

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, September 13, 2011.

Roll Call - all members reported present. Others present were Josh McDonald, Amy Leffler, Don Schultz, Bill Koehler, Mark Hillegas, Phyllis Schmitting, Gordon Hauser, Charlotte Pethan, Dave Franz and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions - Amy Leffler appeared before the board to express concerns regarding the last power outage that occurred in the village. She stated that on that day she received information on two residents in the village that needed assistance. These were patients that she was caring for as a home care nurse. She stated that she found many other residents that were in need due to CPAP's, oxygen, nebulizers, etc. that needed electricity. She stated that she made arrangements to move 6 people out of the village and if she had not done that, then at least two of them would have been dead. Stenklyft stated that he had been in contact with Matthew Marmor and that he made a decision not to do anything Friday evening and would wait until Saturday. He stated that Saturday morning he had begun plans to go door to door and that's when the power came back on. Amy Leffler informed the board that the Red Cross did not even know that Hilbert was without power. Bill Koehler stated that he was unaware of it because he had power at his residence on Elm Rd. There was discussion about having an action plan. There were some questions raised that if these residents are in need of the power, they should have back up plans of their own to reach neighbors, family etc. There were also some questions about not being aware of who is on oxygen, CPAP's, etc. It was noted that with the HIPPA laws, we can't just go out and seek this information. Amy Leffler suggested that a volunteer register be created so that residents could volunteer this information and that if this happens again in the future, then the village would have some idea and could address these issues sooner. It was noted that Wisconsin Rural Water had contacted us to see if we needed anything and offered assistance.

Announcements - Budget work needs to be completed so that all items are turned in no later than September 30th. Trick or Treat hours will be 10/30/11 from 3 p.m. - 5 p.m. Halloween party at the community center on 10/30/11 from 5 p.m. - 6:30 p.m. Meeting on the Calumet County Lakes will be held on 9/27/11 at the community center. Next Civic Association meeting is scheduled for 9/28/11 at the Altona in New Holstein. Stenklyft also reported that the High School will be holding a bonfire on 9/22/11 at 9 p.m. and that the fire dept will be on site.

Minutes - Action - to approve the board meeting minutes as presented - motion: Breckheimer; second: Koffarnus; carried.

Treasurer's Report - balances - \$210,633.48 General fund; \$73,220.47 Sewer fund; \$42,712.52 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; \$108,623.65 TID #1 fund; \$416,510.04 T-Plus fund; \$14,081.67 First Responder fund; (\$263,986.98) TID #2, \$165,065.69 CDA. Action - to approve the treasurer's report as presented - motion: Koffarnus; second: Boesch; carried. The fire department treasurer's report and report from the annual picnic was presented to the board. Action - to approve the treasurer's report and picnic report as presented - motion: Starfeld; second: Breckheimer; carried. The first responder treasurer's report for the last month was presented to the board. Action - to approve the first responder treasurer's report from last month as presented - motion: Plate; second: Koffarnus; carried.

Claims - examined and discussed. It was noted that the funds to pay the Frank's Radio bills should come out of the radio reserve fund. The board also discussed the bills from the mill fire. We will be billing Fox Valley Alfalfa Mill for these costs and they will turn it into their insurance company. Action - to pay all claims - motion: Sippel; second: Boesch; carried.

Correspondence - There was no MEG newsletter received. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. Notice from the Dept. of Administration regarding the estimated 1/1/11 population for Hilbert was received. There was not change to the total of 1132. Notice of the experience modification factor for workers compensation insurance was presented to the board for their information. The rate dropped to .94 from 1.30 the previous year. This means we will be getting a small discount in the worker's compensation insurance costs compared to a surcharge in the costs previously.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The report on the 2010 equalization was presented to the board. Overall, we dropped by .52% compared to the county as a whole of 1.82%. Notice of net new construction for 2011 in the amount of 1.14% was presented to the board. This will be the % we can raise our property taxes for the current year.

Committee Reports - none.

President's Report - Stenklyft gave a summary of the conference he attended in Lake Geneva. He stated that they discussed the preserving of old buildings, Act 10 law, grievance procedures and the concealed carry law. He stated that there are lawyers out there contesting the new law.

Unfinished Business:

2011 Projects - nothing new. The waterline on Main St. will be discussed later in the meeting.

Recycling/Rubbish - The monthly report was presented to the board for their information. The recycling ordinance was presented again. There were no other changes that the board felt that needed to be made. Action - to approve the revised recycling ordinance as previously amended for some typos - motion: Starfeld; second: Koffarnus; Roll Call Vote - yes: Sippel, Koffarnus, Starfeld, Boesch, Plate, Breckheimer; Stenklyft; carried. DuPrey then requested authorization to be able to enter into a cooperative agreement to qualify for a supplemental recycling grant. Action - to approve this - motion: Boesch; second: Breckheimer; carried.

Police Protection for the village - The monthly report was presented to the board for their information. It was noted to have a representative from the sheriff's department appear at the next meeting.

Fire Department - There was nothing new to report on the Public Works Mutual Assistance Agreement. Koehler then reported on the mill fire. He stated that MABAS (Mutual Aid Box Alarm System) worked real well. He stated that without the agreement, we would not have gotten the response that we did. He stated that this was the beauty of mutual aid. Bill was out of town when the fire happened but was in contact and felt that Dave Franz did an excellent job with the fire. He stated that there are some repairs that need to be made due to the fire. One was a leaking seal on truck #31. The other was that the primer release valves went out. Also, he stated that with the length of the fire, many of the firemen complained of sore feet from the current fire boots. He stated that they are looking at replacement to a better boot. Lastly, he stated that the motor on the exhaust fan on the ventilation system for the trucks went out. They ordered a new motor and will be fixing it themselves.

TID District #1 - Notice of current year increment of \$4,045,800 which is a decrease of \$84,700.

Property Maintenance Ordinance - Action - to approve the committee meeting minutes as presented - motion: Plate; second: Sippel; carried. There were no recommendations from the committee. In regards to the property on S. 7th St., DuPrey stated that a citation was issued but nothing had been done. DuPrey was instructed to have another citations issued.

TID District #2 - Sargento Foods Odor Issue - nothing new. This can be removed from the agenda. Notice of current year increment of \$5,402,300 was received. It is an increase of \$29,900.

Police & License Committee - Some residents appeared before the board to discuss this issue again. Mark Hillegas stated that he met with one of the committee members regarding this issue. He stated that what he got out of it was that 4 wheelers would not be allowed except going to the compost site and that golf carts would be okay. Mark felt that letting them joyride through the village would require more police protection. It was noted that during the winter, 4 wheelers can drive 2 miles from their house for plowing snow. Hillegas was informed that nothing has been recommended yet and it is sitting at committee level. Boesch stated that he did not care which way it goes.

Fireworks Permit - This was discussed again. Koehler felt that the premises should be inspected prior to issuance of the permit. After discussion, they agreed to add a clause that the premises will be inspected prior to issuance of the permit by the Village President and Fire Department Representative. There was also some discussion about charging a fee. This was dropped. Action - to amend the proposed policy to add the clause about the inspection of the premises and there would be no fee - motion: Starfeld; second: Boesch; carried.

The board then convened into closed session under S. 19.85(1)(c). Action - to convene into closed session - motion: Boesch; second: Breckheimer; Roll Call Vote - yes: Sippel, Koffarnus, Starfeld, Boesch; Plate, Breckheimer, Stenklyft; carried.

The board then reconvened back into open session. Action - to reconvene back into open session - motion: Plate; second: Sippel; Roll Call Vote - yes: Sippel, Koffarnus, Starfeld, Boesch, Plate, Breckheimer, Stenklyft; carried.

Possible action from closed session - Stenklyft reported that the offer on the table for raises for full-time employees for 2012 are as follows:

Josh - \$1.75/hr raise

Darlene - \$1.00/hr raise for hours worked in the clerk's office and lab hourly rate would stay the same

Charlie - \$.75/hr raise

Dennis - \$1,500 raise in salary

Action - to approve this proposal - motion: Boesch; second: Starfeld; carried.

Discussion and possible action regarding open public works position - Breckheimer questioned if Tim Keuler had been approached about what it would take to bring him

back to the village. Josh & Dennis both stated that they had talked to Tim about that and he didn't appear interested. Don Schultz questioned the residency requirement and whether or not it should be looked at to open it up to get a better pool of candidates. Boesch felt that the residency requirement should remain in place. Josh McDonald felt that there are pros and cons both ways. He stated that since he moved to the village, he doesn't mind it. They also discussed a pay range. Boesch felt that \$14.00 to \$16.50 was a good range. Action - to use this pay range and advertise for the position again with the deadline for submitting applications of 4 p.m. on September 30th - motion: Boesch; second: Breckheimer; carried.

New Business:

Application for operator licenses - Action - to approve the operator licenses for Debbi Calaway and Karol Koeck - motion: Boesch; second: Sippel; carried.

Request to block of Sienna Ct. for a private block party - Action - to approve the blocking off of Sienna Ct. for a private block party on 10/1/11 - motion: Plate; second: Breckheimer; carried.

Employee Review/Grievance Committee - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Boesch; carried. Stenklyft stated that the committee would like to create a new incentive description. This will be reviewed when applications are reviewed. He handed out material for the board to review.

Water & Sewer Committee - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Breckheimer; carried. DuPrey explained the handout that was reviewed at committee level. He stated that Charlie Fochs approached him with the idea of using the TID District to pay for the well. DuPrey stated that he reviewed the numbers in TID #1 and found that the village hall property is located within this TID. Also, public infrastructure is an eligible cost for a TID. Based upon the surplus funds that are received each year, the village would be able to replace the well and also the water line between 4th & 5th St. and still have at least 3 years of surplus available for other projects. If the funds are not spent, they are distributed at the end of the life of the TID based upon their current levy. Using the last year levy, we would lose \$585,000+ to the other districts. The board felt that this was a "no brainer" and that we should proceed with the project. It was noted that by using excess TID funds for the projects there would be no effect on the water rates due to the two projects. The goal is to drill the well yet this year and then finish the project in 2012. Action - to proceed with the well project & the water line on Main St. between 4th & 5th St. using TID #1 funds and that we would be our own general contractor - motion: Breckheimer; second: Koffarnus; carried.

Classes/Seminars/Schooling for employees - Josh would like to attend an advanced phosphorus class in Plover for \$55 and then take 3 certification tests. Action - to approve the schooling and the tests - motion: Boesch; second: Plate; carried.

Street Committee - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Breckheimer; carried. The committee's recommendation was to approve the pond requested by Chris Eichmeier. Boesch stated that all of the neighbors were contacted except in the Byrge residence and they have no concerns. Stenklyft stated that he has concerns regarding the children and there are children in the Byrge house. Action - to approve the recommendation - motion: Boesch; second: Breckheimer; carried.

Concealed Carry Law - There was discussion on what the village wanted to do to deal with the new law. DuPrey informed the board that they can restrict the concealed weapons in municipal buildings but at a function such as the firemen's picnic, they still would be allowed to have them on the grounds even if they are prohibited in the buildings. Both Boesch and Breckheimer felt that there shouldn't be anything done at this time. The board decided without formal motion to not do anything regarding the prohibition of weapons in municipal buildings and that we would just follow the state regulations.

It was noted that there was no reason to convene into the second closed session as outlined in the agenda so they will not convene into closed session.

Adjournment - Action - to adjourn - motion: Plate; second: Boesch; carried. The meeting was adjourned at 9:11 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk