

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Wednesday, May 9, 2012.

Roll Call - all members reported present. Others present were Don Schultz, Brandon Strelow, Chuck Parsons, Paul Nordwig and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - Koffarnus brought up about residents with garbage on the curb. A letter will be sent.

Announcements - Recall election will be held on June 5<sup>th</sup>. Calumet County Clean Sweep will be held on May 18<sup>th</sup> & May 19<sup>th</sup>. Board of Review is May 23<sup>rd</sup> from 5 p.m. - 7 p.m. Civic Association meeting is May 16<sup>th</sup>.

Minutes - Action - to approve the board meeting minutes from the last board meeting as presented - motion: Breckheimer; second: Plate; carried.

Treasurer's Report for the Village of Hilbert - balances - \$50,851.30 General fund; \$63,413.80 Sewer fund; \$87,262.28 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$831.51) TID #1 fund; \$838,882.27 T-Plus fund; \$15,139.53 First Responder fund; (\$243,423.67) TID #2, \$179.44 CDA. Action - to approve the treasurer's report as presented - motion: Sippel; second: Starfeld; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Starfeld; second: Koffarnus; carried. The First Responder Treasurer's Report was presented to the board. Action - to approve the treasurer's report from the first responders as presented - motion: Plate; second: Breckheimer; carried.

Claims - examined and discussed. Action - to pay all claims - motion: Sippel; second: Starfeld; carried.

Correspondence - There was no MEG newsletter received. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. Letter from the county regarding pursuing foreclosure on properties with unpaid property taxes was received. The village has two properties affected by it. They are 630 W. Main St. & 74 N. Lynwood Dr.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. It was noted to change the address for Kurt Kamps to 261 N. 8<sup>th</sup> instead of the Main St. address. Notice of receipt of the quarterly Cable TV Franchise Fees in the amount of \$2,441.35 was presented to the board for their information. The annual report of the League of Wisconsin Municipalities Mutual Insurance (LWMMI) was presented to the board.

President's Report - Stenklyft presented the board with a written report on the conference attended in Wisconsin Dells sponsored by LWMMI. He stated that it was very informative and his written narrative highlighted the classes attended. The board discussed the open meeting regulations and how it applies. If there are known instances where there is a possibility that there will be a quorum of board members present then notice of that should be done. Stenklyft stated that he felt it would be beneficial for others to attend this conference also.

Unfinished Business:

2012 Projects - The results of the bid opening was presented to the board. The lowest bidder was MCC and the recommendation from the engineer was to award the bid to MCC for \$117,960. Action - to award the bid for the 2012 street projects to MCC for \$117,960 - motion: Boesch; second: Breckheimer; carried. It was also noted that due to the lower bid costs, there will be funds available to proceed with the replacement of the culverts on 10<sup>th</sup> & 11<sup>th</sup> St. at Hwy 114, the installation of curbing on 9<sup>th</sup> St. & Hwy 114 and the chip seal coat for 12<sup>th</sup> St.

2011 Projects - Charlie reported that everything is approved for the waterline on Main St. but we are waiting for the permit paper.

Recycling/Rubbish - The monthly report was presented to the board for their information. DuPrey presented the annual report of the recycling program activities and expenses to the board for their information. A request from the county for volunteers for their Clean Sweep program on May 18<sup>th</sup> & 19<sup>th</sup> was presented to the board for their information if they wanted to help.

Police Protection for the village - There was no monthly report received.

Fire Department - Bill Koehler provided a written report because he couldn't attend. The dept did purchase a thermal imaging camera for over \$9,000 from their fundraising funds. He also reported on issues with the flood event.

TID District #1 - Well # 4 Project - Notice of priority score for the project for funding was presented to the board. We scored a 72 which is not very high.

Property Maintenance Ordinance - DuPrey updated the board on 14 S. 7<sup>th</sup> St. He stated that he signed an extension until the 14<sup>th</sup> of May due to the flooding we had. It caused the contractor to have to deal with issues elsewhere due to the flooding. DuPrey stated that he would probably be completed by the end of the week. The board was okay with this. It was reported that the bee situation by the Ruppenthal property was taken care of. It was noted that letters needed to be sent for cutting grass to the former meat market property on 8<sup>th</sup> St. and for the former Lowery property on 6<sup>th</sup> St.

TID District #2 - nothing new.

Police & License Committee - Stenklyft reported that the school does have a generator hookup that will take care of lighting and coolers for the food. We would be able to utilize the elementary school during the winter months because of a hookup for their boiler system. This will be removed from the agenda.

Request for reserve liquor & beer license - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Koffarnus; carried. The recommendation from the committee was to amend the ordinance to allow for a grant of \$9,800 for the business owner that purchases a reserve Class B license and to have an application that must be filed for that grant. Action - to suspend the rules regarding the 3 readings for an ordinance - motion: Breckheimer; second: Boesch; carried. Action - to approve the recommendation to amend Section 7.01 of the Code of Ordinances to add the Reserve Class B Licenses and the grant - motion: Breckheimer; second: Starfeld; Roll Call Vote - yes: Sippel, Koffarnus, Starfeld, Boesch, Plate, Breckheimer, Stenklyft; carried. Action - to approve the application for the grant as presented - motion: Breckheimer; second: Boesch; carried.

Issues with snow removal - nothing new.

Hilbert Housing Authority - Letters received from Rural Development were presented to the board. DuPrey reported that they now have 9 tenants in Manor and Sunrise is full. He stated that Ken DePauw stopped by and stated that if Manor gets to 10 tenants, they will drop everything. DuPrey also stated that he talked to Ken DePauw regarding his retirement in a couple of years. He stated that Ken's business will be purchased and the new owner will run the housing units. He stated that there would be nothing that we would need to do.

New Business:

Application for operator licenses - none received.

Application for liquor & beer licenses - These were presented to the board. The committee will meet before the next board meeting and will come back with a recommendation.

Classes/Seminars/Schooling for employees - Stenklyft reported on the firemen's convention. He stated that the classes were good and that 8 firemen attended. He stated that the classes were more hands on than classroom.

Ballfield - Charlie presented two prices on soil borings for the lights for the new field. They were Midwest Engineering for \$2,803 and Rivervalley Testing for \$2,470. They were both for 6 holes, 15' deep. Action - to go with Rivervalley Testing for the soil borings for a cost of \$2,470 once weather permits - motion: Boesch; second: Sippel; carried. It was noted that the whole group should get together and work on this so that everyone is in the loop.

Request to purchase portable pressure pump - Charlie presented a price from Lincoln Contractors for \$1,200. Funds to pay for this would be taken from fund balance. Action - to authorize the purchase of a portable pressure pump for a cost of \$1,200 - motion: Boesch; second: Starfeld; carried.

Request to hold outdoor band practice in June - Request from Gary Mader from County B Basement Boys requested to hold an outdoor band practice at his property on 2<sup>nd</sup> St. Action - to approve this - motion: Breckheimer; second: Sippel; carried.

2011 Audit Report - The report was presented to the board. The auditor will be here at the June meeting to review the report.

Issues with recent flood - Chuck Parsons expressed disappointment with the board for not having a fire truck available to wash down his building from the flood. He stated that there were others that were done the date of the flood but he requested it on Sunday and it wouldn't be done. He stated that he came here in 1958 and he has done a lot for the village and not charged for it. He stated it would have taken 15 minutes and he felt it stinks. Boesch stated that he's not in favor of the equipment use policy and feels that this will not be the last time that we will have issues with the policy. The board then addressed the flood. Charlie stated that there have been a lot of changes made. He stated that in 1993, we pumped 1.7 million gallons with 9 pumps. He stated that the other night, we pumped 1.2 million gallons with 4 pumps. He stated that we are making progress but we need to make improvements to keep the water out of the village. He stated that the cornstalks could have hampered it but not the cause. He stated that he felt that the culvert on Irish Rd. needs to be looked at. Boesch stated that he went for a walk and can tell which way the water flowed. He stated that he felt that improvements could be done to keep the water from coming into the village. They also discussed that the fire department should fill some sandbags at one of the next practices so that we have some available like this time. It worked real well to get have the initial bags for the immediate needs. The board decided that the street committee should take the lead in this to come up with solutions regarding this latest flooding and come up with recommendations to help alleviate all of the water coming into the village. Stenklyft stated that they will try to help more the next time. Chuck Parsons stated that the policy should be changed.

Adjournment - Action - to adjourn - motion: Boesch; second: Plate; carried. The meeting was adjourned at 8:16 p.m.

The annual meeting of the Board of Review was called to order at 5 p.m. by Chairperson, Mark Breckheimer.

Members Present - Mark Breckheimer, Jim Koffarnus, Gary Boesch, Ken Stenklyft and Dennis DuPrey.

Also Present - Troy Zacharias, Assessor.

There were no individuals scheduled to appear before the board to contest their assessments. The tax roll was reviewed. Troy Zacharias reported that there was one open book adjustment. It was for Jeff Rueden for the old meat market property. It was assessed at \$213,200 and he met with Troy to discuss the lowering of the assessment. Troy stated that he agreed to adjust the assessment to \$175,000. Troy stated that it was for sale for \$200,000 but that a recent appraisal showed it at \$164,000. With this adjustment for open book, the new assessed values were as follows:

Real Estate - \$45,373,000 for 2012  
                  \$45,082,000 for 2011  
                  \$ 291,000 Net Increase or .65%

Personal Property - \$902,400 for 2012  
                      \$884,410 for 2011  
                      \$ 17,990 Net Increase or 2.03

Overall - \$46,275,400 for 2012  
           \$45,966,410 for 2011  
           \$ 308,990 Net Increase or .67%

These totals do not include Manufacturing Property which is assessed by the State of Wisconsin.

The board looked over the roll book for any errors or corrections that needed to be made.

Adjournment - Action - to adjourn the Annual Board of Review for 2012 - motion: Gary Boesch; second: Ken Stenklyft; carried. The hearing was adjourned at 7 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk