

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, July 10, 2018.

Roll Call – all members reported present. Others present were Mike Loose, Anita Loose, Dennis DuPrey, Charlie Fochs, Ed Byrne, Randy Boesch, Joselyn Heritage and Jason Jeffers.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – There were none.

Announcements – Voices of Peace Gospel Fest – 8/17/18 and 8/18/18 at Hilbert Civic Park and the Annual Cheesehead Run – 8/18/18 by Village Centre on Main St.

Minutes – Action – to approve the board meeting minutes as presented – motion: Roehrig; second: Schrubbe; carried. The fire department minutes for June and July were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Starfeld; second: Keuler; carried. The first responder minutes were presented to the board. Action – to accept the first responder minutes and place them on file – motion: Schrubbe; second: Roehrig; carried.

Treasurer's Report for the Village of Hilbert - balances – \$181,634.51 General fund; \$523,247.75 Sewer fund; \$82,509.48 Water fund; \$1.00 DOA Block Grant Fund; (\$30,328.59) TID #1 fund; \$1,091,325.64 T-Plus fund; \$19,426.43 First Responder fund; (\$233,560.09) TID #2; \$520,272.55 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Bolwerk; carried. The treasurer's report for the fire department was presented to the board. Action – to approve the fire department treasurer's report as presented – motion: Starfeld; second: Schrubbe; carried. There was no first responder treasurer's report presented.

Claims - examined and discussed. Action – to pay all claims – motion: Starfeld; second: Roehrig; carried.

Correspondence – The MEG Newsletter was presented to the board for their information. There was no Focus Newsletter presented to the board. There was no Boardman & Clark Newsletter presented to the board. The Calumet County Focus on Calumet Newsletters were presented to the board for their information. The Notice from WI Retirement System – 2019 Contribution Rates was presented to the board for their information. DuPrey stated that there was a slight drop and that this is split 50/50 between employer and employee. A flyer from Calumet County regarding a meeting for Economic Development 101 for Local Leaders, which will be held July 31<sup>st</sup> from 5 p.m.-8:30 p.m. at the courthouse, was presented to the board for their information. Notice of Invitation to Lake Michigan Day in Manitowoc, which will be held August 10<sup>th</sup> at the Wisconsin Maritime Museum, was presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The notice of receipt of the 2017 Insurance Dividend in the amount of \$4,686.00 was presented to the board for their information. DuPrey stated that the dividend was substantially higher than the prior year's. The notice of receipt of the Quarterly Street Aid Payment in the amount of \$11,566.26 was presented to the board for their information. DuPrey stated that there was no official notice of receipt to present but wanted to inform the board that the 2% Fire Dues from the state was in the amount of \$3,012.25; which was an increase from last year.

The Condition of Budgets – All Funds was presented to the board for their information. This was discussed and questions were addressed by DuPrey.

Unfinished Business:

2018 Projects – Fochs informed the board that the storm sewer work on Highway 114 was scheduled to start tomorrow. There were no change orders or payment requests presented.

Street Committee – Action – to accept the committee meeting minutes as presented and place them on file – motion: Roehrig; second; Schrubbe; carried. Starfeld stated that at the last committee meeting decisions on sidewalks had been tabled and no recommendations had been made. There will be another committee meeting scheduled to further discuss the sidewalks and cross walks.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the Village – The police protection report was presented to the board members for their information.

Fire Department – Chief Loose said there was one fire call and that was for a barn fire in Calumetville. He stated that the fire department will once again participate with helping with the Cheesehead Run and that a donation of \$250.00 is given to the fire department because of this. Roehrig questioned if the railroad was contacted concerning the 4<sup>th</sup> of July parade since the parade had to be stopped three times in order to let the trains through? He stated that he never remembered this happening before. Chief Loose stated that he contacted the county and he was under the impression that it was taken care of. He talked to the train operator on the 4<sup>th</sup> and the operator told him he was told to proceed with caution, at slow speed, but that he could not stop and wait for the completion of the parade. Chief Loose said he will see what he can do to prevent this from happening again and will talk to the Sheriff's department. Roehrig asked what Plan B would be. Chief Loose said that Plan B was what they did; clear the tracks and have extra guys to make sure everyone was clear of the area. Chief Loose said that next year contacting the railroad sooner about the event might also be helpful.

TID District #1 – nothing new.

TID District #2 – nothing new.

Wastewater Treatment Plant – nothing new.

Hilbert Acres Mobile Home Park – Anita provided the village via e-mail with an update stating that they will be scheduling more work to be done and everything may be completed in the next 2 quarters. Breckheimer requested that DuPrey contacts Anita and explains to her that they would like more of an update than a couple sentences in an e-mail. Something more detailed as far as the plans are proceeding. Keuler agreed but said at least there's communication happening. DuPrey stated that he would relay the message to Anita asking for more detailed information along with a timeline for improvements.

Village South Residential Development Property – DuPrey explained how he received a phone call from the assessor's office stating that the annexation of the 50 acres of land was not being recognized by the county; although he had put the paperwork through in October 2017. They had an issue because it was not recorded with the Register of Deeds, but according to the statute which DuPrey followed, it did not need to be. The county responded by referring to a different statute which did not apply in this case. DuPrey stated that the state election board and the DOA have recognized the annexation and he's not sure why the county seems to be having the issues. He said he's had issues in the past with the county concerning a CSM review and it feels like these issues shouldn't be happening. As of now the land is still showing that it's in the town of Woodville. He had Andy King, the village attorney, send a letter to the county's council to try to get it sorted out. His concern is that it may affect the aide that the village receives. He is frustrated that the issue hasn't been corrected. Keuler questioned who DuPrey could talk to in the county concerning this? Mary Schwalenberg? DuPrey stated that he could. Keuler and Starfeld both agreed that he should make her aware of the situation and keep the board updated. DuPrey agreed and will do so.

Village Economic Development Plan – It was stated that Jim Frymark, from Cedar Corporation, is looking to have a meeting on either August 6<sup>th</sup> or 7<sup>th</sup> to present the first draft of the village-wide development plan to the Economic Development Committee. It was decided that Monday, August 6<sup>th</sup> at 5 p.m. would work best. DuPrey stated that he would get in contact with the members of the committee to see if that works for them. Breckheimer also stated that he spoke to Seth Hudson, also from Cedar Corporation, and they will have quite a bit of information about the South Residential Property in the village-wide development plan; so, they thought postponing a joint Economic Development/Plan Commission meeting for another month would be a good idea. This way they will have more to discuss.

Village Website Update – Kieso stated that she spoke to Brett Halderson and they have a meeting on Friday to go over the website updates. At that time Halderson will go over the update and Kieso and DuPrey will suggest any changes that they would like to see. Kieso will speak to Halderson about presenting the website to the board members at the August board meeting. The website will not go live until the board approves, so if there are any changes that they'd like to see they can let Halderson know at that meeting.

ATVs/Golf Carts – Nothing new to report. There will be a committee meeting scheduled.

#### New Business:

Application for Operator Licenses – Action – to approve the operator license for Steven Charles – motion: Roehrig; second: Schrubbe; carried. Action – to approve the operator license for Suresh Subedi – motion: Schrubbe; second: Starfeld; carried. Action – to approve the operator license for Dawn Bright – motion: Starfeld; second: Bolwerk; carried.

Classes/Seminars/Schooling for Employees – Nothing.

Report on Seminars Attended – Nothing.

Joint Review Board – Action – to accept the committee meeting minutes as presented and place them on file – motion: Schrubbe; second; Starfeld; carried. Breckheimer stated that this is the annual meeting for TIF Districts. Starfeld stated that overall, we're looking good. DuPrey agreed and noted that TID#1 is negative but will be showing a positive balance by the end of the year and that this was the first time that the village had to pay back to Sargento in TID#2 per their agreement. Everything is going well and he sees no problems.

Employee Review/Grievance Committee – Action – to accept the committee meeting minutes as presented and place them on file – motion: Starfeld; second: Keuler; carried. DuPrey said that he spoke to the employees and everyone seemed to be fine with the current health plan. He stated that the plan had an increase of 4.6% and a few co-pays have changed. Action – to approve the committee's recommendation regarding the renewal of the health insurance for full-time employees – motion: Starfeld; second: Roehrig; carried. No further action needed. The board then discussed the percent of contribution of the monthly health insurance premium paid by employees. The contribution now is 7.5% and the committee is recommending that it be increased to 10.5%. Action – to approve the committee's recommendation and increase the monthly health insurance premium paid by employees to 10.5% effective August 1, 2018 – motion: Starfeld; second: Keuler; carried. No further action needed.

Park and Recreation Committee – Action – to accept the committee meeting minutes as presented and place them on file – motion: Starfeld; second: Schrubbe; carried. Chief Loose stated that he thought the new cooler at the park was great and worked very well. It was mentioned that the door should be checked to see if it can be switched around due to some fingers getting pinched. Fochs said he would look. Starfeld questioned whether we need more coolers? Fochs stated yes that we need to replace the ones that are not in good shape. The electrical updates at the park were discussed. Fochs stated that at least 10 more outlets were added in the meat stand; bringing the total to 22. When asked why so many?

Fochs stated he did not know why, because it wasn't planned that way, and no changes were brought to him before it was completed. By the time he noticed it; it was already done. He said the Voices of Peace and the Lion's Club were also involved in the project. He informed them that the village would not be paying anything extra for these changes. It was asked if there was any further information on the request to raise the copper pipe in the fire station? Fochs stated that he will get a quote. However, he thinks it will be quite pricey. Roehrig reminded everyone about the park surveys and encouraged everyone to complete one. DuPrey stated that the office has been getting quite a few turned in and that the online survey is also being used.

Ordinance Violation regarding housing an agricultural animal in a non-conforming zoning district – Jason Jeffers appeared before the board to discuss the violation. Jeffers has an approximately 80# pig at his residence. He informed the board that the pig is an emotional support animal which helps him with his PTSD from his time in the military. It doesn't live in the yard; it lives in the house and only goes outside occasionally. He stated that it's basically like a dog. He has had the pig since March of 2106 and it's like a member of the family. He stated that the animal is a domestic and not agricultural animal; it is classified this way by the veterinarian. He presented a signed letter from the veterinarian and stated that the pig is vaccinated and neutered. He also presented the board with a signed letter from the VA describing how the pig helps with Jeffer's mental health. The board agreed, since he has the signed documents from both the VA and the veterinarian, that the pig could stay with him at the residence. No action taken.

August Board Meeting Date Changed – DuPrey stated that since there is a primary election on Tuesday, August 14<sup>th</sup>, and because the meeting room would be serving as the election site, the meeting date would need to be changed. Dates were discussed with the board agreeing on Monday, August 13<sup>th</sup> at 7 p.m. Action – to hold the August Board Meeting on Monday, August 13<sup>th</sup> at 7 p.m. instead of Tuesday, August 14<sup>th</sup> – motion: Roehrig; second: Starfeld; carried.

Request to meet with Cedar Corporation to discuss possibilities to move the project forward at 736 W. Main Street – DuPrey provided the board with correspondence sent from Todd Thiel's attorney regarding the request for Seth Hudson, from Cedar Corporation, to meet with Thiel to discuss the 736 W. Main Street project. Cedar Corporation has been hired by the village to work on economic development. DuPrey mentioned that we want the most bang for our buck with Cedar Corporation so the board would have to decide if they felt like this would be worth it. He stated that he would like a motion made, one way or another, so it's on record that the request has been addressed. Keuler stated that he feels like enough tax payer money has been spent on this already. Breckheimer agreed and stated that he feels like that ship has sailed. Schrubbe mentioned that since we have put an emphasis on the beautification and development of the village, and because Thiel owns so many properties, that maybe the board shouldn't give Thiel the news hard-nosed, more white-gloved, so it's more receptive. He asked what happens if we take a hard stand and the lots sit empty? Keuler stated that if the lots sit empty it's indicative of the pricing of those lots. Schrubbe agreed. Starfeld stated that we gave him everything he needed and now we are still left arguing over \$6,700.00 which was agreed upon before we even started, plus the thousands we are spending on legal fees. Roehrig stated that he would like to speak to Cedar Corporation to see what their stance is. DuPrey said that he had conversations with Seth concerning this request and Seth stated to him that they do not want to spin in circles. Action – to deny the request from Thiel to meet with Cedar Corporation to discuss the possibilities to move the project forward at 736 W. Main Street – motion: Starfeld; second: Keuler; carried.

Discussion and possible action regarding making an offer to purchase lunch tables for sale by the school district – DuPrey stated that Tony Sweere contacted him to let him know that the school is upgrading their lunch tables and were wondering if the village would be interested in purchasing the 13 older tables. DuPrey then checked the Wisconsin surplus site and researched what the tables are selling for. He presented that information to the board; with one of the winning bids being 3 tables for \$15.00. Average price seemed to be between \$7 and \$10 per table. The tables would be used in the big pavilion at the Hilbert Civic Park. Action – to offer \$100.00 to the Hilbert School District for the 13 lunch tables – motion: Starfeld; second: Roehrig; carried.

Request permission by fire department to sponsor and host a circus at Hilbert Civic Park – The Hilbert Fire Department is looking to sponsor a Culpepper & Merriweather Circus at the Hilbert Civic Park on Sunday, August 19<sup>th</sup>. Chief Loose stated that there would be 2 shows (2 p.m. and 4:30 p.m.) and each show holds about 750 people. He said that the circus would arrive for set-up that morning at 8 a.m. The area they would use would be the soccer field. Breckheimer questioned whether that area would be big enough since it states that they need a 300' x 300' area? Chief Loose said he assumes it has been checked already and that it is. Firemen would sell the tickets prior to the show. The fire department would provide a dumpster for the event. Two weeks prior, the circus will send a clown to stop at local daycares, t-ball games, etc. to help promote the event. Chief Loose is estimating that they could make around \$1,500.00 in profit. Roehrig questioned the date of August 19<sup>th</sup> due to the Gospel Fest. Chief Loose said he discussed it with Dennis and Charlie and that day is just a clean-up day for the Gospel Fest. He also said a courtesy call should be made to Paul Cummings just to let him know since the Gospel Fest does have it rented through Sunday. He stated that since it will be by the soccer field that this shouldn't interfere. As far as parking goes, Chief Loose said he wanted to talk to the owners of Hwy 57 Auto and Official's Den to see if people can go through their properties to get to parking. Starfeld stated that as long as the area looks the same when they leave, as it looked before they came, he'd be fine with it.

Action – to approve the fire department to sponsor and hold the circus at the Hilbert Civic Park on Sunday, August 19<sup>th</sup> – motion: Schrubbe; second: Roehrig; carried.

Village Board Member Informational Report – Schrubbe stated that he was approached by some residents questioning whether a pavilion would be built by the ballfields. DuPrey said that the HAA had mentioned this also. Roehrig said that they should fill out the park survey also and all that will help towards the park plan. Keuler questioned whether the village should think about putting out garbage cans on Main Street during the 4<sup>th</sup> of July parade. He said the street was a mess and maybe this would help. He said it was just something to consider and a few 55-gallon cans would definitely help.

Village Personnel Information Report – DuPrey said that he was contacted by Jeff Krueger, from the Voices of Peace, today and wanted to know about getting Chestnut St. blocked to 7<sup>th</sup> and 8<sup>th</sup> St. for the Gospel Fest as they had last year. Breckheimer said he doesn't see a problem with it but a written request needs to be presented and then it can formally be acted on at the August board meeting.

President's Report – Nothing to report.

The board then convened into closed session under Section 19.85(1)(c) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried. There was no action from the closed session.

Adjournment – Action – to adjourn – motion: Starfeld; second: Schrubbe; carried. The meeting was adjourned at approximately 8:18 p.m.

*Missy Kieso*

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Missy Kieso, Deputy Clerk