

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, April 15, 2014.

Roll Call – all members reported present. Also present were Matt Kloehn, Mike Loose, Dave Franz, Ed Byrne and Charles Fochs.

Stenklyft requested and was given permission to do the President's Report First.

President's Report – Stenklyft stated that he had a call this afternoon regarding our board meetings and the "slippery slope" that we are going down. Stenklyft stated that we need to get back to the point where we are working better together. He stated that some of the things that are happening, we need to work on. Stenklyft stated that he expects respect just as much as he gives out to anybody else and he hopes that everyone at this table feels the same way. Stenklyft stated that he feels that this is something that we need to work on. Stenklyft stated that he knows that we can do better than we have been doing lately. He stated that he doesn't know how we get to that point but he thinks that it will take a group effort to do it. He stated that we are not going to get there if only one or two people do it. Stenklyft stated that we all need mentally think and that we have an issue with someone or some topic, they have to remember that they may have been elected for one reason but we are here now to represent the whole village and everybody's best interest so even if you have a personal idea on the way things should be done, you still have to look at the overall aspect of everybody in the community before you make that decision. Starfeld questioned if they could add to that. Stenklyft stated he sure can and that he is open to anybody's suggestion. Starfeld stated that a lot of it starts on the top. Starfeld stated that we need to respect that man there, Dennis and that man back there, Charlie. He stated that they do a lot and we need to understand that and that we can't go beyond them. He stated that they have a job to do and just because they may not be moving fast enough or other projects that they have, he stated that he doesn't think that they should step on their feet and ask for information or make phone calls where they would normally make that phone call. Starfeld stated for example, when that railroad company put that equipment on the parking lot, he questioned if we really needed to get the railroad company upset on a Sunday? Stenklyft stated that no, he just gave him his card. Starfeld stated that could have been something that our public works did. He stated that we are trying to work with the railroad on Birch St. Starfeld stated that he felt that we need to let them do their job. Stenklyft stated that he understood. Boesch stated that another thing that he would like to add to that there were a lot of things that went on in the last year where Dennis is fielding phone calls for. He stated that Charlie winds up fielding phone calls for them. He stated that a lot of the actions of some of the board members and he stated possibly even himself, he stated that these guys have to put up with the flack. He stated that we have some very disappointed village employees here. He stated don't worry about us guys sitting at the table here. He stated that he is more concerned about those people that deal with the public day in and day out. He stated that a lot of us leave this town during the day but they don't leave the town during the day. Stenklyft stated that it does take us though to change the way that we are doing things. Stenklyft stated that they are doing their job that they are supposed to be doing. Stenklyft stated that it takes us to change the way that we are handling ourselves right now. Keuler stated that he thinks Stenklyft is right. He stated that if we start here with a good attitude, it is going to trickle down. Keuler stated that he felt that those guys just don't get enough appreciation for what they do. Keuler cited that with this past weekend, they were out there 15, 16, 17 hours in the storms and just like the fire department, they do a lot but they just get enough appreciation for it though. He stated that he felt that we need to show them some appreciation for what they do. Thiel stated that he felt that anytime that there is change happening, it is hard for people to change. There is always some flack, there is always some fighting but like Stenklyft said earlier, we have to look for the good of the community and what the community wants not what we personally want. Thiel stated that he thinks that is the big thing. Stenklyft stated that from this point forward he hopes that they can point it in the right direction. Stenklyft stated to answer the railroad thing, he stated that he did not expect them to call him that day. He stated that he gave him his card and he gave him his name. He stated that he did not expect him to call him that same day and that he intended to give Charlie the information on Monday. Stenklyft stated that it was Charlie's weekend off but Josh was there.

Reorganization of the Board – The proposed committee appointments were presented to the board. This was discussed. Koffarnus questioned with no one new coming onto the board, why the appointments didn't stay the same or does he want it changed to get a feel of what each one does. Stenklyft stated that it is for getting a feel of different committees. Stenklyft stated that he took himself off of some and gave them to other board members. He stated that with the change in policy with the Improvements and Building Permits Committee and the President going out first to check it out, he felt that the president has enough stuff to do so he took himself off of two committees. Starfeld commented that it takes longer than a year to understand all of this. Starfeld stated that for the street committee, last year was his first year and he was learning all of the stuff and now he is being removed and put on water and sewer. Starfeld questioned how he can be a benefit to water and sewer if he doesn't know anything about it. Boesch questioned Stenklyft why he would want to be on the street committee. He stated that he knows that he wants us to respect one another but last fall, he was not in favor of going forward with a proposed truck route on Birch St. and he wants to be on the street committee? Boesch stated that he has a hard time with these changes. Stenklyft stated that with the conversation that he had this afternoon, that did come up. He stated that at first, he was against the project but now is in favor of it. He stated that he felt

that we need to push that issue. Boesch stated that Starfeld should remain on the street committee. Keuler stated that as far as he is concerned, he feels that we are taking a step backwards. He stated that we have just gotten accustomed to and with no one new coming on, he feels that we should remain status quo. He stated that he feels it will be better for the community and they will be better served with people that have their foot in the door already after a year and knowing what is going on. Keuler stated that he felt that they should remain the same as they were. Thiel stated that he felt that things need to change somewhat to help make things run a little smoother. Breckheimer stated that he felt that Keuler has a point that with some people being only on a year on some of the committees, they are still learning stuff and now they are being taken off it, he felt that it made sense to keep them the same too. Koffarnus stated that he felt that because there was no new change on the board it should remain the same. Charlie Fochs commented that he doesn't have a problem with change but he felt that the committee appointments should be made keeping in mind what the board member's forte is. He stated that with sewer and water, Breckheimer is well versed on financing and money and always asked about the money. Charlie stated wouldn't it be wise to have someone with his knowledge on the committee because we are dealing with something that is probably the most expensive part of the whole village with the water and sewer. He stated that he looks at streets and he states that Boesch worked for the county for years, Koffarnus works in the street department in Menasha and Starfeld is learning it. Charlie stated that it takes more than a year to learn it. He stated that in his position it gets to be hard because you are always teaching the new guy what is going on. He stated that with the Improvements and Building Permits Committee, Stenklyft changed the whole committee and with three new guys coming on, they might have a totally different way of dealing with things. He stated that you are changing too many things too often. Thiel stated that the first year on that was kind of experimental anyway a little because nothing was done before that and now we have the ordinance change and everything else on there. Charlie stated that there are still things on there that are not finished yet in that first year and now you changed the whole committee. Thiel stated that everything is in the works though. Charlie stated that you still should have someone that was on that committee stay on that committee and not change the whole thing. Starfeld commented that the entire town is pissed off at the Improvements and Building Permits Committee and there isn't a single person on there. He stated that he can pretty much understand why that got changed. Breckheimer stated that it sounds like to him that the consensus is that the committees stay the same. Boesch commented that there is only two people here that want to change. He stated that you guys figure out which way you want to do business for the upcoming year. He stated that this is the bottom line. Thiel commented that we need to keep open minds here guys. Boesch stated that he wishes that they would have done that with the Improvements and Building Permits committee because you have half the town pissed off. Thiel interrupted him and stated there you are right there Gary. Keuler questioned if we can put this to a vote. Action – to keep all of the committees the same for the upcoming year – motion: Keuler; second: Boesch; carried by majority vote. DuPrey will provide an update list for next month's meeting.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting – Boesch commented that he is glad that the rain took a little break over the weekend and how we were hammered again with rain. He stated that he wants everyone to keep that in the back of their mind when doing business this next year that this community is far from out of the woods with these flooding issues. He stated that this issues needs to remain a very strong priority for this board. Charlie stated that on the southwest side of the village, that water hit 9th St. before it hit the creek. He stated that if want to go take a ride tonight, we already had a detention pond up there. He stated that the water can't get to the ditch. Starfeld questioned the swale that goes behind the Hernke house on Calumet St. He asked if it could be made bigger. Charlie stated that it could but it doesn't need to be. He stated that the swale is supposed to take the water from the yards. He stated that the water needs to stay out behind the Wagner house instead of coming into 9th St. He stated that he thinks it comes from those trees because they filled that in to plant the trees. He stated that the field should not have any water standing but it does. He stated that if we get another 2" rainfall, we are going to have a lot of water. Charlie stated that he watched it Saturday develop and the water was in Gehl's field before the ditch began to run. Charlie stated that they need to go for rides, it's there. He also stated that the ditch behind the Carney residence needs to be cleaned out. He stated that for the first 100' is real bad. This is the county's responsibility. He stated that the rest of the ditch is open. It is the first 100' that is not. Boesch commented that we haven't been served very well by the county. He stated that the ditch is usually mowed nice.

Announcements – Spring Clean is 5/3/14 from 8 a.m. – 11 a.m. Information was presented regarding the 2014 new Officials Workshops being put on by the league. Open Book will be 5/21/14 from 2:30 p.m. – 4:30 p.m. and Board of Review is 5/21/14 from 5 p.m. – 7 p.m.

Minutes – Action – to approve the board meeting minutes as presented – motion: Breckheimer; second: Koffarnus; carried. The fire department minutes were presented to the board for their information.

Treasurer's Report for the Village of Hilbert - balances – (\$119,046.60) General fund; \$252,115.42 Sewer fund; (\$855.50) Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$9,428.55) TID #1 fund; \$950294.22 T-Plus fund; \$17,386.27 First Responder fund; (\$166,949.58) TID #2, \$679.11 CDA; \$220,505.03 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Boesch; carried. The fire department's treasurer's report was presented to

the board. Action – to approve the treasurer's report from the fire department as presented – motion: Starfeld; second: Koffarnus; carried. The first responder treasurer's report was presented to the board. Action – to approve the treasurer's report from the first responder group as presented – motion: Breckheimer; second: Starfeld; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Breckheimer; second: Thiel; carried.

Correspondence – The MEG newsletter was presented to the board for their information. There were no Time Warner Cable letters received. The Focus newsletters were presented to the board for their information. Notice of an upcoming presentation on community sustainability for 4/29/14 was presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the lottery credit for mobile homes in the amount of \$3,899.52 was presented to the board for their information. Notice of the lottery credit for real estate in the amount of \$33,559.52 was presented to the board for their information. Notice of receipt of the quarterly street aid payment in the amount of \$12,958.77 was presented to the board for their information. The board received notice of the annual PSC Report if anyone is interested in reviewing it. The condition of budgets for all funds for the period ending 3/31/14 was presented to the board for their information. There were no questions raised. Village Board Member Informational Report – Koffarnus questioned whether or not the public works employees all have rain gear. Charlie stated that they do. Village Personnel Informational Report – Charlie reported that the antenna is up on the tower for the radio read system. DuPrey explained his plan for the billing when the switchover occurs.

Unfinished Business:

2014 Projects – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Koffarnus; carried. The committee's recommendation was to grant authority to sign the Schneider Easement and rental agreement provided that all parties agree to it. Right now, we are working on terms on a lease agreement for land at our treatment plant. They are requesting right of first refusal on all land we would rent with no sunset. This is something that we would not agree to. We are looking at doing a 3 year lease. Action – to approve this recommendation – motion: Breckheimer; second: Thiel; carried. Koffarnus questioned how far Cedar St. was coming. Charlie stated that it will run east of 1st St. to the existing seam by the storm sewer grates. Charlie stated that the intention is to have the project completed by the 4th of July.

Recycling/Rubbish – The monthly report was presented to the board for their information. Notice of award of a 2014 recycling grant in the amount of \$8,319.40 was presented to the board for their information. DuPrey presented information from the county requesting volunteers to work at the Clean Sweep Event on 5/10/14.

Police Protection for the village – The monthly report was presented to the board for their information.

Fire Department – Mike Loose reported that the department toured the Fox Valley Alfalfa Mill expansion and also had Potter there. He also noted that the department had a picture taken that will appear in the paper.

TID District #1 – nothing new.

Property Maintenance Ordinance – The third reading of proposed Ordinance 2014_01 took place. Action – to approve Ordinance 2014_01 amending 9.06(5) of the Village of Hilbert Code of Ordinances – motion: Breckheimer; second: Boesch; Roll Call Vote – yes: Thiel, Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried.

TID District #2 – nothing new.

Street Committee – Action – to approve the committee meeting minutes from the regional meeting as presented – motion: Boesch; second: Keuler; carried. There was nothing new on the snow removal issues or house numbers.

Discussion and possible action on how to proceed with development assistance – There was a brief discussion regarding the surveys. Some of the board members had not yet had a chance to fill them out. Stenklyft informed them to get them to him and the board would discuss them next month.

"Looks of Hilbert" (Aesthetics) – Action – to approve the committee meeting minutes from the joint street and park and recreation committee meeting as presented – motion: Breckheimer; second: Koffarnus; carried. It was noted that some felt that the group was too large and didn't stay on point with the agenda and tended to go off in many directions. There was nothing new on the street signage. As far as the street lights, Boesch stated that we are meeting May 8th at 9 a.m. and that the meeting will be attended by him, Charlie and Dennis and possibly Tom Roehrig. Boesch commented that the meeting will not be noticed as a meeting so only these people will attend. Thiel questioned if they were going to look into different styles if they are going to be replaced. Boesch questioned if there was money in the budget for replacement. Thiel stated that the Revitalization Committee was talking about that. Thiel stated that the idea was that if they are being replaced by the power company anyway could we look at other styles. Boesch also stated that he felt that the light poles are far from their end of service life so he believes that WE Energies will try to save instead of replacing them all.

New Business:

Other Annual Appointments – Plan Commission – Board member for a 1 year term. He recommends

James Koffarnus. Action – to approve this – motion: Boesch; second: Starfeld; carried. Citizen member for a 1 year term. He recommends Mike Loose. Action – to approve this – motion: Koffarnus; second: Thiel; carried. Citizen member for a 3 year term. He recommends Paul Gehl. Action – to approve this – motion: Breckheimer; second: Koffarnus; carried. TIF Committee – Citizen member. He recommends Matt Kloehn. Action – to approve this – motion: Koffarnus; second: Starfeld; carried. Board of Appeals – Citizen member for a 3 year term. He recommends Dennis DuPrey. Action – to approve this – motion: Starfeld; second: Thiel; carried. Citizen member for a 3 year term. He recommends Glenn Cummings. Action – to approve this – motion: Boesch; second: Koffarnus; carried. Housing Authority – Citizen member for a 5 year term. He recommends Marjorie Thiel. Action – to approve this – motion: Boesch; second: Thiel; carried.

Application for operator licenses – Applications were received from Tory Walter. Action – to approve the operator license for Tory Walter – motion: Koffarnus; second: Breckheimer; carried.

Application for Temporary Class B License – Hilbert Volunteer Fire Dept – Action – to approve the Temporary Class B License to the Hilbert Volunteer Fire Dept. for their End of Summer Celebration on 8/23/14 – motion: Koffarnus; second: Boesch; carried.

Application for a 6 month Class B License – Hilbert Athletic Association – DuPrey stated that it would have to be conditionally based upon satisfying the 15 day waiting period. Action – to conditionally approve the 6 month Class B License for the Hilbert Athletic Association based upon satisfying the 15 day waiting period – motion: Boesch; second: Keuler; carried.

Classes/Seminars/Schooling for employees – Written reports from the LWMMI conference and the Wisconsin Rural Water Association Conference was presented to the board for their information. Stenklyft commented that he hopes other will go to the LWMMI conference next year. For the minutes, Stenklyft noted that in the last paragraph where it says that parking at \$45 per day should be changed to \$5 per day. Action – to approve the committee meeting minutes as amended – motion: Breckheimer; second: Boesch; carried. The first recommendation was to allow DuPrey to attend the League of Wisconsin Municipalities Clerks, Treasurers and Finance Officers conference in Manitowoc on 6/25 – 6/27. Action – to approve this recommendation – motion: Thiel; second: Starfeld; carried. The second recommendation was to conditionally approving sending Josh Jetton to the cross connection control class. More information on the class was presented. Charlie stated that this is a requirement of the DNR to have a 3 ring binder full of paperwork on black flow prevention. He stated that they are doing what they need to do right now based upon the current DNR guy but when he retires, it could be something different. Josh would take it on and try to get a better program together. Action – to approve sending Josh Jetton to the WRWA cross connection control class – motion: Starfeld; second: Boesch; carried. The next recommendation was to allow Mike Loose and Dave Franz to attend the chief's convention in Milwaukee with two basic registrations, 1 hotel room for 2 nights and 2 days parking at \$5 per day. Breckheimer questioned with the time frame from June 26th – June 29th, if they are attending all four days. Mike Loose stated that what they put in for is that they would go down Thursday night, attend classes Friday from 8:30 a.m. – 5 p.m. and classes 8 a.m. – 5 p.m. on Saturday. It would be for three nights for Mike and 2 nights for Dave. Mike stated on Sunday, they have a closing meeting that he would attend where they review what was discussed for the weekend. He stated that as far as sharing a room, he is not a little kid and he is not going to share a room. He stated that he not going to get into the "tit for tat" stuff. He stated that he is asking for two rooms to go down to convention. He stated that the board wants them to do training and they want to do training, this is the best place for them because they do interact with the other chiefs and they discuss things during the breaks. He stated that it is not mentioned that they cut the early bird from \$195 to \$150. He stated that he is not going to sit there and argue about it. He stated that they do a lot of work during the year and he shouldn't have to defend what they do when they go down there. Mike Loose stated that we are not going down there and staying extra nights for any reason. He stated that we are going down there and doing our business and there is a lot of stuff that they pick up down there. He stated that the 2nd assistant chief is not going this year because he is taking other classes. Mike Loose stated that he feels that they are not asking for too much. Dave Franz stated that Mike called him and told him what was up and he came down to support him. He stated that his feelings are exactly the same. He stated that you don't want to discourage training but this is exactly what they are doing. He stated that he has been given the opportunity to go to the conferences for a long time and he is at the point where he will not be on forever and if the younger people come up into the chief's position and they are not as good off financially and they are expected to pay out of their pocket, then they will just not go. He stated that he feels that it is a step backwards. Mike Loose stated that there is a very strong showing for Calumet County. Breckheimer brought up that if they are going three days we are only going to pay for two nights. He stated that two months ago we paid for two nights hotel stay to attend one day of conference and now we have a four day conference and only want to pay for two nights. He stated that it is a complete opposite of what we just did. Dave explained how the convention works. There are classes usually Thursday, Friday and Saturday and the business meeting is on Sunday and this is where they go through pending legislation and vote on what they will support and not support. He stated that they need to keep this in mind for the future. They decided not to attend Thursday because the classes being offered didn't pertain to our department. It was noted that \$1,550 was budgeted for this year and the total request would not exceed this. Keuler stated that what he knows now, he feels that it should be readdressed. He questioned what the

difference was between the \$150 and the \$195 registration fee. It is food. The meals. Mike Loose stated that if you are at a conference and you break at noon, they provide a meal with it. He stated so now go find a place in the hotel to get a meal. Action – to deny recommendation from the committee – motion: Breckheimer; second: Koffarnus; carried. Breckheimer questioned whether or not with schooling for the department, should it go through the health board instead of the Employee Review/Grievance Committee because they already handle the wages already. This will be checked out. The last recommendation was to amend the schooling policy to change the hotel stay from two nights to one night. He stated that if there is something else you don't like about it, they bring it up now. Boesch asked if we are going to look at it on a case by case basis. They discussed the policy if one of the female firefighters wants to go to a conference. There is a clause in the policy that allows variances to be granted if needed. Action – to approve the change in the schooling policy as presented – motion: Starfeld; second: Keuler; carried.

Discussion and possible action regarding damage to community center parking lot due to CN train repair vehicle – Charlie presented information on the cost of repairing the grooves left by having their equipment parked in the parking lot. It will cost \$100 to fix it and they will do it when they do the crack filling. Starfeld questioned billing them for it when we are trying to work with the railroad on this issue.

Wastewater Treatment Plan Upgrade – Notice of priority score for the treatment plant upgrade was presented to the board for their information. We received a score of 97.305. Notice of priority score for the interceptor project was presented to the board for their information. We received a score of 74.737. A report on the priority scores for all projects were presented to the board for their information. The upgrade of the plant scored fairly well and there may allow us to qualify for some principal forgiveness on the loan. We could qualify for up to \$500,000. DuPrey presented an estimate to do a rate study for the treatment plant upgrade. This needs to be completed as part of the projects. Cost from Schenck would be \$4,000 - \$6,000. Action – to approve this rate study for sewer rates with Schenck – motion: Koffarnus; second: Starfeld; carried.

Adjournment – Action – to adjourn – motion: Boesch; second: Starfeld; carried. The meeting was adjourned at 8:30 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk