

President Mark Breckheimer called the regular Board Meeting to order at 7 p.m. on Tuesday, November 12, 2019.

Roll Call – all members reported present. Others present were Dennis DuPrey, Charles Fochs, Ed Byrne, Mike Loose, Anita Loose, Jim Schmidt and Tom Piepenburg.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – none.

Announcements – Nomination papers may be circulated beginning on December 1, 2019 and must be filed by 5 p.m. on Tuesday, January 7, 2020. Candidates up for re-election are Village Trustees Peggy Nolan, James Schrubbe and Daniel Starfeld. The Annual Bingo Bash sponsored by the Hilbert/Potter Optimist Club is Saturday, November 23, 2019 at the Community Center. Breckheimer also informed the Board that there will be a Civic Meeting on Wednesday, November 27, 2019. There will be a rep from McMahon Associates that will be going over phosphorous and chloride levels. Please inform either Breckheimer or the office by Friday if you will be attending.

President Breckheimer then called the public hearing to order regarding the proposed 2020 budgets for all funds. A Notice of Limit to qualify for 2021 Expenditure Restraint Payment was presented to the Board. DuPrey explained that our net general fund budget increase from 2019 to 2020 must be less than 3.9% to qualify. He stated that we are at 1.5% currently; so, we should be fine. DuPrey then went over the tax levy summary sheet which incorporates all the different levies that the Village receives. Not all the levies are in yet, but since the assessment ratio came in lower than anticipated, he predicts that residents will see a slight increase in taxes. The overall proposed tax levy is proposed to increase from \$402,843 to \$419,255 or an increase of \$16,412 or 4.07% and the Village's estimated tax rate will increase from \$7.8375 to \$8.0188 or an increase of \$.1813 per thousand. Based upon a \$150,000 valued home, the Village's share of property taxes will increase by approximately \$27. The main cause was the increased share of TIF District taxes. Also, a factor was that our assessment ratio dropped from 96% to 90%. This had a negative impact on the overall assessed value. He then explained that the budget documents already incorporated the proposed cuts made by the Village Board at the October Board Meeting. Breckheimer then asked the public for input on the proposed budgets. There was none. The Board then discussed each fund. First up was the Sewer Fund. There were no changes. Action – to adopt the sewer fund budget as presented – motion: Starfeld; second: Schrubbe; carried. The Water Fund was then discussed. There were no changes. Action – to adopt the water fund budget as presented – motion: Roehrig; second: Starfeld; carried. The TID District #1 Fund was then discussed. There were no changes. Action – to adopt the TID District #1 budget as presented – motion: Schrubbe; second: Keuler; carried. The First Responder Fund was then discussed. There were no changes. Action – to adopt the First Responder budget as presented – motion: Schrubbe; second: Roehrig; carried. The TID District #2 Fund was then discussed. There were no changes. Action – to adopt the TID District #2 budget as presented – motion: Starfeld; second: Keuler; carried. The Capital Improvements Fund was then discussed. There were no changes. Action – to adopt the Capital Improvements fund budget as presented – motion: Keuler; second: Starfeld; carried. The last fund discussed was the General Fund. There were no changes. Action – to adopt the General Fund budget as presented – motion: Starfeld; second: Schrubbe; carried. The next item was to set a local tax rate. Action – to set the local tax rate at \$8.0188324 – motion: Roehrig; second: Starfeld; carried. Breckheimer then declared the public hearing closed.

The Board then convened into closed session under the following:

1) Pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Action – to convene into closed session – motion: Keuler; second: Starfeld; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried.

The Board then reconvened back into open session. Action – to reconvene back into open session – motion: Schrubbe; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried.

No action was taken on item(s) discussed in closed session.

The remaining of the Village Board Meeting then took place.

Minutes – Action – to approve the Board Meeting minutes as presented – motion: Roehrig; second: Schrubbe; carried. The Fire Department minutes were presented to the Board. Breckheimer reminded Chief Loose that he would like to see the attendance listed by names on the meeting minutes and not just a total number of firemen attended. Chief Loose said he will make sure that gets added from now on. Action – to accept the Fire Department minutes and place them on file – motion: Starfeld; second: Keuler. There were no First Responder minutes presented to the Board.

Treasurer's Report for the Village of Hilbert - balances – (\$300,637.23) General fund; \$931,462.13 Sewer fund; \$189,181.65 Water fund; \$1.00 DOA Block Grant Fund; \$102,541.83 TID #1 fund; \$1,106,419.51 T-Plus fund; \$29,066.35 First Responder fund; (\$226,459.11) TID #2 fund; \$511,920.42 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Schrubbe; carried. The Fire Department treasurer's reports were presented to the Board – Action – to approve the Fire Department treasurer's reports as presented – motion: Roehrig; second: Starfeld. The First Responder treasurer's report was presented to the Board. Action – to approve the First Responder treasurer's report as presented – motion: Starfeld; second: Schrubbe; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Schrubbe; second: Roehrig; carried.

Correspondence – The MEG Newsletter presented to the Board for their information. The Focus Newsletter was presented to the Board for their information. There was no Boardman & Clark Newsletter presented to the Board. The Calumet County Focus on Calumet Newsletters were presented to the Board for their information.

Reports - The report of labor hours was presented to the Board for their information. The monthly report on building permits was presented to the Board for their information. The Preliminary Report on Major Class Comparison Compliance was presented to the Board for their information. This shows how our assessment ratio is compared to actual sales. We need to be at 90% to be in compliance. We are at 88.77% for residential. If this continues for 2 more years, we will be forced to have a re-evaluation done. Houses are just selling at higher than what they assessed for within the Village. DuPrey will talk to the assessor regarding this. The Notice from Demographic Services – Final estimated 1/19 population of the Village was presented to the Board for their information. Estimated population is listed at 1,171. The Summary of 2019 Aggregate Ratios for Calumet County was presented to the Board for their information. This is our assessment ratio which is 90.4%. The Report of 2019 Debt Capacity was presented to the Board for their information. Our 2019 debt limit is just over \$4 million. There was a sizable growth of 14% on equalized value which increases our debt capacity.

Unfinished Business:

2019 Projects – nothing new.

Change Orders - none.

Payment Requests – none.

Water & Sewer Committee/Street Committee - Action – to accept the committee minutes as presented and to place them on file- motion: Schrubbe; second: Roehrig; carried. Committee recommendation regarding awarding bids for the 2019 Utility and Street Construction Project – The committee reviewed the bid results for the two subdivisions and their recommendation is to award the bid to Jossart Brothers, Inc. and to finance the project as presented. Jossart Brothers was the low bidder with a base bid of \$985,061.75. DuPrey reviewed with the Board the financing of the project. He talked about the debt capacity calculation and stated that the part of the project that is Sewer will be paid out of the Sewer Fund and the remainder must be borrowed. Starfeld asked what that would leave in the Sewer Fund? DuPrey stated over \$200K due to the revenue taken in from Ornuva that wasn't built in. DuPrey stated that right from the start we knew a large amount of funds would need to be borrowed; and if you don't borrow it; the projects don't go forward. We knew going into this we would be close to reaching our debt capacity. Starfeld questioned once the lots are sold where does that money go then; loan repayment? DuPrey stated that it could also go towards future infrastructure. Breckheimer stated that there are a few different options on what to do with it once the lots start selling. It'll have to be discussed and decided upon when that time comes. DuPrey stated that it's going to cost money up front but once you get the lots sold, houses built and the population growing it's a win-win situation. Action – to approve the committee's recommendation and award the bid to Jossart Brother, Inc. and to finance the project as presented – motion: Schrubbe; second: Starfeld; carried. No further action needed.

2020 Projects –

Resolution 2019-08 Preliminary Resolution to Levy Special Assessments – This resolution is in reference to the urbanization of S. 8th Street which includes the installation of curb and gutter, closing the open ditch and installing storm sewer piping and asphalt patching from the radius of Thorn Creek Drive south towards the Village's southern corporate limits. St. Vincent DePaul and Sargento Foods, Inc. will be the properties affected by the special assessments. Action – to approve the Resolution 2019-08 Preliminary Resolution to Levy Special Assessments as presented – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried. Action – to set the public hearing date to December 10, 2019 at 7 p.m. to coincide with the regular Board Meeting – motion: Schrubbe; second: Starfeld; carried.

Recycling/Rubbish – The monthly report was presented to the Board for their information.

Police Protection for the Village – The monthly report was presented to the Board for their information.

Fire Department – Chief Loose reported to the Board that there were no fire calls since the last meeting. In fact, there has been no fire calls in the last 2 months which he can never remember happening before. He informed the Board that the department did not receive the grant which they applied for regarding the air packs. He stated that they will have to come up with different ideas and go from there. Chief Loose stated that up to this point they had approximately 30 fire calls for the year and that is about the average.

TID District #1 – nothing.

TID District #2 – nothing.

Wastewater Treatment Plant – nothing new.

Well #4 – DuPrey stated the rate case is still being worked on.

Village Meadow Subdivision – Discussion and possible action regarding hiring a realtor to sell lots –

DuPrey stated that there were 5 sealed envelopes that he received and has not opened them until now. The first one opened was from Marian Kasper (Kasper Realty) and stated the commission would be 7% of the sale price. The next one was from Thiel Real Estate and stated the commission would be 5% of the sale price but also included them buying lot #9 and working with a builder (KJ Builders) to have a spec home built within 3 months of the site being ready. The next one was Eric Bockhorn (Keller Williams) and stated a commission of 6% plus \$225 per lot sold. The next one was from Keith Krepline (Coldwell Banker) and stated a commission of 5% with a 3% share to other brokers. The last one was from Pleasant View Realty and stated a commission of 8%. Each realtor also included additional information of the services they would offer and the benefits of choosing him/her. The Board members discussed at great lengths the pros and cons of each. The majority really liked the fact that Thiel Real Estate included the buying of a lot and building a spec home. Discussion also regarded whether a 6-month contract or maybe longer would be better especially if we go with Thiel Real Estate with building the spec house. Roehrig suggested that this is new to everyone and we don't know how the time table will come out exactly and it may be better to give a little more time this first round. There are so many unknowns. Breckheimer stated like 9-months? Roehrig said he if you're going to do 9-months you might as well do a year. Keuler questioned if it was mentioned in the past to pick the top two realtors that we were interested in and having them do a presentation to the Board? DuPrey stated that wasn't talked about. Breckheimer stated that technically they could still do that if the Board wanted to. Schrubbe questioned whether we could split the deal? Give 7 lots to Thiel Real Estate and 7 lots to Keith Krepline? He felt it would be a better reach out. This was discussed and it was decided that you really don't want to split it like that because it would complicate things too much. Nolan stated we should count out the ones with the higher commissions. Starfeld stated that we should go with the realtor offering the spec house. Keuler stated that Krepline works closely with Van's Realty and sells those lots quickly so he thinks more consideration should be given to him. Schrubbe agreed. Schrubbe also stated that if we go with Thiel you pretty much have to go with a year so that should also be considered. DuPrey stated that you have to remember no matter which one you choose; nothing is official until a contract is drawn up and is reviewed and approved by the Village's attorney. Breckheimer stated he would like to see going with Thiel Real Estate from Dec. 1st to Aug 1st. Schrubbe would like to see going with Krepline for 6-months. Roehrig stated he would like to see the contract at 1-year with Thiel. The options were once again discussed. Action – to hire Thiel Real Estate to be the Village's realtor for the lots at Village Meadows Subdivision with a 1-year contract at 5% rate and the building of a spec home within 3 months of the site being ready pending contract approval from the Village's attorney – motion: Starfeld; second: Roehrig; carried by majority vote.

Purchase of Bel Brands Property – nothing new.

WWTP Computer – Fochs stated that so far so good with the new computer system.

Hilbert Housing Authority – Tom Piepenburg addressed the Board. He reviewed what was talked about at the last Housing Authority meeting. He stated that he informed Sara, from Allegiant Property Management, that the Village Board had decided not to put any funds towards the maintenance issues for the apartments. He said that she was not surprised at hearing this but thought it was worth the try. She informed him that Allegiant was going to renew their contract in December for 1 year. At this point the options are to keep plugging away as they have been, the Village can terminate their agreement or the Village can decide to get out of the government program and sell the buildings once they pay the mortgages off. Schrubbe stated that to him a priority should be for them to be financial stable enough to be able to pay their PILOT payments to the Village every year. These payments have been waived enough. Starfeld felt like the Board should let them keep going and try to turn it around. The Board agreed that would be for the best. Breckheimer stated that maybe some research should be done to see how involved it would be to break from the government program in case there would be a buyer interested in purchasing the buildings. He's sure it'll be an involved process and it wouldn't hurt to have the information ready. The Board also agreed on this point. It was decided to let Allegiant continue and hopefully they can turn it around, and in the meantime, DuPrey will see what information he can find out regarding exiting the government program.

Fochs Trails Subdivision, 2nd Addition – Fochs informed the Board that he doesn't plan on recording the plot until after the first of the year and it sounds like the crews want to start right around Thanksgiving time. Until it's recorded, it's technically not the Village's property. So, after checking with Robert E. Lee, the best option would be is to have them work off of a working easement. This way the work can start.

New Business:

2020 Projects –

Application for Operator Licenses – none.

Application for Temporary Class B License – requested by the Hilbert/Potter Optimists for their Annual Bingo Bash being held Saturday, November 23, 2019. Action – to approve the application as presented – Roehrig; second: Starfeld; carried.

Classes/Seminars/Schooling for Employees – none.

Reports on schooling/training sessions – The Board received written reports from Charlie Fochs and Kim Plate regarding the WWOA Convention which they attended in Green Bay.

Plan Commission – Action – to accept the committee minutes as presented and to place them on file – motion: Roehrig; second: Schrubbe; carried. Discussion and possible action regarding the committee recommendation of the petition of Chris Eichmeier to rezone property from R-1, Single Family

Residential to I, Industrial – Eichmeier would like to build a larger accessory structure than what is allowed and he needs to place it closer to the lot line on the west side of his property due to the pond that is east of the proposed building. The current size ordinance of an accessory structure is 1,200 square feet and the proposed shed would be 1,800 square feet. Currently, across the street, it is zoned Industrial (west side of Eichmeier's property) and there is an Industrial lot on the south of his property also. The proposed shed would have no lot line on the west side which would be allowed because there is Industrial west of his property. It would be set at least 25 feet off of the north side of his property. DuPrey explained that if the Board approves the committee's recommendation then the public hearing would have to be in January 2020 because he cannot meet the publication deadlines to have it in December. The Board discussed the rezoning at great length. Breckheimer stated that yes, the tax revenue is always a plus but he has been going back and forth on this petition. He feels that, essentially, they are using a loophole to get it rezoned. Keuler stated that Eichmeier meets the requirements though. What requirements? Keuler stated the fact that he has Industrial located around him. DuPrey explained that what Keuler is referring to is "spot zoning". An example of spot zoning would be if you had all Residential and then put one Industrial and the rest all Residential. That would be spot zoning due to the fact that there is no other Industrial around it. Since Eichmeier does have Industrial around him this would not be considered spot zoning. It does not mean that it automatically can get switched to Industrial though; it's still up to the Board. Starfeld questioned what if another property owner there wants to put a large shed? Are we going to let them rezone too? Keuler stated that yes if they meet the stipulations. Starfeld stated why do we even have any zoning codes then if we are going to allow anyone to change it. Breckheimer stated that there was a resident that wanted to go bigger than 1,200 square feet for his accessory shed recently but was not able to do so; so just because Eichmeier is next to Industrial, then it should automatically make it okay to rezone it just for him? Schrubbe stated that he thinks it's a Pandora's box and once you start this it will just continue. Starfeld stated the more buildings and more tax revenue the better but you have to watch how you do it. Nolan stated that is why we have codes and they need to be followed. Starfeld stated that this request should not even had made it this far. It should have been stopped at the committee level and not even brought to the Board. Starfeld said the point is once you start this, that whole block could switch. Breckheimer reminded them all that they need to remember they are not approving the building to be put up; this is about rezoning only. If it would get rezoned to Industrial, Eichmeier could put up any type of building he wanted to. Schrubbe said everyone seems so against more storage sheds but technically that's what could be put up there. Keuler questioned whether Eichmeier would have to agree that the proposed building is the building that would be put up? The answer was no. It would be straight up Industrial so the Board couldn't tell him what he has to put up. They would hope that he would follow the design presented but there is no guarantee. DuPrey then referred to the ordinance book and read the definition of Industrial zoning to the Board. Keuler stated that as far as he's concerned Eichmeier is making an improvement on the lot and it would be taxed accordingly. DuPrey stated that is the Board's call. Fochs stated that if Eichmeier takes the lean-to off then he'll meet the ordinance. DuPrey stated that this is true since the building inspector stated that you have to count the square footage of the lean-to because if you add 3 walls to it then it is part of the building. Starfeld stated that is why we need to uphold the ordinances. Breckheimer said that he is not against the shed itself he's against the reclassification. Keuler questioned whether anyone has presented this to Eichmeier regarding the lean-to? Breckheimer stated that he had conversations with him on this. DuPrey added that he can't get a variance because he can meet the code by making it smaller. It's his choice and he doesn't want to make it smaller; that's what it comes down to. Schrubbe said he thinks it would be opening up a can of worms and then every month there will be other residents coming and asking about rezoning. There was discussion on whether the 1,200 square feet was big enough for accessory buildings. Starfeld suggested sending it back to the plan committee and talk about changing it. DuPrey stated as elected officials that is their choice if they decide to do that. Schrubbe said but if we change it to 1,800 square feet; then the next person is going to want 1,900 square feet and so on. Breckheimer stated that is why it is at 1,200 square feet now. It just kept increasing. Breckheimer reminded the Board that there were several people who have recently built sheds and may have wanted to go bigger than the 1,200 square feet but couldn't because they had to follow the ordinance. Breckheimer reiterated that he doesn't think we should do Industrial there. Action – to deny the committee's recommendation to rezone the property as Industrial – motion: Schrubbe; second: Starfeld; carried by majority vote. Breckheimer ended the discussion stating that Eichmeier should be informed of the Board's decision and he'll have to conform to the Residential standards and should feel free to address the Plan Commission again if he so desires. Discussion and possible action regarding a joint easement on the east side of the north ballfield – This is an easement that Derek Tesch and Jim Schmidt are looking to obtain from the Village. There was an easement there when the Village purchased the land from Tom Laughrin for the ballfield. The easement ceased once Laughrin did not own the property. There is no current access to the property since Derrick Tesch purchased it. Tesch has

an accepted offer and that offer is contingent on getting the easement. The intended purpose of using the land would be to store vehicles and the potential owner may one day put a building on the property. Nolan asked if the cars would just be parked in the grass then like a junkyard? That would be terrible she stated. It was explained to her where the cars are currently located and that they would be moved to this property where they would be less visible. There have been complaints recently from a neighbor regarding how the vehicles are being parked now. The property is currently zoned Industrial. Schmidt was looking into the easement to have access to the backside of his property; which is why they decided to ask for a joint easement. As far as plowing snow, that would be the responsibility of Tesch and Schmidt and they have already come up with an agreement among themselves. The width of the easement requested is 10' which is the same width as it was on the previous easement. Any easement that would be granted would be desired to be a permanent easement which transfers to future property owners. The Village would not be able to use this area where the easement is located. DuPrey explained in detail the location of where the easement is requested. He also consulted with legal counsel to make sure a joint easement was possible and it is. The Board discussed the location at great length and possible other options. The main concern would be having the easement right near the ballfield. The Board has been making the safety of the kids at the ballfields and park a priority. This is why the gates were added to each end in order to keep the traffic out while games are being played. By allowing the easement this will increase the traffic. Breckheimer stated that he felt they should try getting the easement from Bel Brands and access the property that way. Fochs stated that there is still enough room to expand the ballfield if they allow the easement. Fochs also said that the drainage should not be an issue if a gravel road is installed back there. Starfeld asked what the railroad thinks of having a crossing there? Fochs stated that there already is a crossing there. Keuler stated that the land is absolutely useless without access to it. Nolan questioned whether we can even do an easement since the land, which was donated, included a clause that the Village couldn't rent, sell or give it away. DuPrey later stated that area was not in the original agreement and was actually bought and not donated, so that clause would not apply to this. It was mentioned that the baseball teams go back there to warm up prior to the games. Breckheimer stated that he would be against granting the easement because it would be going through the park and also because there are other options Tesch and Schmidt have. Starfeld stated he'd be okay with granting the easement. Schmidt stated that since Tesch was going for the easement he jumped on and said to have it continue to his business. He stated that he does have other options. Tesch would need easements from the railroad and Bel Brands to go in through another way. The Board would like him to check into these options. Motion – to deny the request for the easement as presented – Starfeld; second: Roehrig; carried by majority vote.

2020 Census – Information regarding setting up a Village Complete Count Committee – DuPrey explained that this committee would help promote the census which will occur April 1, 2020. The Village did have this committee before and it consisted of 8 citizen members. The census is more than a simple count. It's the basis for many of the funding and policy decisions that are made at all levels of government. The involvement of state and local officials as local partners in the process is essential to the overall success of the Census and does make a difference in the results. Discussion and possible action regarding Resolution 2019-09 Create a Census 2020 Complete Count Committee – This resolution is regarding the Village's desire to create this committee for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census. Action – to approve the Resolution 2019_09 Create a Census 2020 Complete Count Committee as presented – motion: Schrubbe; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried.

Request to hold Santa visit for 2019 on 12/2/19 – This request is from the same group that has held the event in prior years. It will be held at Railroad Park at 6 p.m. Santa will be arriving by firetruck. Action – to approve the request for the event as presented – motion: Roehrig; second: Starfeld; carried.

Discussion and possible action regarding request to purchase property at the corner of 3rd Street and Main Street – This request was submitted by a neighboring property owner. The Board discussed the property and agreed that the property is in need of repair. A signed letter of complaint regarding property maintenance standards would need to be filed to the Board to address the upkeep issue. The Board decided that no action would be taken in regards to trying to purchase the property.

Discussion and possible action regarding proposal for Village insurance for 2020 – DuPrey stated that the increase would be \$2,244.00 The main thing that raised the premium was that the property value has recently been appraised, and raised, because it was undervalued. Worker's compensation went down, crime went up very slightly and auto physical damage went up. DuPrey does not recommend doing the telecommunications fraud. Action – to approve the proposal for Village insurance for 2020 as presented – motion: Schrubbe; second: Starfeld; carried. Roehrig requested reviewing the insurance proposal next year prior to the meeting. DuPrey agreed to let him know when he receives it next year.

Discussion and possible action regarding the request for a variance on the use of alcohol policy to allow at the Fire Department's annual meeting – Action – to approve the request for a variance as presented – motion: Starfeld; second: Keuler; carried.

Request to have the Village initiate the vacation of a street right-of-way on S. 6th Street – This written request came from Matt and Tosha Kloehn. It is referring to the street right-of-way on 6th Street off of

Greve Court towards Sargento. DuPrey suggests sending the request to the Street Committee to address since it is a street right-a-way. The committee can review it and see what the process would involve to vacate it. Starfeld stated that we don't want to give up a street right-of-way. Nolan asked why would we ever want to do that? Fochs stated that there is a storm sewer easement that runs through it on the west side of that road. It would have to be moved and that would be a cost. Breckheimer asked what would we gain from doing this? Schrubbe stated that they'd probably improve their lot which would increase the value of the property. Their intention would be to add on to their garage. Fochs stated that maybe they could apply for a variance instead. It will be sent to the Street Committee to discuss. No action taken.

Village Board Member Informational Report – Schrubbe stated that on Halloween some residents mentioned to him that they had a concern. Vehicles seem to be parking at the end of their driveways and blocking the sidewalk for pedestrians. He's been keeping an eye on it and realized that it does seem to be happening. It was decided to put a reminder on Facebook to remind residents not to block the sidewalk when parking in their driveways.

Village Personnel Informational Report – DuPrey presented the board with a picture of the Sargento expansion that will be happening. It is a \$4.5 million dollar expansion that will expand their office space. Their main office entrance will be moving and giving a whole new look to the front of the building. DuPrey confirmed they are reaching 500 employees. A building permit has been issued.

President's Report – nothing.

Adjournment – Action – to adjourn – motion: Roehrig; second: Keuler; carried. The meeting was adjourned at approximately 8:55 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer