

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, February 12, 2013.

Roll Call - all members reported present. Others present were Bill Koehler, Ed Byrne, Jane Gehl (late), Todd Thiel (late) and Charles Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - Plate questioned what had been done to deal with people on oxygen in the event of a power failure. It was reported that Don Schultz is working on it. There was also a question regarding grants for fixing up rentals. DuPrey was instructed to send this information out to them.

Announcements - Spring primary is 2/19/13. Spring election is 4/2/13. Spring Clean will be held on 5/4/13. The next civic association meeting is 2/20/13 at 7 p.m. at Schmitz Brothers II. The County Bridge/Culvert meeting is scheduled for 2/14/13. Charlie and Boesch were going to go but Boesch has a conflict and Charlie questioned the need to attend. Stenklyft stated that he would attend if no one else is going to go.

Minutes - Action - to approve the board meeting minutes from the last board meeting as presented - motion: Breckheimer; second: Plate; carried.

Treasurer's Report for the Village of Hilbert - balances - \$238,986.93 General fund; \$178,344.32 Sewer fund; \$197,151.96 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$96,844.32) TID #1 fund; \$500,784.57 T-Plus fund; \$12,149.70 First Responder fund; (\$193,529.39) TID #2, \$70,420.13 CDA; \$454,671.91 Capital Improvements Fund. Action - to approve the treasurer's report as presented - motion: Sippel; second: Koffarnus; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Koffarnus; second: Boesch; carried. The first responder's treasurer's report was presented to the board. Action - to approve the first responders treasurer's report as presented - motion: Plate; second: Starfeld; carried.

Claims - examined and discussed. The bill for Visu Sewer was discussed. It was explained that this bill was for grouting manholes in the interceptor to the treatment plant. There are future plans to replace the interceptor main to the plant and redo the headworks of the plant as soon as the current debt is paid off.

Correspondence - The MEG newsletter was presented to the board for their information. The board discussed the future phosphorous regulations. Charlie reported that we are waiting to see what flows through with the regulations because these are EPA regulations and the state is pushing back on implementing them. The letter sent to Time Warner Cable and their response was presented to the board. The feeling from the board from the response was "Too Bad, Too Sad". Customers could call when they have problems but they are not going to do anything to credit customers. The focus newsletters were presented to the board for their information.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. There was no monthly report on building permits because no permits were issued in December. The report of 2012 payroll was presented to the board for their information. DuPrey then reviewed the tax collections through 1/31. Total collected was \$1,068,272.67 or 78.1% compared to \$957,066.65 or 71.9% last year. There was nothing received regarding the Cable TV Franchise Fees.

President's Report - Stenklyft presented information regarding 3 positions open on the board of Fox Valley Technical College. If anyone is interested there is information on how to apply. Stenklyft also reported that he will be going to Madison to meet with the legislators to discuss the phosphorous regulations.

Unfinished Business:

2013 Projects - nothing new.

2012 Projects - nothing new.

2011 Projects - Charlie noted that the final test results came back okay and that the line was put back in service. He also stated that when he took the black bag off the hydrant, it was found that the top was broke. He stated that it was working when the bag was put on but now it is not and the only other action at the hydrant was when a fireman took the bag off to open the hydrant when it shouldn't have been done. Charlie stated that he doesn't have proof that this is when it broke. Stenklyft stated that he talked to Rick Thiel about this and Rick informed him that when he opened the hydrant that time when the black bag was on it, it was dry. Charlie stated that he had a resident ask him if there was a main break because there was water in this area. Koehler stated that the issue of taking a black bag off the hydrant was addressed at the department level. They were informed that under no circumstances are they to operate a hydrant that has a black bag on it.

Recycling/Rubbish - The monthly report was presented to the board for their information.

Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - It was reported that the fire department has given up the park rental for July 4<sup>th</sup>. Sippel reported that the Lions Club will be taking over the picnic this year. He stated that they will run the picnic from right after the parade until after the fireworks if they can have them. He stated that there will be

an organizational meeting for 8 p.m. on 2/18/13 at the community center. Stenklyft noted that for the fireworks, they would have to find another spot to shoot them off due to the code.

