

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, January 12, 2016.

Roll Call – all members reported present. Others present were Tony Sweere, Jim Schmidt, Mike Loose, Ed Byrne from the Brillion News and Charlie Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – There is an upcoming joint CDA/TIF meeting on 1/13/16 at 6 p.m. to discuss the Sargento Expansion Debt refinance. There is also a joint Water & Sewer and Employee Review and Grievance committee meeting set for 6 p.m. on 1/14/16. This will deal with staffing for the treatment plant and will also address the settling issues at the treatment plant.

Minutes – Action – to approve the board meeting minutes as presented – motion: Boesch; second: Koffarnus; carried. The fire department minutes from their last two meetings were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Koffarnus; second: Keuler; carried. The first responder minutes were presented to the board. Action – to accept the first responder minutes and place them on file – motion: Koffarnus; second: Starfeld; carried.

Treasurer's Report for the Village of Hilbert - balances – \$554,655.36 General fund; \$359,322.02 Sewer fund; \$72,028.69 Water fund; \$3.00 Clean Water fund; (\$86,533.06) TID #1 fund; \$677,096.78 T-Plus fund; \$10,278.84 First Responder fund; (\$497,384.51) TID #2, \$357.03 CDA; \$249,538.60 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Boesch; carried. The fire department treasurer's report was presented to the board. Action – to approve the treasurer's report of the fire department as presented – motion: Starfeld; second: Roehrig; carried. The first responder treasurer's reports from November and December were presented to the board. Action – to approve the first responder treasurer's reports for November and December as presented – motion: Boesch; second: Keuler; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Starfeld; second: Boesch; carried.

Correspondence – The MEG 2015 Year in Review was presented to the board for their information.

There were no letters from Time Warner Cable. The Focus newsletters were presented to the board for their information. The Boardman & Clark newsletter was presented to the board for their information. There was a newspaper article regarding TIF Districts presented to the board from Gary Boesch for their information. He felt that it had some very interesting points in it.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the quarterly street aid payment in the amount of \$13,658.69 was presented to the board for their information. DuPrey then reported on the total taxes collected through 12/31/15. He stated that there was a total of \$539,410.37 or 33.28% of the tax roll collected compared to \$536,701.64 or 37.85% last year.

Unfinished Business:

2015 Projects – The final payment request from DeGroot was presented to the board. It totals \$1,732.63. Action – to approve the final payment request to DeGroot in the amount of \$1,732.63 for the 3rd St. and Elm St project – motion: Boesch; second: Piepenburg; carried.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the village – The monthly report from November and December were presented to the board for their information.

Fire Department – Chief Mike Loose reported that there was 1 fire call since the last meeting. He also stated that things are going well right now.

TID District #1 – Nothing new.

TID District #2 – DuPrey reported that there is a meeting on 1/20/16 with Sargento Foods to discuss the staffing needs for area businesses including Sargento. He stated that he would like to have a board member attend with him. Boesch will attend.

Street Committee – There was a report of individual recommendations from the Upper Manitowoc Task Force presented to the board for their information. There was also a report from John Durbrow regarding his opinion of the issues. Boesch provided a summary of the reports and that there is a final report that will be made available to the board next month. Breckheimer reported that he received an email from the DOT and that they are working on a final response to the village regarding the request to lower the speed limit.

"Looks of Hilbert" (Aesthetics) – Starfeld presented a sample of the new street signs for Main St. He will get the current regulations for the letter and finish off the project.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – Charlie Fochs reported that he talked to Paul from Robert E. Lee about getting the snow moved so that they can try to finish this part of the project. WWTP Upgrades – Charlie Fochs reported that everything is moving along. The screening unit is in and 3 raw sewage pumps are installed. He also reported that the DAF unit is scheduled to arrive next week. It was noted that there is the meeting on 1/14/16 to review the planned repairs at the treatment plant from the settling issues. Next, the draw request for bills this month was presented to the board. The total billings amount to \$389,117.26. Action – to approve payment of the bills and submitting the draw request from the Clean Water Fund – motion: Boesch; second: Starfeld; carried. DuPrey presented a letter from the DNR and an email to the engineers regarding issues with the change orders and not getting them approved for funding. DuPrey stated that they are being worked on

and revised change orders were emailed on 1/7/16. There was also a response from Kruczek regarding the issues with the change orders. Hilbert Acres Mobile Home Park – DuPrey reported that the owners of the Mobile Home Park were served with the notice on 12/21/15. The report on engineering bills were presented to the board for their information.

New Business:

Application for operator licenses – Application was received from Tina Gillis. DuPrey stated that everything checked out. Action – to approve the operator license for Tina Gillis – motion: Boesch; second: Roehrig; carried.

Application for Class B License – JJMRS Entertainment, LLC – DuPrey stated that everything checks out but that it would need to be conditionally approved based upon the 15 day waiting period. Action – to conditionally approve the Class B License to JJMRS Entertainment, LLC based upon satisfying the 15 day waiting period for publication – motion: Boesch; second: Koffarnus; carried.

Classes/Seminars/Schooling for employees – nothing new.


Plan Commission – Action – to accept the minutes of the plan commission and to place them on file – motion: Boesch; second: Starfeld; carried. The recommendation from the plan commission was to approve Ordinance 2016_01 which amends the sign code to allow larger signs in residential districts if they are for public and institutional uses such as churches, schools, etc. Action – to approve this recommendation and approve Ordinance 2016_01 as presented – motion: Boesch; second: Koffarnus; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Boesch, Keuler, Starfeld, Breckheimer; carried. There was no need to have further discussion or action regarding this issue.

Village Board Informational Report – Boesch stated that he wanted to compliment the guys for the work done plowing the streets. He stated that they did a nice job and our streets look fine.

Village Employee Informational Report – none.

President's Report – none.

Adjournment – Action – to adjourn – motion: Boesch; second: Keuler; carried. The meeting was adjourned at 7:39 p.m.



Dennis DuPrey, Clerk

President Mark Breckheimer called the special meeting of the village board to order at 4:30 p.m. on Tuesday, January 19, 2016.

Roll Call – all members reported present except Starfeld.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – none.


President's Report – none.

New Business:

Discussion and possible action to deem this meeting as an unpaid meeting – Action – to deem this special board meeting as an unpaid meeting – motion: Boesch; second: Piepenburg; carried.

CDA Committee/TIF Committee – Action – to accept the joint committee meeting minutes as presented and to place them on file – motion: Koffarnus; second: Roehrig; carried. The recommendation from the CDA committee was to approve the refinancing of the CDA lease revenue bonds into general obligation bonds. Action – to approve this recommendation – motion: Boesch; second: Keuler; carried.

Adjournment – Action – to adjourn – motion: Boesch; second: Keuler; carried. The meeting was adjourned at 4:33 p.m.



Dennis DuPrey, Clerk