

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, September 13, 2016.

Roll Call – all members reported present. Others present were Tom Baer, Mike Loose, Charlie Fochs, Missy Kieso, Anita Pemberton and Steve Mayer from Wisconsin MHP 6, LLC, Randy Boesch, John, Bobbie and Brandi Chroninger and Ed Bryne from the Brillion News.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – The next Civic Association meeting is scheduled for 9/28/16 at Neighborhood Pub.

There will be speakers there from Sargento Foods. Breckheimer also stated that if there is any speaking from the public it will be to address the board. He stated that there will be no talking among the public to each other and the issues from last month.

Minutes – Action – to approve the board meeting minutes as presented – motion: Roehrig; second: Koffarnus; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Koffarnus; second: Starfeld; carried. There were no first responder minutes presented to the board.

Treasurer's Report for the Village of Hilbert - balances – \$163,232.97 General fund; \$429,549.58 Sewer fund; \$137,855.51 Water fund; \$3.00 Clean Water fund; (\$2,950.01) TID #1 fund; \$766,960.92 T-Plus fund; \$14,407.87 First Responder fund; (\$401,459.37) TID #2, \$4,423.59 CDA; \$178,236.06 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Keuler; carried. The fire department treasurer's report was presented to the board. Action – to approve the fire department's treasurers report as presented – motion: Koffarnus; second: Starfeld; carried.

There was no first responder's treasurers report received.

Claims - examined and discussed. Action – to pay all claims – motion: Roehrig second: Starfeld; carried.

Correspondence – There was no MEG newsletter received. There were not Time Warner Cable letters received. The Focus newsletters were presented to the board for their information. There was no newsletter from Boardman & Clark received. Notice from the Dept. of Administration for the preliminary 1/1/16 population for the village. It is estimated at 1,186 which is an increase of 54 persons or 4.77% compared to the 2010 census. There was email correspondence from Mary Kohrell regarding the county's plan for doing economic development on the county level. They are looking at a more cooperative way where all municipalities work together with the county to promote economic development within Calumet County. There was correspondence from the League of Wisconsin Municipalities regarding services that are offered by the group. There was correspondence regarding the Expenditure Restraint Payment that was presented to the board. DuPrey explained that the new interpretation from Dept. of Revenue that was made during audits this year has closed the loophole regarding this payment and the fluctuation that is usually found for capital projects. This means that we can no longer keep separate funds as far as the ERP goes. All of the funds that have a tax levy must be added together to calculate if we stay within the expenditure %'s. DuPrey read the following from the Thank You Card received: "Thank You for your gift of money. It touched us deeply. Donnie was always very proud of the Village of Hilbert and wanted to remain active as long as possible. Thank you for your generosity and thoughtfulness. May God bless each and every one of you." The Family of Donnie Schultz.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the quarterly street aid payment in the amount of \$2,219.24 was presented to the board for their information.

Unfinished Business:

2016 Projects – Discussion on village sidewalk projects – nothing new.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the village – The monthly report was presented to the board for their information.

Fire Department – Mike Loose reported that they had 8 calls in the last month. There were 3 to Chilton, 3 in Hilbert, 1 in Stockbridge and 1 in Brillion. He stated that the department is taking part of the "Pub Crawl" on October 8th and there will be fundraising dollars from a raffle. There will also be t-shirt sales with the proceeds being donated to the fire department. He reported that the new truck is scheduled to be here the 2nd week of October. There was also discussion regarding the pro polly tank on the tanker. There is some discrepancy in the warranty where one area states that the removal of the tank is under warranty and where the contractor who fixed the tank stating that it is not covered. The board discussed this briefly and felt that a letter should be sent and to ask for a response. The board felt that we should recoup our costs of removing and putting the tank back in. The clerk's office will work with Loose to get that letter out.

TID District #1 – nothing new.

TID District #2 – nothing new.

Street Committee – The next regional flooding meeting is September 21st but we will not be attending since we withdrew from the group.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – nothing new. WWTP

Upgrades – nothing new. Hilbert Acres Mobile Home Park – Anita Pemberton presented a more detailed plan to the village to address the infiltration issues. She provided that the first phase which will be David Dr. and Barbie Rand Blvd will be completed in 2016. The second phase would be Wayne & Daniel and

they would complete this work by June 2017. The 3rd phase would be 10th St. & 9th St. and they would be completed by December 2016. Roehrig stated that he would like to see the project to be more aggressively pursued. Anita Pemberton stated that it needs to be done in phases due to the funds required to pay for the improvements. It will be fixed as it is televised. Keuler stated that he felt that she should meet with the board after the first phase is completed. This will be done. There were no engineering bill report or clean water fund loan draw report to present. The board then discussed the open house. Charlie stated that he hasn't planned a date yet. He will get the date at the next meeting.

New Business:

Application for operator licenses – There were two presented. Both check out with their records check. Action – to approve the operator license for Vernon Lee – motion: Roehrig; second: Starfeld; carried.

Action – to approve the operator license for Angela Valley – motion: Koffarnus; second: Starfeld; carried.

Classes/Seminars/Schooling for employees – nothing new.

Discussion and possible action regarding request to hold bonfire on 9/29/16 as part of homecoming with assistance from the fire department – Mike Loose stated that they had already contacted the department and they will assist. Action – to approve the bonfire for the school district as part of homecoming festivities – motion: Koffarnus; second: Starfeld; carried.

Discussion and possible action regarding possible salvage of old elementary school gym for community gym/meeting area – Breckheimer stated that Paul Gehl approached him regarding this. He stated that the sales contract states that the building must be torn down within 90 days. Breckheimer also stated that it would be the village's responsibility to bring the gym up to code and put in plumbing, heating, etc. The board stated that they were not interested without a formal motion. Breckheimer stated that he would get back to Paul Gehl regarding this.

Employee Review/Grievance Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Roehrig; carried. The recommendation from the committee for 2017 compensation increases was as follows:

Charlie Fochs - \$0.15/hr increase
 Dennis DuPrey - \$750/yr salary increase
 Josh McDonald - \$0.40/hr increase
 Jeremy Baumgart - \$0.40/hr increase
 Marissa Kieso - \$0.15/hr increase
 Alvin Dohr - \$1.50/hr increase

Action – to approve this recommendation – motion: Piepenburg; second: Nolan; carried. No further action was needed.

Water & Sewer Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Starfeld; carried. The first recommendation was to approve Resolution 2016_05 which would set the septage rate at \$40/1,000 gallons. In the past we did not accept this type of waste because it would upset the plant. With the latest plant upgrade, we can now accept it without upsetting the operation of the plant. Action – to approve Resolution 2016_05 as presented setting the septage waste rate at \$40/1,000 – motion: Roehrig; second: Koffarnus; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried. There was no further action needed.

Recycling Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Keuler; carried. The first recommendation was to submit the 2017 recycling grant application. DuPrey explained the grant application and that there will be a change made to it once the efficiency grant information is obtained. Action – to approve this recommendation – motion: Koffarnus; second: Starfeld; carried. No further action was needed. The next recommendation was to submit the budget for consideration. Action – to approve this recommendation – motion: Koffarnus; second: Roehrig; carried. No further action was needed.

Park & Recreation Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Starfeld; carried. The first recommendation was to submit the 2017 budget for consideration. Roehrig explained the proposed budget. Questions were clarified on the capital items. It was stated for the record that Piepenburg had attended the last athletic club meeting and they stated that they are not going to invest any more of their own money as a group for this ballfield project. They will only provide monies raised through the current fundraising campaign. They will not spend any of their own money. Action – to approve the recommendation – motion: Koffarnus; second: Nolan; carried. No further action needed.

Street Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Piepenburg; carried. The first recommendation was to place 4 hearing impaired signs with two on Main St. and 2 on 3rd St. for the property located at the corner of 3rd St. & Main St. John Chroninger appeared before the board and explained the situation with his daughter. He stated that it is not an issue of if she will be deaf, it is when she will be deaf. He stated that she will be getting cocular implants that will give her some hearing. It will be powered by a transmitter. If the transmitter is not connected, she will not be able to hear. The board thanked John Chroninger for coming in and explaining the situation. Action – to approve the recommendation to install the 4 hearing

impaired signs for the property at the corner of 3rd St. & Main St. – motion: Koffarnus; second: Keuler; carried. No further action needed. The next recommendation was to submit the 2017 budget for consideration. The projects were explained to the board. The board was impressed with the number of projects we could complete without affecting the tax roll too greatly. Action – to approve the recommendation to submit the 2017 budget for consideration – motion: Koffarnus; second: Roehrig; carried. No further action needed.

Police & License Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Starfeld; carried. The first recommendation was to approve the contract with Calumet County for police protection for 8 hours per week on average at a cost of \$21,588.60. This represents a 2.5% increase otherwise all other language remains the same. Action – to approve this recommendation – motion: Koffarnus; second: Starfeld; carried. No further action required. The second recommendation was to submit the 2017 budget as presented for consideration – motion: Koffarnus; second: Roehrig; carried. No further action needed.

Purchase & Claims Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Piepenburg; second: Koffarnus; carried. The recommendation from the committee was to approve the submittal of the miscellaneous capital items for consideration for the 2017 budget. These lists were reviewed with the board. Action – to approve this recommendation – motion: Starfeld; second: Keuler; carried. No further action needed.

Health Board – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Starfeld; carried. The first recommendation from the committee was keep the fire contracts at the same rate in 2017 as they were in 2016. Action – to approve this recommendation – motion: Roehrig; second: Starfeld; carried. No further action needed. The proposed budget was presented. It was reviewed. The committee recommendation was to recommend this budget for consideration. Action – to approve the committee's recommendation to submit the 2017 proposed budget for consideration – motion: Starfeld; second: Piepenburg; carried. No further action needed.

Fire Department Employee Review/Grievance Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Keuler; carried. The compensation package for the volunteer firemen were discussed at the committee level. Their recommendation was the following:

1. Raise the fire chief's annual salary by \$200/yr.
2. Raise the hourly rate for fire runs by \$.25/hr.

Action – to approve this recommendation – motion: Koffarnus; second: Keuler; carried. No further action needed.

Plan Commission – It was noted that on the minutes, it did not list Jesse Dohr as present at the meeting but he was. DuPrey stated that he would correct the minutes. Action – to accept the minutes with that change to add Jesse Dohr as present at the meeting and to place them on file – motion: Koffarnus; second: Starfeld; carried. There was no recommendation from the plan commission for rezoning of the property on S. 4th St. Breckheimer then addressed the board. He presented information from the attorney regarding the village board's power to rezone property even if the plan commission does not approve it. This was discussed. Roehrig questioned what the village could do to make the land more advantageous without putting the street in. Starfeld stated that he felt that this is the is a perfect spot for the storage sheds because he doesn't foresee a full improvement of this street. Piepenburg commented that he does not see anyone building there due to the water tower and storage sheds being right now across the street from these lots. Starfeld commented that Tom Baer does pay taxes on the storage buildings that he already has up and feels that he will work with Mr. Mueller next door. Roehrig commented that he felt that there should be an opportunity for both sides to be heard. He stated that the plan commission did hear both sides. Breckheimer stated that if the village board desires to pursue the rezoning, they would conduct a public hearing and everyone in favor or against it would be given an opportunity to be heard. Roehrig stated that as long as the village board hears both sides then he is okay. Mike Loose questioned if we are still going to look at other future sites. Breckheimer stated that they were but more planning has to be done to properly lay out suitable areas. Action – to set the public hearing to rezone the property on S. 4th St. property for Tuesday, October 25, 2016 at 7 p.m. – motion: Roehrig; second: Keuler; carried. The next item discussed was the letter received from Tom Baer requesting that members of the plan commission be removed. Tom Baer then addressed the board. First he thanked Breckheimer for pursuing this rezoning. He stated that in light of the decision that was made regarding setting the public hearing date, he has decided to pull it back for now. He did stated that if people serve on the committee, they need to vote for the best interest of the village and keep the personal feelings out of it. He stated that he will ride it out for now. There was also some discussion about zoning classifications required for storage sheds. Tom Baer stated that he felt that our code is too restrictive and he felt that a light commercial zoning district would be better for the village. This will be looked into by the plan commission. Tom Baer also then questioned where we were at on the complaints on property conditions. Breckheimer stated that all but one have been resolved.

First Responder Committee – Action – to accept the committee meeting minutes as presented and to

place them on file – motion: Koffarnus; second: Piepenburg; carried. The first recommendation was to keep the contracts at the same level in 2017 as they are in 2016. Action – to approve this recommendation – motion: Koffarnus; second: Nolan; carried. No further action needed. The next recommendation was to submit the 2017 budget for consideration. Action – to approve this recommendation – motion: Starfeld; second: Koffarnus; carried. No further action needed.

Discussion and possible action regarding crosswalks on state highways – Right now we have crosswalks that need to be repainted that are on state highways. In checking into this, it was found that it is the village's responsibility to paint the crosswalks. We have 3 on Highway 57/32 and 1 on Highway 114. Charlie Fochs was instructed to get them painted. Charlie Fochs stated that he is trying to get the county to paint them because he doesn't have the signage that is required on the state highways. He will also check with Mid-State to see if they could do it. The crosswalks will need to meet state standards for reflectivity. The board then discussed the crosswalks in general and the possibility of moving the one on Highway 114 from 9th St. to 10th St. Charlie Fochs stated that to help the permitting process for moving the crosswalk to 10th St., sidewalks would need to be installed on 10th St. He stated that the state does not like to permit a crosswalk unless it is going somewhere like sidewalks. Charlie Fochs also stated that to move school crosswalk signs, it would require more information. The board felt that the whole situation needs to be looked at including both the crosswalk locations and the locations of the school zone signs. There will need to be some upgrading of the school zone signs in the future. Because the controls were in the old elementary school, we had to do a temporary fix to the lights and place timers in them. The board felt that we should place some funds in the budget to address these issues. Action – to place \$5,000 into the 2017 budget for school crossing signs – motion: Roehrig; second: Piepenburg; carried.

Request to purchase new tires for payloader – Charlie Fochs presented two prices. One was from Pat's Tire for \$3,500 and the other one was from Pomp's at \$3,476. Because of the small difference in prices Charlie stated that he would prefer to go with Pat's Tire because we have been using them as a vendor for years and they provide all of our repairs. Action – to approve the purchase of new tires for the payloader from Pat's Tire at a cost of \$3,500 – motion: Koffarnus; second: Starfeld; carried.

Village Board member Informational Report – no report.

Village Employee Informational Report – DuPrey stated that the office remodeling is going pretty well so far and that we are still on schedule.

President's Report – no report.

2017 Budget Preparation – DuPrey presented to the board a listing of capital budget items that have been requested to date. He stated that he would need to update it to incorporate the work on the emergency siren so that it can be set off at the county level along with the additional \$5,000 for school crossing signs that was added earlier. There was no other discussion or questions regarding the items presented. Breckheimer informed the board that he wants them to review all of the items and give it good thought as to what projects the board would like to proceed with in 2017.

The board then convened into closed session under Section 19.85(1)(e) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Koffarnus; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Keuler; second: Piepenburg; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

There was no action to be taken from the closed session.

Adjournment – Action – to adjourn – motion: Starfeld; second: Piepenburg; carried. The meeting was adjourned at 9:44 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk