



Dated November 10, 2017

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. on Tuesday, November 14, 2017 at the village hall located at 26 N. 6th St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

Citizen Questions and Concerns

Announcements

Nomination papers may be circulated beginning on December 1, 2017 and must be filed by 5 p.m. on Tuesday, January 2, 2018. Candidates up for re-election are Village Trustees: James Koffarnus, Daniel Starfeld and Peggy Nolan
Annual Bingo Bash sponsored by the Hilbert/Potter Optimist Club is Saturday, November 18, 2017 at the Community Center.
Plan Commission Meeting – November 15, 2017 at 6 p.m.
Civic Association Meeting – November 29, 2017 at the Altona in New Holstein

NOTICE IS FURTHER GIVEN, that the Village Board will then conduct the public hearing on the proposed 2018 budgets for all funds.

Action to be taken –

Notice of limit to qualify for a 2019 Expenditure Restraint Payment
Presentation of the final budget documents
Public input on the proposed budgets – all funds
Adopt the budget – Sewer Fund
Adopt the budget – Water Fund
Adopt the budget – TID #1 Fund
Adopt the budget – First Responder Fund
Adopt the budget – Capital Improvements Fund
Adopt the budget – General Fund
Set a local tax rate
Declare the public hearing closed

NOTICE IS FURTHER GIVEN, that immediately following the public hearing on the proposed 2018 budgets, the remainder of the regular board meeting will take place at which time the following items of business will be discussed and possibly acted on:

Minutes of the previous board meetings to be approved
Fire Department Meeting Minutes presented for acceptance and to place on file
First Responder Meeting Minutes presented for acceptance and to place on file
Treasurer's Report for the Village of Hilbert
Treasurer's Report from Fire Department Account
Treasurer's Report from Hilbert/Potter First Responders Account
Claims for the Village of Hilbert

Correspondence:

MEG Newsletter
Focus Newsletters
Boardman & Clark, LLP – Municipal Law Newsletter
Thank You Card from the Family of Mary Ann Plate
Presentation on Winter Weather Safety Tips

Reports:

Report on Labor Hours
Report on Building Permits

Unfinished Business:

2017 Projects –
Change Orders
Payment Requests



Unfinished Business cont –

Recycling/Rubbish –

Monthly report on recycling

Police Protection for the village –

Monthly Report

Fire Department –

TID District #1 –

TID District #2 –

Wastewater Treatment Plant –

WWTP Upgrades –

Change Orders

Payment Requests

Discussion and possible action regarding Engineering Contract Amendment #3

Hilbert Acres Mobile Home Park –

Discussion and possible action regarding action plan on infiltration and report on status of plan

Reports on Engineering Bills and Clean Water Fund Draws compared to budget to date

Village South Residential Property Development –

Plan Commission meeting minutes presented for acceptance and to be placed on file

Letter from the USPS – Re: Use of Cluster Box Units for mail delivery

736 W. Main St. Project –

Update on WEDC Grant Application

Village Economic Development Plan –

Economic Development Committee meeting minutes presented for acceptance and to be placed on file

Committee recommendation regarding procedure to hire a consultant

Discussion and possible action regarding procedure to hire a consultant

Request to access our property to complete work on an abutting property

New Business:

Application for operator licenses – current year

Classes/Seminars/Schooling for employees –

Request for reimbursement for training classes attended – M. Loose

Discussion and possible action regarding proposed contract to allow for credit card payments – D. DuPrey

2018 Projects –

Preliminary Resolution to special assess for the curb & gutter on Highway 114 (8th St.)

Handout on Special Assessments Procedure Timeline for the project

Set Public Hearing Date for 6:30 p.m. on Tuesday, December 12, 2017

Discussion and possible action regarding replacement of computers in the clerk's office

Village Board Member Informational Report

Village Personnel Information Report

President's Report

NOTICE IF FURTHER GIVEN, that the board will reconvene into closed session to discuss the possibility of pursuing the purchase of public property.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to reconvene into closed session

Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session

Discussion and possible action regarding submitting a bid to purchase public property

Adjournment

A handwritten signature in black ink, appearing to read "Dennis DuPrey".

Dennis DuPrey, Clerk