TID District #1 - Well # 4 Project - A payment request from SMA Construction in the amount of \$57,865.00 was presented to the board. Action - to approve the payment request to SMA Construction in the amount of \$57,865.00 - motion: Boesch; second: Plate; carried.

Property Maintenance Ordinance - DuPrey provided an update of 630 W. Main St. with the health issues. He then explained the issues with having the building inspector inspect the property based upon the request of the fire department. He stated that the process that must be followed is that the building inspector needs to try to contact the property owner and get permission to conduct the inspection. If the property owner denies access, then the village would need to pursue a Special Inspection Warrant. It would involve the building inspector filing an affidavit and then taking it to the judge to grant the warrant. The board felt that we need to pursue this. Action - to proceed with the inspection and Special Inspection Warrant if needed - motion: Boesch; second: Koffarnus; carried.

TID District #2 - nothing new.

Ballfield Light Project - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Breckheimer; carried.

Street Committee - Charlie reported that he has contacted Paul Gehl about getting the property surveyed so that we know which property the ditch lies.

New Business:

Application for operator licenses - none received.

Classes/Seminars/Schooling for employees - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Plate; carried. The first recommendation was to allow Josh to attend a WRWA Class on 2/14/13. Action - to approve this recommendation - motion: Koffarnus; second: Plate; carried. The second recommendation was to allow Charlie to attend the WRWA Conference. Action - to approve this recommendation - motion: Breckheimer; second: Starfeld; carried. The last recommendation was to allow all 3 public works employees attend a confined space class at the community center. Action - to approve this recommendation - motion: Koffarnus; second: Sippel; carried. Sippel then questioned the residency of the elected official. Sippel questioned who brought it up and assumed it was about him. Stenklyft stated that he brought up the issue. Sippel questioned if he was satisfied with what was discussed. Stenklyft stated that he did get his questions answered.

Annual Board of Review - DuPrey stated that the assessors would like to have open book and board of review on May 22, 2013. Open book would be from 2:30 p.m. - 4:30 p.m. and Board of Review would be from 5 p.m. - 7 p.m. This is okay.

Request for a 4 hour floater day due to the spring election - DuPrey stated that because the election is on 4/2/13, he must be open and available the Friday before until 5 p.m. for anyone desiring to vote by absentee ballot in person. This date falls this year on Good Friday which is a ½ day holiday for the employees. DuPrey stated that he is required to be open and available. Because he cannot take the normal ½ day holiday, he is requesting to have a floater ½ day instead. Action - to approve this - motion: Boesch; second: Starfeld; carried.

Summer Help - Charlie reported that Dave Emmer wishes to come back for summer help. There will be no need to advertise. The board okayed this without formal motion.

Proposal for promoting Economic Development in Hilbert - A proposal from Development Funding Services, LLC to provide the village assistance to help promote economic development in Hilbert. The term of the deal would be one year and if they are successful in getting a business to locate here, the cost would not exceed \$2,500 or if unsuccessful, the maximum cost would be \$1,000. Action - to approve the contract with Development Funding Services, LLC - motion: Sippel; second: Plate; carried.

Park & Recreation Committee - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Koffarnus; carried. The first item was the planters on Main St. A recommendation to remove the planters failed due to a lack of a second. Todd Thiel and Jane Gehl both appeared before the board and stated their desire to get rid of the planters on Main St. They stated that the revitalization group could donate funds towards the cost of the putting in smaller planters. Todd Thiel stated that they tried it; it didn't work, out with them. The committee did make a recommendation to the board to allow the firemen to paint the walls in the fire station. The top portion would be the same color it is now. A two row band of block just above the lockers would be a dark blue and below that would be a lighter blue. They would also be replacing the lockers as part of the project. Action - to go with this recommendation - motion: Breckheimer; second: Boesch; carried. There was no recommendation regarding the trees that were trimmed by the civic park. They will wait and see how they recover this year.

Adjournment - Action - to adjourn - motion: Boesch; second: Plate; carried. The meeting was adjourned at 8:48 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk