

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, July 10, 2012.

Roll Call - all members reported present except Boesch. Others present were Bill Koehler, Ed Byrne and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - none.

Announcements - DuPrey reported that the next band concert in the park is Monday, July 23<sup>rd</sup> at 7 p.m.

Minutes - Action - to approve the board meeting minutes from the last board meeting as presented - motion: Breckheimer; second: Sippel; carried.

Treasurer's Report for the Village of Hilbert - balances - \$128,047.75 General fund; \$92,657.98 Sewer fund; \$97,116.05 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$253.72) TID #1 fund; \$770,406.87 T-Plus fund; \$14,856.60 First Responder fund; (\$241,138.17) TID #2, \$179.44 CDA. Action - to approve the treasurer's report as presented - motion: Plate; second: Breckheimer; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Koffarnus; second: Starfeld; carried. The first responder's treasurer's reports for May & June were presented to the board. Action - to approve the treasurer's reports for May & June as presented - motion: Breckheimer; second: Koffarnus; carried.

Claims - examined and discussed. There was discussion about the bill submitted for the fire chief's convention. The total bill submitted was \$2,098 vs. a budget of \$1,400. Koehler stated that in the past the department had picked up the difference. The board felt that we could only go with the \$1,400 budgeted amount. Action - to pay all claims as presented with the exception of the fire chief's convention where only \$1,400 of the submitted bill will be paid - motion: Breckheimer; second: Starfeld; carried. It was also noted that the pager repair done by Frank's was for a pager that is out of warranty according to the serial number of the pager.

Correspondence - The MEG newsletter was presented to the board for their information. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The condition of budget for all funds through 6/30 was presented to the board for their information. There were no questions raised by anyone regarding the reports. Notice of receipt of the quarterly street aid payment in the amount of \$12,167.10 was presented to the board for their information. The PEW report regarding public pensions around the US was presented to the board for their information. It showed that Wisconsin was the only plan 100% funded. DuPrey also stated that there was a recent report from the group that reviewed our plan through order of Governor Walker. The report recommended that no changes be made to the Wisconsin Retirement System as it stands.

President's Report - none.

Unfinished Business:

2012 Projects - nothing new.

2011 Projects - A letter was presented from Robert E. Lee regarding the recommendation to award the bid for the waterline replacement on Main St. The recommendation was to award it to Michels Corporation contingently based upon DNR approval & Michels showing that they concur & can meet all DNR requirements. Action - to award the contract for the Main St. waterline replacement to Michels Corporation for \$43,086 contingently based upon Michels getting DNR approval and having Michels show that they concur & can meet all DNR requirements - motion: Koffarnus; second: Breckheimer; carried.

Recycling/Rubbish - The monthly report was presented to the board for their information. A letter from UW-Extension showing the material collected on this year's county clean sweep program was presented to the board for their information. Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - Notice of receipt of the 2% fire dues from the state in the amount of \$2,096.95 was presented to the board for their information. Bill Koehler provided a report on the fire chief's convention attended by the three fire chiefs. He stated that the pre conference touched on budgets, planning for the future and team building. He touched on the new regulations for live burns which basically will eliminate the live burning that the department has done in the past. He also stated that they met with a lot of vendors and tried on new gear and boots. He also reported that the business meeting was attended.

TID District #1 - Well # 4 Project - There were no change orders or payment requests. The water & sewer committee meeting minutes were then presented. It was noted that the members present should change Mark Fochs to Mark Breckheimer. Action - to approve the committee meeting minutes with this change - motion: Koffarnus; second: Breckheimer; carried. The first recommendation from the committee was to proceed with the advertising and bidding of the well #4 building. Action - to approve this recommendation - motion: Breckheimer; second: Plate; carried. The next

recommendation was to allow the hook up of the Gelling property into the sewer system for a fee of \$1,500 plus a customer deposit of \$150. DuPrey stated that Mr. Gelling called and would like to withdraw his request to hook into the system. Due to this, no action was taken on the recommendation. It was noted that there will be a special board meeting for Wednesday, July 25<sup>th</sup> at 6 p.m. to award the bids for the well #4 building project.

Property Maintenance Ordinance - This was covered later under improvements & building permits section in new business.

TID District #2 - Bill Koehler stated that he met with Sargento and the state regarding the fire road. He stated that they came to an agreement to having this road available or to blacktop it.

Issues with snow removal - nothing new.

Ballfield Light Project - It was reported that the borings are completed. There was discussion on getting the board's feelings regarding the light project. There were concerns regarding the total cost estimate. There were also questions on whether or not this had to be bid out. This will get clarified. DuPrey expressed that since we have already asked for donations we are committed to this project. He stated that we don't want to go back and say no thanks to the donations and give them back. He stated that in the future we would have difficulty getting donations for anything else. There was some question on getting a report of all donations and pledges to date so that we know exactly what is available. DuPrey will put that together. After discussing it, the board felt that we should take these boring results and get them to a couple of companies to give updated estimates. Once these were received, we would need to sit down and decide on the final specifications and write them up so that multiple companies can bid on them. The consensus of the board was that it would not get bid out this year because it was not budgeted that way. They will try to get this ironed out to get it submitted for the 2013 budget. Sippel will contact the athletic club to give them an update on where we are at.

Street Committee - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Plate; carried. The recommendation from the committee was to approve the quote from Robert E. Lee for the drainage study at a cost of \$6,600.

Action - to approve this recommendation - motion: Breckheimer; second: Sippel; carried. Information from Brillion on the status of where they are at in dealing with their flooding was presented to the board for their information. Charlie also brought up that he heard that Rantoul could get possible 50% funding from the county for redoing their culvert. He will pursue this to find out if it is true.

Code of zoning - nothing new.

Park & Recreation Committee - Sippel reported that everything was worked out as far as the softball tournament. He stated that the athletic club will be running the stands and Officials Den would be getting the teams. Action - to approve the athletic club and Officials Den to hold a softball tournament in August - motion: Plate; second: Breckheimer; carried.

New Business:

Application for operator licenses - Action - to approve the operator licenses for Joshua Diedrich, Conor Winarski, Melanie Dohr, Jodi Guyette, Karen Johnson, William Johnson, Jr. and Natasha Grenzer - motion: Plate; second: Sippel; carried.

Request for reserve Class "B" grant - An application for a grant under the reserve Class "B" grant program was received from La Union, LLC. Action - to approve the grant of \$9,800 to La Union, LLC under this reserve Class "B" grant program - motion: Breckheimer; second: Sippel; carried.

Improvements & Building Permits Committee - Action - to approve the committee meeting minutes as presented - motion: Plate; second: Koffarnus; carried. The first recommendation was to allow interest only payments for 2013-2015 of 3.5% for the unpaid special assessments for Fox Trails Subdivision. Action - to approve this recommendation - motion: Koffarnus; second: Plate; carried. Stenklyft commented that he hoped that this was not setting precedence. There were no other recommendations regarding the complaints on properties. They were inspected and they will monitor them.

Classes/Seminars/Schooling for employees - Action - to approve the employee review/grievance committee meeting minutes as presented - motion: Plate; second: Sippel; carried. The first recommendation was to allow Brandon to take the groundwater class and test. Action - to approve this recommendation - motion: Sippel; second: Koffarnus; carried. The next recommendation was to allow Charlie to attend the WWOA conference in Wisconsin Dells with 2 nights hotel stay. Action - to approve this recommendation - motion: Starfeld; second: Breckheimer; carried. The third recommendation was to keep the current health insurance plan for the full-time employees and to switch to a 7.5% contribution by employees as of 1/1/13. Action - to approve this recommendation - motion: Plate; second: Koffarnus; carried. Breckheimer abstained.

Request to hold annual Cheesehead Run and block off a portion of Main St. - A letter was received from the Revitalization Group and Pacesetters running group to again hold the annual cheesehead run and to block off Main St. from 3<sup>rd</sup> St. - 4<sup>th</sup> St. during the race. Action - to grant approval of this request - motion: Breckheimer; second: Starfeld; carried.

Request to hold community art event - DuPrey stated that Main St. Art Works would like to hold a community art event where there will be an iron pour. Because of this, there will be a unit where the metal will be melted which will involve fire. DuPrey stated that the unit is about 6' in height and about 2 feet in diameter. Action - to allow holding this event as outlined - motion: Breckheimer; second: Plate; carried.

Request to switch August board meeting date due to the election - DuPrey stated that he would like the board meeting date switched due to the primary election on August 14<sup>th</sup>. The board decided without formal motion to have the August board meeting on August 16<sup>th</sup> at 7 p.m.

Adjournment - Action - to adjourn - motion: Plate; second: Starfeld; carried. The meeting was adjourned at 8:13 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk

President Ken Stenklyft called the special meeting of the village board to order at 6 p.m. on Wednesday, July 25, 2012.

Roll Call - all members reported present except Sippel. Also present was Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - none.

Announcements - Next regular board meeting has been moved to Monday, August 20, 2012 at 7 p.m. DuPrey then presented some information regarding a company called Development Funding Services where they can come in and help a municipality with economic development on either a part-time basis or a project basis. DuPrey asked if the board would like to hear him speak at a board meeting. They stated that it would be fine but to keep it short. DuPrey will invite him to the August 20<sup>th</sup> board meeting.

Correspondence - Notice of a public hearing regarding the Town of Harrison's petition to incorporate a portion of the town into a village was presented to the board. It is on July 31<sup>st</sup> from 1 p.m. - 7 p.m. and will be held at the Darboy Club.

Committee Reports - none.

President's Report - none.

Unfinished Business:

TID District #1 - Well #4 Project - A final payment request from Water Well Solutions was presented to the board. The amount was \$4,864.58. Action - to approve the final payment request to Water Well Solutions in the amount of \$4,864.58 - motion: Boesch; second: Plate; carried. The bid results for the well house building were presented to the board. The low bidder was SMA Construction for \$561,000. A letter from the engineer recommends that the bid be awarded to SMA Construction for the \$561,000. As far as local contractors, Brantmeier Electric will be doing the electrical. The board expressed some desire to have more local contractors but the numbers are what they are. There was also some discussion regarding the cost of the project. DuPrey explained the prevailing wage requirements which adversely add costs to municipal contracts. Action - to award the bid for the well house building for Well #4 to SMA Construction for \$561,000 - motion: Boesch; second: Starfeld; carried.

Street Committee - DuPrey presented some email correspondence from Brillion regarding where they are at with their flooding and working with the DNR. There was a survey completed by the DNR and as soon as Brillion gets it, they will provide us a copy and review it and then schedule a meeting again with us to decide where to proceed from there.

New Business:

Request to attend WRWA outdoor expo on 8/23/12 - Charlie requested to have two employees attend. It would be him and Josh and next year he would take Brandon. Cost would be \$50 per person. Action - to approve this - motion: Boesch; second: Breckheimer; carried.

Request to attend the LWM Chief Executives Conference - Stenklyft would like to attend this conference on 8/23 & 8/24. It would be held in Green Bay at the Tundra Lodge. Stenklyft stated that the cost of the conference is \$130 and that he would drive back and forth. Action - to approve this - motion: Starfeld; second: Koffarnus; carried.

Adjournment - Action - to adjourn - motion: Plate; second: Breckheimer; carried. The meeting was adjourned at 6:16 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk