

President Mark Breckheimer called the meeting of the Village Board to order at 7 p.m. on Tuesday, September 10, 2019.

Roll Call – all members reported present. Others present were Dennis DuPrey (arrived at 7:15 p.m.), Charles Fochs, Ed Byrne, Donald Schroeder, Mike Loose and Anita Loose.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – Donald Schroeder addressed the board regarding a deteriorating galvanized pipe located under 9th Street by his residence. He is concerned because there is a hole that seems to be getting deeper and will eventually cause damage to vehicles. Fochs stated that he was pretty sure that pipe was actually made of concrete. Schroeder disagreed. Fochs will inspect it closer and get back to Schroeder. Schroeder then mentioned the topic of parking on the corner across from his residence on 9th and Hwy 57. He stated that there is a dealership there and the vehicles are parked in a way that obstruct the sight line and are a hazard. It was discussed where exactly the vehicles were parked and if they were on the owner's private property or not. If the cars are on the owner's property; then he has the right to park there. It was decided that the Street Committee will look into it to determine what, or if anything, needs to be addressed.

Announcements – All committee meetings must be held so all 2020 budget information is turned in no later than September 30, 2019. The 2019 Rural Arts Roadtrip will be held on October 11th & 12th. The Civic Association Meeting will be September 25, 2019 at Officials Den.

Minutes – Action – to approve the board meeting minutes as presented – motion: Schrubbe; second: Starfeld; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Roehrig; second: Keuler. The first responder minutes were presented to the board. Action – to accept the first responder minutes and place them on file – motion: Starfeld; second: Roehrig; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$219,299.05) General fund; \$882,405.60 Sewer fund; \$171,834.35 Water fund; \$1.00 DOA Block Grant Fund; \$102,412.03 TID #1 fund; \$1,104,518.31 T-Plus fund; \$29,880.10 First Responder fund; (\$226,459.11) TID #2 fund; \$517,642.70 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Schrubbe; second: Keuler; carried. There was no fire department treasurer's report presented to the board. The first responder treasurer's report was presented to the board. Action – to approve the first responder treasurer's report as presented – motion: Roehrig; second: Starfeld; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Schrubbe; second: Starfeld; carried.

Correspondence – There was no MEG Newsletter presented to the board. The Focus Newsletter was presented to the board for their information. There was no Boardman & Clark, LLP Newsletter presented to the board. The Calumet County Focus on Calumet Newsletters were presented to the board for their information. The notice from the Department of Administration – Estimated 1/1/19 Population was presented to the board for their information. The estimated population is 1,171 which is up 3.4% (39 people) since 2010.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The Notice of Receipt of the Quarterly Cable TV Franchise Fees in the amount of \$2,407.26 was presented to the board for their information. The Notice of WI Department of Revenue – 2019 TIF Value Limitation Report was presented to the board for their information. After TID #1 terminates we are estimated to still be at approximately 23-24% of TID to equalized value. The max is 15% so we still won't be able to anything once the TID #1 terminates. The Notice of 2019 Net New Construction was presented to the board for their information. Based on the 2018 levy, it will give us approximately \$16,000 in additional levy capacity. Much of this is due to Sargento.

Unfinished Business:

2019 Projects – nothing new.

Change Orders - none.

Payment Requests – none.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the Village – The monthly report was presented to the board for their information.

Fire Department – Chief Loose reported to the board that there were 2 fire calls since the last board meeting. He informed the board that he is starting to figure out some budget issues which he will present at the time of the budget meeting.

TID District #1 – 2019 Statement of Changes in TID Value was presented to the board for their information.

TID District #2 – 2019 Statement of Changes in TID Value was presented to the board for their information.

Wastewater Treatment Plant – nothing new.

Well #4 – no update.

Village South Residential Development Property – A letter from the Department of Natural Resources – Water Main Plan and Specification Approval was presented to the board for their information. Fochs stated that there were no issues and everything was fine. A letter from the Department of Natural Resources – WPDES Construction Site Storm Water Runoff Permit was presented to the board for their

information. Fochs stated that there were no issues with this either.

Village Economic Development Plan – Breckheimer stated that there will be a Plan Commission Meeting sometime in September. DuPrey stated that the Village received the grant money and the grant has now been closed out.

Purchase of Bel Brands Property – nothing new.

WWTP Computer – Fochs stated that training has been done on the new computer. Plate is working on entering the data. There will be a learning curve with the new system. Keuler questioned whether training was included on the total cost of the project and Fochs confirmed that it was.

Hilbert Housing Authority – DuPrey stated that he sent an e-mail to Sarah from the management company to let her know that some residents attended the last board meeting with concerns. He also stated that he sent the meeting minutes to her as well.

Fochs Trails Subdivision, 2nd Addition – DuPrey is working on the special assessments and a public hearing may be required. Action – to set the public hearing; if required, on October 8th at 7 p.m. – motion: Schrubbe; second: Starfeld; carried.

New Business:

Application for Operator Licenses – Action – to approve the operator license for Mahentra Basnet – motion: Schrubbe; second: Starfeld; carried.

Classes/Seminars/Schooling for Employees – Fochs explained that the WWOA State Conference is being held in Green Bay. Fochs would like to attend 2 of the days and Plate would attend 1 or possibly 2 days. The cost would be \$110 and they would be driving to and from each day. Action – to approve for Fochs and Plate to attend the upcoming WWOA State Conference in Green Bay – motion: Starfeld; second: Schrubbe; carried.

Reports on schooling/training sessions – none.

Park and Recreation Committee – Committee Minutes – Action – to approve the committee minutes as presented – motion: Schrubbe; second: Starfeld; carried. There were 4 topics that were discussed. (1) Discussion and possible action regarding allowing the Hilbert Athletic Association to proceed with some or all projects without Village funding for 2019. (2) Discussion and possible action to approve full or partial funding for some or all projects with 2019 monies. (3) Discussion and possible action regarding sending some or all projects back to committee for the 2020 Park & Recreation budget consideration. (4) Discussion and possible action regarding proceeding with draining tile work at the ballfield. Roehrig explained that there were a couple representatives from the HAA who attended the Park & Recreation Committee Meeting. He said they explained what the HAA wants now and in the future for the ballfields. They would like to get Nett Landscaping to plant the grass. Roehrig explained that the estimated cost of this is \$1600 and the HAA will continue with it whether the Village puts money towards it or not. Starfeld stated that they actually can't proceed with it unless they have Village approval to do so. Roehrig agreed. The drainage tile was also discussed. Fochs explained the location of the low spots (primarily behind 2nd and 3rd base) and feels like it would be a good idea to add the tile. This, however, would not address the issue regarding home base. The tile would tie into the catch basin by the little driveway by 1st base. It's just an idea and since the field is having work done anyway, now would be the time to do it. The estimated cost is \$1,088.13. Breckheimer asked DuPrey if any maintenance money can go towards that? DuPrey said there is some but there is no guarantee, depending on what other maintenance issues come up, that the funds would be there. DuPrey said it was a good idea to pay for the drainage tile in the amount of \$1,088.13 and let the HAA take care of the other expenses. Breckheimer stated that he thinks that would be a good compromise. There then was discussion on how the HAA has put the mix on the field already; which is estimated at approximately \$4,000. Breckheimer stated that they are on their own with that then. Roehrig stated that the HAA should not be going ahead with these projects without approval from the Village first. He will address this at the next Park & Recreation Committee Meeting. Action – to install the drainage tile around second base per Charlie's instructions and the HAA can repair the rest of the diamond at their own expense – motion: Schrubbe; second: Starfeld; carried.

Discussion/Action regarding the request from HHS to host a bonfire for homecoming week – DuPrey stated that he received the request from the school and the bonfire would be held on Thursday, September 26th once the girls return back from the volleyball game. Loose said he had not been contacted yet but that a fire truck will be in attendance as in previous years. Action – to approve the request for the high school to host their annual bonfire on Thursday, September 26th – motion: Starfeld; second: Schrubbe; carried.

Health Board Committee – Committee Minutes – Action – to approve the committee minutes as presented – motion: Schrubbe; second: Roehrig; carried. Breckheimer stated they were discussing the preliminary budget for the fire department. There are some expensive items coming up and there needs to be discussions on ways to make it work.

Village Board Member Informational Report – Schrubbe stated that a few residents had concerns because they heard that there was a bedbug issue at Sunrise Apartments on 3rd St. Schrubbe was informed that the management company is aware of it and the situation has been addressed and taken care of.

Village Personnel Information Report – nothing.

President's Report – nothing.

The board then convened into closed session under the following:

- 1) Pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.
- 2) Pursuant to Section 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Action – to convene into closed session – motion: Roehrig; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Schrubbe; second: Nolan; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business – Action – to contract with Cedar Corporation to seek possible funding options for the purchasing of the Bel Brands Property – motion: Schrubbe; second: Nolan; carried.

Discussion and possible action regarding conferring with legal counsel with respect to litigation – Action – to accept the counter offer of \$4,600 from Mr. Todd Thiel in regards to repayment of the cost of the grant application; pending the Village's attorney's approval – motion: Schrubbe; second: Roehrig; motion carried by majority vote.

Adjournment – Action – to adjourn – motion: Keuler; second: Starfeld; carried. This meeting was adjourned at approximately 8:10 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer