the DNR stated that we will have to have final paperwork and documents in hand in order to close out the contracts. Hilbert Acres Mobile Home Park – Steve Mayer appeared and reviewed a report that was completed for work done so far. He stated that they repaired two leaks on Barbie Rand Blvd and televised a lot of lines. He stated that they have decided to commit \$1,500 per quarter to complete scoping and repairs. He also questioned the manhole that was full of water at the corner of Chestnut St. and 9<sup>th</sup> St. It was explained that this is the water meter pit and the manhole is for access. It doesn't connect to the sewer system in any way. He lastly stated that he will provide a report every quarter of the results of scoping.

New Business:

Application for operator licenses – There were no applications received.

Classes/Seminars/Schooling for employees – nothing new.

Park & Recreation Committee – Action to accept the committee meeting minutes as presented and place them on file – motion: Koffarnus; second: Starfeld; carried.

Discussion and possible action regarding school crossing signs – Breckheimer stated that he was approached by St. Mary's school that there are no school sign markings there. He stated that they are having issues with people coming off the gravel road on Calumet St. There are currently signs on 3<sup>rd</sup> St. by St. Peter's school that is currently closed. Action – to move the school signs from 3<sup>rd</sup> St. to St. Mary's School – motion: Roehrig; second: Nolan; carried.

Discussion and possible action regarding compensation for treatment plant open house – Breckheimer stated that he would like to have this called as a water and sewer committee meeting and wants all 3 guys to be here for it so they can provide tours and ask questions. The guys that are not on call and working that Saturday would receive meeting pay instead. Action – to compensate the guys that work at the open house that are not on call at the meeting rate of \$20 – motion: Piepenburg; second: Koffarnus; carried.

Discussion and possible action regarding authorization to purchase board room equipment – Breckheimer asked for authorization to purchase the equipment if there is a great deal that comes up. He stated that he could wait for reimbursement until after the 1<sup>st</sup> of the year. The board was okay with it without a formal motion.

Village Board member Informational Report – no report.

Village Employee Informational Report – no report.

President's Report – no report.

The board then convened into closed session under Section 19.85(1)(e) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Keuler; second: Nolan; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

There was no action to be taken from the closed session.

Adjournment – Action – to adjourn – motion: Roehrig; second: Starfeld; carried. The meeting was adjourned at 8:25 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk

President Mark Breckheimer called the special meeting of the village board to order at 6:30 p.m. on Tuesday, November 22, 2016.

Roll Call – all members reported present. Also present was Charlie Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – none.

The board then convened into closed session under Section 19.85(1)(e) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Piepenburg; second: Starfeld; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

There was no action to be taken from the closed session.

Adjournment – Action – to adjourn – motion: Starfeld; second: Roehrig; carried. The meeting was adjourned at 6:55 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk