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Dated: December 10, 2024

For the record, this meeting has been properly posted and noticed.

NOTICE IS HERBY GIVEN, that the Village Board meeting will be held at 6 p.m. on Tuesday, December 10, 2024 at the Village Hall located at 26 N. 6th St. at which time the following items of business will be discussed and possibly acted on –

Roll Call
Pledge of Allegiance
Citizens Questions and Concerns

Announcements

Nomination papers may be circulated beginning on December 1, 2024 and be filed by 5 p.m. on Tuesday, January 7, 2025 for Spring Election being held on Tuesday, April 1, 2025. Candidates up for re-election are Village Trustees: Peggy Nolan, Ken Stenklyft and Chase Collins. Village President: Tom Roehrig.

Minutes –

Previous Board meeting minutes to be approved and to be placed on file
Fire Department meeting minutes for acceptance and to be placed on file
First Responder meeting minutes for acceptance and to be placed on file

Treasurer's Reports-

Treasurer's Report for the Village of Hilbert
Treasurer's Report from the Fire Department
Treasurer's Report from the First Responders

Claims for the Village of Hilbert

Correspondences –

Notice of Shared Revenue – November 2024 Distribution
Notice of First Dollar Credit – 2024 Maximum Credit Value
Notice of Lottery and Gaming Credit – 2024 Maximum Credit Value
Notice of School Levy Tax Credit and Major State Aids 2024 Property Tax Bills Payable in 2025
Charter Communications Quarterly Franchise Fee Payment

Reports –

Village of Hilbert 2025 Working Budget Mill Rates
Labor hours
Building Permits

Presentation regarding the Calumet County Hospital Advisory Board Opportunity – K. Hunter

Unfinished Business:

Recycling/Rubbish – Monthly Report

Police Protection for the Village – Monthly Report

Village Meadows Subdivision –

Monthly update on lots sold/available
Subdivision Improvements/Phases
Notice of Wisconsin Public Service refund letter
Notice of Wisconsin Electric refund letter
Update regarding Schneider Farms continuing to rent the undeveloped acres for 2025 as per current 2024 contract

Comprehensive Plan –

Update from the County regarding the Comprehensive Plan

Sludge Dewatering Project

Discussion and possible action regarding Payment Request #1 from Sabel Mechanical, LLC

New Business:

Fire Department –

Application for operator licenses –

Discussion and possible action for operator's license

Classes/Seminars/Schooling for employees –

Discussion and possible action regarding requests for schooling/training sessions

Reports on schooling/training sessions attended

Water Department –

2025 Projects –

Discussion and possible action regarding Resolution 2024-12 regarding intent to levy special assessments for the 2025 street project for Village Meadows – Roll Call Vote

Discussion and possible action regarding setting the Public Hearing date for January 14, 2025 at 5:30 p.m.

Park & Recreation Committee –

Committee minutes presented for acceptance and to be placed on file

Committee recommendation regarding hiring REL to complete the Urban Forestry Startup Grant and have it submitted by October 2025; placing the funds into the 2026 budget for tree planting

Committee recommendation to have the Director of Public Works to talk to the Gospel Fest Committee regarding requested projects

Committee recommendation to the Board allowing two residents to come up with plans, installation, cost and funding for a possible Civic Park memorial project.

Committee recommendation to have the Director of Public Works look into the cost of converting the volleyball court to a pickleball court

Committee recommendation to increase the Civic Park rental fee to \$100 (\$25 increase), the security deposit fee to \$300 (\$100 increase) and the rental fee for a fundraiser to \$175 (\$25 increase) effective January 1, 2025

Committee recommendation to increase the Community Center rental fee to \$110 (\$25 increase), the security deposit fee to \$300 (\$100 increase) and the Pitzen Room to \$55 (\$15 increase) effective January 1, 2025

Discussion and possible action regarding a letter from a resident requesting that the rental closing time changes from 12 a.m. to 11 p.m. for the Community Center

Employee Review & Grievance Committee –

Committee minutes presented for acceptance and to be placed on file

Committee recommendation regarding compensation for a Village employee

Committee recommendation regarding an increase in compensation to a Village employee

Committee recommendation regarding having the Wastewater Treatment employee to mow the grass at the Wastewater Treatment Facility starting in Spring

Discussion and possible action regarding the contract with Onward Accounting & Consulting for the filing of the Public Service Commission of Wisconsin Annual Report (PSC Report) and the Wisconsin Department of Revenue Financial Report Form C.

Discussion and possible action regarding a replacement for the open Village Trustee position

Discussion and possible action regarding Resolution 2024-13 regarding Declaring Public Depositories for 2025 - Roll Call Vote

Discussion and possible action regarding the renewal of McClone Insurance coverage and annual premium

Discussion and possible action regarding appointing Gary Jahn (Menn Law Firm) as the Village attorney for 2025

Discussion and possible action regarding the 2025 lease agreements for the Welcome to Hilbert signs

Discussion and possible action regarding the Village President and Village Treasurer to pay all bills prior to the end of the year

Discussion and possible action regarding the possible Christmas bonus for Village employees – T. Roehrig

Village Board Member Informational Report

Village Personnel Information Report

President's Report

Adjournment



Missy Kieso, Clerk Treasurer