

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, March 13, 2012.

Roll Call - all members reported present. Others present were Dean Zanon from Robert E. Lee, Don Richart, Ken DePauw, Phyllis Schmitting, Charlotte Pethan, Josh McDonald, Ed Byrne and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions - There has been some concerns regarding the diagonal parking by Champs Pub at 3rd St. & Main St. The concerns are when there are also cars parked on the west side of 3rd St. This makes the road travel area very narrow. This will be addressed by the street committee.

Announcements - Spring election is April 3rd. Calumet County received notice that they will be the host county for the 66th Annual Alice in Dairyland in 2013. The kickoff meeting will be held on March 20th.

Minutes - On page 2010 under request to place sign in the park "and the Voices of Peace \$100 for their" to "and the Voices of Peace \$100 per date for their". Action - to approve the minutes from the last board meeting with that change - motion: Koffarnus; second: Boesch; carried.

Treasurer's Report - balances - \$47,865.48 General fund; \$204,114.79 Sewer fund; \$73,440.97 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; \$29,110.70 TID #1 fund; \$1,008,076.97 T-Plus fund; \$16,659.59 First Responder fund; (\$244,655.55) TID #2, \$73,265.69 CDA. Action - to approve the treasurer's report as presented - motion: Koffarnus; second: Breckheimer; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Breckheimer; second: Boesch; carried. The First Responder Treasurer's Report was presented to the board. Action - to approve the treasurer's report from the first responders as presented - motion: Starfeld; second: Koffarnus; carried.

Claims - examined and discussed. Action - to pay all claims - motion: Sippel; second: Plate; carried.

Correspondence - The MEG newsletter was presented to the board for their information. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. Letter from Eastshore Humane Association requesting a donation was received. Action - to approve a \$200 donation to the Eastshore Humane Association - motion: Koffarnus; second: Boesch; carried. Notice of new official workshop put on by the league was presented. Notice of the 2012 regional dinner meetings was presented. A notice of email from the City of Chilton regarding an upcoming meeting on phosphorous for April 10th was presented to the board.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information.

Committee Reports - none.

President's Report - Stenklyft reported that he has the information on the policyholder conference in Wisconsin Dells. He asked that anyone let him know if they would like to attend. Stenklyft also brought up the situation regarding the bees by the Ruppenthal storage building on Main St. He stated that he talked to the property owner last year and nothing was done. He stated that the situation has not improved and he wants something done about it. The board felt that a certified letter with a deadline of April 7th to take care of it will be sent.

Unfinished Business:

2012 Projects - Charlie Fochs reported that there are issues with potholes on 12th St. He talked to the engineers regarding this and they felt that a double chip seal would be beneficial for this street. Charlie will get prices on this. Charlie also reported that Robert E. Lee is working on the specs for the street work for 2012.

2011 Projects - Charlie presented information received regarding the waterline on Main St. He stated that Marshfield, Appleton and Wausau are doing it together but it's too late for us to get in on the bidding process. We are looking at bidding this project out ourselves and timing it for the same time that the other projects are done. Charlie presented information from SEH to do the engineering for this. Dean appeared before the board and informed them that Robert E. Lee could also do this work. Life of the pipe is 45 years. It's just like PVC water pipe. Action - to go with Robert E. Lee for the engineering for this project and to proceed with the project - motion: Koffarnus; second: Sippel; carried.

Recycling/Rubbish - The monthly report was presented to the board for their information. Spring Clean will be held on 5/5/12 from 8 a.m. - 11 a.m. A report of 2010 recycling data for Calumet County communities was presented to the board for their information.

Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - There was nothing new to report on the Public Works Mutual Assistance Agreement. This will be removed from the agenda.

TID District #1 - Well # 4 Project - Change Order #3 was presented to the board.

Dean Zanon explained the process of developing this well. He stated that they are

still seeing improvement in the flow of this well. Right now, we are currently maintaining a stable pumping rate of 140 gallons per minute. This change order would involve bringing in a larger tank truck to develop the well in a quicker manner. The proposed change order will allow for 2 more weeks of developing at the additional cost of \$7,390. There would also be another time extension as part of this change order. Action - to approve Change Order #3 as presented - motion: Boesch; second: Koffarnus; carried. Payment Request #4 was presented to the board. Action - to approve Payment Request #4 in the amount of \$7,415.69 to Water Well Solutions - motion: Boesch; second: Koffarnus; carried.

Property Maintenance Ordinance - Concerns were raised regarding the fence by the gas station. It was discovered that this fence is actually owned by the bank. Boesch stated that he will talk to the bank regarding this fence. The next item discussed was a request to authorize the Village President and Clerk to sign a contract for the razing of the building on 7th & Main. This was placed on the agenda because it was originally planned that this would come down in Mid April before the next meeting. Because the fire department is going to be practicing on the building until the asbestos is removed on April 30th, there is no need for this approval. The contract for razing the building will be approved at the April 17th board meeting.

TID District #2 - Action - to approve the plan commission meeting minutes as presented - motion: Boesch; second: Plate; carried. The recommendation from the plan commission was to approve the proposed Sargento Foods expansion. This expansion was explained to the board members not present at the plan commission meeting. Action - to approve this recommendation - motion: Sippel; second: Plate; carried. There was also some discussion regarding self promoting Hilbert. This will be looked at by committee.

Police & License Committee - There was nothing new on the ordinance on ATV's, golf carts, etc. There was nothing new to report on the emergency hookup at the high school.

Policy on Equipment Rentals - The revised policy was presented to the board. A letter was received from the attorney but DuPrey had to clarify the letter because there was a misunderstanding by the attorney that the residents were operating the equipment which is not the case. DuPrey also informed the board that he emailed Chilton, New Holstein, Sherwood and Brillion regarding their policies and he received responses from Sherwood and Chilton. Chilton does not rent out the use of equipment but Sherwood does. The other two did not respond. A long discussion took place regarding this policy. Charlie Fochs stated that he is against it because this is being brought about because of issues happening at the fire department building. He stated that there are no issues here. Stenklyft was adamant that either a policy be put in place or that we no longer allow the rental of village equipment. DuPrey stated that if the board approves the policy they have to remember it must be enforced and not circumvented a couple of months down the road. He stated that last month there was a request for reimbursement and it was approved to a couple of first responder members for reimbursement of a conference attended with a hotel stay. DuPrey stated that he missed bringing this up last month but the board did approve it which is not in accordance with the schooling policy previously approved. DuPrey stated that its water under the bridge but it should not have been approved. His point is that if we are going to approve these things it must be enforced totally or we shouldn't approve it. Starfeld felt that if the decision is to be that we won't rent out equipment without a policy, then he would rather see a policy even though he is not in favor of it. There was a request for a roll call vote on this issue. Action - to approve the policy as presented - motion: Breckheimer; second: Stenklyft; Roll Call Vote - yes: Koffarnus, Starfeld, Plate, Breckheimer, Stenklyft; no: Sippel, Boesch; carried by majority vote.

Request for reserve liquor & beer license - DuPrey presented information on a proposed change in the law which would exempt restaurants from the quota. We will monitor this to see if the law does change.

New Business:

Application for operator licenses - Action - to approve the operator license for Ryan DuBois, Samantha Schley, Sara Peters and Ashlie Riemer - motion: Boesch; second: Starfeld; carried.

Change in Agent - Village Centre - This would need to be conditionally approved based upon the proper application being file (there were some mistakes on the original one) and that we receive proof of class and she passes a records check. It would be to change it to Tracy Darling. Action - to conditionally approve the change in agent for the Village Centre, LLC to Tracy Darling based upon a corrected application, records check and proof of completion of class - motion: Boesch; second: Breckheimer; carried.

Change in Agent - GTG Adventures, Inc. - No application or name received yet. This was tabled until next month.

Classes/Seminars/Schooling for employees - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Plate; carried. The first recommendation was to allow Josh to take the final 2 tests for the WWTP certification. Action - to approve this - motion: Boesch; second: Koffarnus; carried. The next recommendation was to allow Charlie to take the activated sludge

test. Action - to approve this recommendation - motion: Boesch; second: Plate; carried. The next recommendation was to allow the 3 fire chiefs to attend the chief's convention in June in Wisconsin Dells with 2 rooms for 4 nights each. Action - to approve this recommendation - motion: Koffarnus; second: Breckheimer; carried. The next recommendation was to offer the seasonal summer help position to Dave Emmer. Action - to approve this recommendation - motion: Koffarnus; second: Boesch; carried. The last recommendation was to approve sending Charlie to an activated sludge class in Plover. Action - to approve this recommendation - motion: Boesch; second: Koffarnus; carried.

Hilbert Housing Authority - The board discussed with the manager and a couple of the housing authority board members regarding letters received from USDA regarding Hilbert Manor and Sunrise Apartments. These issues were reviewed. With Sunrise, there are noted issues of delinquent reserve and reserve account not funded. Ken DePauw of Housing Management Services which manages these buildings stated that they are operating fine with the current reserve of \$3,440 but USDA will not budge on this. It was noted that Sunrise is not in bad shape at all. They have redone windows, siding, and kitchen cabinets in recent years and the building only has one vacancy among the 8 units. They then discussed Hilbert Manor. The main issue is that they can't fill it. Right now they are running at 50% vacant when USDA only wants 10%. Mr. DePauw stated that applications are being sent out but are not being returned because the individuals cannot sell their homes. Mr. DePauw stated that this is not the only facility that is facing issues. He stated that there are several around the area that are experiencing the same issues. He stated that if the property ends up being sold in the end, the existing residents would get vouchers to keep their rent at the same level for up to 12 months. Then they would have to pay whatever the new owner wanted to charge. Mr. DePauw stated that Rural Development would like to make this a family project. This would mean that families could live in the apartments. He stated that he didn't think it would go over well because there is a common hallway for these apartments. There was discussion as to where to go from here. If Rural Development decides to walk away, the building would be sold. If we don't go with the family plan, Rural Development will dump the project. Mr. DePauw stated that the only solution would be to have 4 new tenants within the next couple of months. The board decided that they would like to meet in conjunction with the housing board and have the representative from USDA here also for the meeting. They set a tentative date for 4/11/12 at 4:30 p.m. at the village hall.

Request to purchase a new pickup truck - Charlie presented information regarding the new pickup truck. He received 3 prices. They were from VandeHey Brantmeier for \$29,359.50, from Broadway Chevy for \$29,769.66 and from Les Stumpf Ford for \$29,613.50. All three trucks include a KUV body box. Charlie stated that he recommends the Chevy truck from VandeHey because he felt it was a better truck and sat higher than the Ford one. The budget amount is \$30,000. Action - to approve the purchase of the pickup truck from VandeHey Brantmeier with the KUV box at a total cost of \$29,359.50 - motion: Boesch; second: Plate; carried. Breckheimer abstained from voting.

Issues with snow removal - Stenklyft stated that even though it seems like a mute point, he wanted this on the agenda because there have been issues with people removing the snow and ice from sidewalks. He stated that he would like a blanket notice sent to all residents regarding this in the beginning of the year so that we are not continually sending out letters. There was also some thought about blowing snow into the roadways to be included with this. This was referred to the street committee for review.

Adjournment - Action - to adjourn - motion: Plate; second: Sippel; carried. The meeting was adjourned at 8:51 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk