

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, October 9, 2018.

Roll Call – all members reported present. Others present were Dave Franz, Ed Byrne, Dennis DuPrey (arrived at 7:05 p.m.) Seth Hudson and Jim Frymark.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – 2018 Rural Arts Roadtrip will be October 12<sup>th</sup> and 13<sup>th</sup>. Trick or Treat Hours will be October 28<sup>th</sup> from noon to 2 p.m. and the Halloween Party sponsored by the Hilbert Revitalization Group will be Oct. 28<sup>th</sup> from 2 p.m. - 3:30 p.m. at the community center.

Minutes – Action – to approve the board meeting minutes as presented – motion: Starfeld; second: Roehrig; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and to place them on file – motion: Starfeld; second: Schrubbe; carried. The first responder minutes were presented to the board. Action – to accept the first responder minutes and to place them on file – motion: Starfeld; second: Schrubbe; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$89,942.54) General fund; \$681,785.16 Sewer fund; \$104,260.11 Water fund; \$1.00 DOA Block Grant Fund; \$4,545.64 TID #1 fund; \$1,094,161.32 T-Plus fund; \$6,102.85 First Responder fund; (\$285,609.37) TID #2; \$665,905.26 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Roehrig; second: Keuler; carried. The treasurer's report for the fire department was presented to the board. Action – to approve the fire department treasurer's report as presented – motion: Schrubbe; second: Starfeld; carried. There was no treasurer's report received from the first responders.

Claims - examined and discussed. Action – to pay all claims – motion: Starfeld; second: Bolwerk; carried.

Correspondence – There was no MEG Newsletter presented to the board. The Focus Newsletter was presented to the board for their information. The Boardman & Clark Newsletter was presented to the board for their information. The Calumet County Focus on Calumet Newsletters were presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The Notice of Receipt of the Quarterly Street Aid Payment in the amount of \$11,566.26 was presented to the board for their information. The Notice of Revised 2<sup>nd</sup> Installment of Shared Revenue for 2018 in the amount of \$333,540.48 was presented to the board for their information. The Notice of Receipt of estimated street aid for 2019 in the amount of \$45,566.39 was presented to the board for their information. The Notice of Estimated Shared Revenue for 2019 in the amount of \$404,836.93 was presented to the board for their information.

Unfinished Business:

2018 Projects –

Change Orders – none.

Payment Requests – Payment #2 to Peters Concrete Co. in the amount of \$178,682.21 was presented to the board. Fochs stated that the 8<sup>th</sup> Street handicap ramps haven't been changed yet. Paul is aware of it and told Fochs he was going to call Peters Concrete on it today but Fochs hadn't heard anything back yet. Fochs said he told Paul he's not paying anything until it's completed. Breckheimer questioned what the issue with the ramps were? Fochs stated that they are turned and not straight across as they should be according to the plans. Starfeld questioned why those handicap plates were not painted first before they were installed. Fochs stated that is the way they come and the ones on the highway are the same way. Starfeld stated that they would look much better if they were painted. Breckheimer questioned whether we should hold off on payment then to Peters Concrete? Starfeld said you don't want to pay if the project isn't done. Fochs stated that legally he doesn't know if payment can be withheld. DuPrey arrived at the meeting and was questioned whether it legally could be done? He stated that he just walked in and needed to know what they were asking. Starfeld explained the question. DuPrey stated that there is a \$16,000.00 retainer. Fochs questioned if that was enough to make them come and finish it. Fochs asked if we should hold the whole payment back? DuPrey responded that the engineers are recommending the payment to be paid, but it's the board's call, and it would have to be tabled otherwise. Starfeld stated let's table it then. Keuler asked until we get more information? DuPrey stated yes and he informed the board that he just received the information this afternoon. Fochs stated that he would suggest to table it. Breckheimer stated that was fine with him and it will be tabled. No action taken. Fochs stated that he will be having the crosswalks on 114 painted on and the ones by 11<sup>th</sup> Street also. Breckheimer asked if that was going to happen this year yet. Fochs stated yes. The rapid flashing lights are working and Tony Sweere is talking to the kids about it. Starfeld asked if we want to have someone there for crossing temporarily? At least for one day? Fochs stated the Sweere said he was going to take care of informing and educating the kids on what they need to do so that shouldn't be necessary.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Recycling Committee – Action – to accept the minutes as presented and to place them on file – motion: Starfeld; second: Keuler; carried. The first recommendation by the committee is to submit the 2019 Recycling Grant Application. Action – to approve this recommendation – motion: Roehrig; second: Starfeld; carried. No further action needed. The next committee recommendation discussed was regarding increasing the recycling bin charge by \$7 per year and the garbage container charge by \$5 per

year. For example, if a resident has 1 garbage container and 1 recycle bin then they would be looking at an increase of \$12 per year. By raising the cost, it would provide better coverage of the expenses not paid through the grant. DuPrey stated that there are no longer any 45-gallon containers available, due to the company not making them anymore, so when residents need their 45-gallon containers replaced they are receiving 35-gallon containers. DuPrey stated that an option is to eliminate the smallest (35-gallon) containers and just offer 2 sizes; the 60-gallon or 90-gallon containers. Action – To increase the garbage container charge by \$5 per year and the recycling bin charge by \$7 per year and to eliminate the smallest garbage container size as they need replacing – motion: Keuler; second: Schrubbe; carried. No further action needed. The last recommendation was to submit the 2019 budget for consideration. Action – to approve this recommendation – motion: Starfeld; second: Roehrig; carried. No further action needed. Minutes from the last Eastshore Recycling Commission meeting were presented to the board for their information.

Police Protection for the Village – The police protection report was presented to the board members for their information.

Fire Department – Franz stated that there was 1 fire call since the last board meeting. It was a shed fire and mutual aid was given with Harrison. It is fire week. Tomorrow elementary students will be touring the fire department in the morning and in the afternoon the firefighters will be at the school to do fire alarms. One new firefighter joined the department last week. Franz informed the board that at the next fire training the firefighters will be attending New Holstein and practicing at the burn tower. Potter Fire Department will be on call for the department while they are attending.

TID District #1 – nothing new.

TID District #2 – nothing new.

Hilbert Acres Mobile Home Park – DuPrey stated that he received no correspondence or updates regarding the progress of the work being done with the infiltration issues. It is now past the end of 3<sup>rd</sup> quarter which was the estimated time when work would be completed. Breckheimer asked what the board wanted to do. Keuler stated that we keep extending and extending and still are not getting updates. Starfeld stated that whatever we did last time let's do it again. It was decided to get a citation issued in the amount of \$500.00; the same amount as the previous citation. Breckheimer agreed that it was time. Action – to issue a citation to the mobile home park in the amount of \$500.00 – motion: Schrubbe; second: Starfeld.

Village South Residential Development Property – Breckheimer stated that he is expecting there to be a joint Plan Commission/Economic Development meeting in a week or two and the date and time will be set up after the meeting tonight.

Village Economic Development Plan – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Schrubbe; second: Starfeld; carried. The Final Draft of the Development Plan was presented to the board. There were no questions, comments or concerns. Action – to approve Resolution 2018-06 Adopting the Village of Hilbert Village-Wide Development Plan as presented – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried. No further action needed. Letter from Department of

Administration regarding Block Grant Desk Monitoring Audit – The letter was presented to the board for their information. This letter was to follow up on the review of the Village of Hilbert's Planning Project. It stated that DuPrey was very helpful in providing information and project documentation for review. DuPrey stated that he was told that he did a better job with it than some consultants even do. The monitoring review resulted in no findings or concerns. There were no issues of non-compliance with the CDBG policy or regulatory requirements and no issue with documentation or procedure.

Village Website Update – Kieso informed the board that the tentative date for going live with the website is October 20<sup>th</sup>. She will be meeting with Brett next week to tie up any loose ends.

ATV's/Golf Carts – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Roehrig; second: Schrubbe; carried. The first recommendation was to approve the use of golf carts in the village. DuPrey stated that the committee met to discuss whether or not to allow their use on state highways within the village limits. The committee felt that including the highways would get the best coverage for residents on the side streets and the other outlying areas. DuPrey explained some of the issues with the boundaries on the highways; 12<sup>th</sup> Street cannot be included in the route because there is one property that is located in the Town of Woodville and Birch Street also cannot be included because speed limits on state highways must be 35 mph or lower in order to be part of the route. DuPrey went over the logistics of where the routes exactly would start/end according to the ordinance and stated that he met with Brett Bowe to come up with the correct wording that needed to be included within the ordinance. Breckheimer said he has a concern regarding kids under 16 being able to operate them. He stated that Brillion and Reedsville both changed their ordinances because they obviously had issues with it. Keuler stated that this was discussed at the committee meeting and the DNR has set this guideline and since the DNR sets the rules that's what the committee went off of. Breckheimer stated yes but that's more for trails vs. in town. DuPrey stated that he thinks the reason Reedsville made the change in their ordinance is because they have a campground and that's where the issues arose from. Starfeld stated that they still have to be accompanied by an adult if they are 12–16 years old. They agreed to give it a shot as is and address it if needed. Starfeld questioned about how the park area will be handled? DuPrey stated that they are allowed on the park roads but not directly in the park on the grass. Action – to

approve Ordinance 2018-01 Allowing the Use of Golf Carts in the Village – motion: Schrubbe; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried. No further action needed. The second recommendation was to approve the use of ATV's/UTV's in the village. Action – to approve Ordinance 2018-02 Allowing the Use of ATV's/UTV's in the village – motion: Schrubbe; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer, carried. No further action needed. The third recommendation was to approve the application form/inspection form for golf carts and ATV's/UTV's as presented. Action – to approve the recommendation as presented – motion: Starfeld; Schrubbe; carried. No further action needed. The final recommendation was to approve the signage for the routes and decals for the registration and the purchase of 8 signs and also registration decals from Venom Vinyl, LLC. DuPrey said we went with the green sign with the fluorescent white. Starfeld said you needed to add the four-wheeler with the slash through it. DuPrey said this may increase the cost slightly. He didn't want the signs to get designed or made until he finds out exactly what is required from the state. Starfeld questioned whether we have to fill out applications to the state to put up the signs? DuPrey said yes, we do need state permits. Action – to approve the purchase of 8 signs and registration decals as presented – motion: Roehrig; second: Schrubbe; carried. No further action needed.

New Business:

Application for Operator Licenses – there was none.

Application for Temporary Class B Picnic License – Hilbert/Potter Optimist Club – Action – to approve the application as presented – motion: Schrubbe; second: Starfeld; carried.

Classes/Seminars/Schooling for Employees – nothing new.

Health Board – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Schrubbe; second: Bolwerk; carried. The first committee recommendation was regarding increasing the 2019 fire contracts for the townships by \$500.00 each, as they have not been raised for the last couple of years and also because of the rising costs of fire equipment and gear. This would be for the Town of Chilton and Town of Woodville. Action – to approve this recommendation – motion: Starfeld; second: Roehrig; carried. No further action needed. The second committee recommendation was to increase the fire run pay and meeting pay by .25 each. Action – to approve this recommendation – motion: Roehrig; second: Starfeld; carried. No further action needed. The final recommendation was to submit the 2019 fire department budget for consideration. It was noted that due to new state fire codes the departments SCBA's are soon going to be out of code and will become obsolete. Franz stated that he is working on a grant; but it is a competitive grant; there's no guarantee. Ours are 2002 compliant and they need to be 2013 compliant. This effects all fire departments. So, there will be a lot of departments trying to get the same grant. Franz stated that Chilton is in the same boat. Starfeld stated so every 15 years this is going to happen. Schrubbe stated yes, for the bottles anyway, because they have an expiration date. Starfeld wondered if we could purchase used ones. Franz didn't know if this was an option. He stated that the bottles increased from \$500.00 a piece to \$1,200.00 a piece. Starfeld said it's supply and demand; they make the product and they make the rules. Action – to approve this recommendation – motion: Starfeld; second: Roehrig; carried. No further action needed.

Employee Review/Grievance Committee – to accept the committee meeting minutes as presented and to place them on file – motion: Schrubbe; second: Starfeld. The committee recommendation for the 2019 compensation package for full-time and regular part-time employees was presented to the board. The recommendation for pay increases for 2019 were: Charlie Fochs - \$3.05/hr. Dennis DuPrey - \$2,000/yr. Kim Plate - .30/hr. Mark Fochs - .20/hr. Betty Ruppenthal - .50/hr. Al Dohr - \$1.00/hr. and a one time \$200.00 bonus payable in November for concrete work performed in 2018. Action – to approve this recommendation – motion: Schrubbe; second: Starfeld; carried. No further action needed.

Purchase & Claims Committee – to accept the committee meeting minutes as presented and to place them on file – motion: Starfeld; second: Schrubbe; carried. The first committee recommendation was to submit the clerk treasurer budget for consideration. Action – to approve the recommendation as presented – motion: Starfeld; second: Roehrig; carried. No further action needed. The next recommendation was to submit the 2019 miscellaneous capital items budget for consideration. Schrubbe asked what the plans were for the arch window on the village hall. Fochs said they are replacing it and keeping it an arch window. This will keep it looking more original and matching to the building. Fochs was thinking of adding a shadow box and placing village memorabilia in it. Fochs then stated that he knew there were questions concerning the purchase of a new lawnmower; but it is needed. The current one is a 2014 and has over 1400 hours on it and also uses oil and the back tires need to be replaced. It gets a lot of use. Action – to approve the recommendation as presented – motion: Starfeld; second: Schrubbe; carried. No further action needed.

Water & Sewer Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Schrubbe; second: Roehrig; carried. The first committee recommendation was to submit the 2019 Water Fund Budget for consideration. Action – to approve the recommendation as presented – motion: Roehrig; second: Nolan; carried. No further action needed. The second committee recommendation was to approve the 2019 Sewer Testing Contracts. Breckheimer asked whether our cost to run these tests was ever figured out? DuPrey stated they were approximately 3 years ago. The minutes from the committee meeting included a price list from Cardinal Labs. Keuler stated that he knows Badger prices are close to what these prices are. Starfeld questioned why are we so

much lower in pricing compared to the other labs? DuPrey stated if we raise the cost, we risk losing revenue because they will go to the closer labs to save money on travel. He stated that we are making money as of now. Action – For the testing rates for the outside testing remain the same for 2019 – motion: Starfeld; second: Schrubbe; carried. No further action needed. The final committee recommendation was to submit the 2019 Sewer Fund Budget for consideration. Action – to approve the recommendation as presented – motion: Starfeld; second: Bolwerk; carried. No further action needed.

Street Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Starfeld; second: Roehrig; carried. The first committee recommendation was to submit the 2019 Street Budget for consideration. Keuler question the curbing on 4<sup>th</sup> Street. Fochs stated that they would deal with that during plans and specs. Action – to approve the recommendation as presented – motion: Starfeld; second: Keuler; carried. No further action needed.

Park & Recreation Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Starfeld; second: Roehrig; carried. The recommendation by the committee was to submit the 2019 Park & Recreation Budget for consideration. Breckheimer questioned the amount of \$8,000.00 for the milling regarding the ball field parking area? Fochs stated that they are doing the work themselves but need to rent a roller to compact it and there's also the cost to move it over to parking area. Action – to approve the recommendation as presented – motion: Schrubbe; second: Starfeld; carried. No further action needed.

First Responder Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Starfeld; second: Schrubbe; carried. The first recommendation by the committee was to approve the 2019 Contracts. This would increase the contracts by 20%. Starfeld asked whether this is almost done going up by that much. DuPrey said not necessarily. Keuler stated this is to get them a raise and then they want to start budgeting money to put away. The contracts have never gone up; last year was the first time. Action – to approve the 2019 Contracts as presented – motion: Schrubbe; second: Keuler; carried. No further action needed. The second recommendation by the committee was the 2019 compensation package for the first responders. This would be to increase the per call rate by \$5 which would bring them up to \$20 per call. Action – to approve this recommendation as presented – motion: Schrubbe; second: Keuler; carried. No further action needed. The final recommendation by the committee was to submit the 2019 First Responder Budget for consideration. Action – to approve this recommendation as presented – motion: Starfeld; second: Schrubbe; carried. No further action needed.

Discussion and possible action regarding Resolution 2018-07 Supporting a Sustainable Solution to Fund Wisconsin's Transportation System – DuPrey stated that this is coming from the League of WI Municipalities. They are requesting that municipalities approve this resolution. It pertains to funding for transportation system. They are hoping instead of just kicking projects down the road this will get them to address the problems now. By passing this resolution it shows that the village supports finding a sustainable solution to fund the issues of the transportation system. Action – to approve Resolution 2018-07 as presented – motion: Starfeld; second Schrubbe; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Discussion and possible action regarding Resolution 2018-08 Supporting the pass of legislation to close the Dark Store Loopholes – DuPrey stated that this deals with the assessed values of big box stores and the fact that these stores are taking state & municipalities to court. They are thriving but they get compared to box stores that are closed, so they are being assessed the same as vacant property. It has a negative impact on municipalities; they are losing tax values. This resolution shows our support in this matter. Action – to approve Resolution 2018-08 as presented – motion: Starfeld; second: Schrubbe; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Discussion and possible action regarding request for funding assistance for DS Enterprises, LLC expansion – Dan Starfeld had removed himself from the village board position into the citizen position. Starfeld stated that he does not have the benefit of being in a TID District. This is his 5<sup>th</sup> expansion. The size of this expansion is 40'x172'; \$310,000 for building/electrical/excavating; looking at a total of \$600,000 in 3-5 years with the building and equipment. He has never received anything monetary from the village. Is there anything the village can do to help? Keuler asked how can we do it? Keuler stated we have the same problem with this as we did the Main Street Project. Breckheimer stated that since the property isn't in a TID it doesn't give them many options. Seth Hudson stated that there may be a tax credit grant available if Starfeld meets all the guidelines. It offers 3% on the building itself and 5% on equipment. It's a process you must apply for. Breckheimer asked whether the village or owner applies for. Hudson stated the owner would. Sometimes municipalities pay for it and sometimes the owner does. Hudson would need more details. He stated that Cedar Corp had been hired to consult on these in the past. Breckheimer said this is a good starting point and Starfeld agreed. Starfeld then rejoined the board for the remainder of the meeting.

Request permission to proceed with sludge storage building roof – Fochs stated that the quote he received was approximately \$18,000.00. The roof would be 30'x76' and would be the same style roof as the other building. There is \$25,000.00 budgeted for this item. Action – to proceed with the sludge storage building roof as budgeted – motion: Roehrig; second: Schrubbe; carried.

Village Board Member Informational Report – Starfeld stated that he received a leak report from the Public Works Department (Mark Fochs). It looked like he was leaking water for about 2 weeks. Don't we

look at that every day? He stated that it showed he was leaking about 30-40 gallons an hour. Fochs said he should have received a leak notice before that. Starfeld agreed and stated that's one of the reasons why the village spent money on updating this system so leaks can be detected early, correct? Is there a form that gets filled out so we know the leak report is getting looked at? Fochs said that Kieso gets the reports to file. Fochs said he would have to look at it. He asked how much running do we want to do over a gallon of water? Starfeld stated that his was a lot more than a gallon and what if that went on for 6 months? Fochs stated that sometimes there are periodic leaks that drop off the next day and a judgement call has to be made on whether notification is necessary. At what point do you stop? Keuler asked how they determine there is a leak? Fochs explained that if there is one gallon or more of water used every hour for 24 hours it will appear on the leak report. Keuler stated that should be acted on then, right? Starfeld said if it's consistent then people should be notified. Fochs agreed. Breckheimer asked how long it takes to check the report; a few minutes? Fochs stated 5-10 minutes. Breckheimer suggested that they could check it every day during their morning meetings. Fochs stated that Mark usually checks the leak report after reading the wells. Starfeld said that it's not being done every day; otherwise he would have gotten a letter a lot sooner. Fochs stated that he'd have to discuss it with Mark. Keuler said that even if it's not every day at least every other since we have the capabilities. Starfeld stated that it has to be done every day; it's 10 minutes a day. Kieso stated that the last report she received from Mark Fochs was August 17<sup>th</sup>. She stated that Mark was probably checking it more often than that but maybe not handing in the reports. Starfeld stated so that's August until now? That's awful. Fochs stated that he would check into it. Roehrig brought up that St. Mary's School on 6<sup>th</sup> Street is requesting that the village looks into painting new parking lines in front of the school. Fochs stated that he did talk to them about this. Starfeld asked if we paint them? Breckheimer stated yes. Fochs will check into the cost to have the lines repainted.

Village Personnel Information Report – none.

President's Report – none.

2019 Budget Preparation – DuPrey presented the proposed budget documents to the village board. He stated that the estimated amount needed from fund balance is \$54,480.00. Of this \$37,910.00 will be taken from the General Fund and \$16,570.00 will be taken from the Capital Improvements Fund. He explained some of the reasons for the increase. Workers Compensation Insurance costs increased by \$6,000.00 in the General Fund due to the surcharge from the claims. Health Insurance Costs has a budget increase of \$9,000.00 to cover any anticipated increases and the required HRA contribution from the village. There were no funds budgeted for hiring a consultant in 2018, so \$10,000.00 was budgeted for the consultant for 2019. The park budget is also up by \$4,000.00 due to the costs associated with improving the parking area East of the South ballfield. Of the total amount of \$54,480.00 that is needed from fund balance, \$29,000.00 is coming from these items. Overall spending in the General Fund and Capital Improvements Fund is \$1,220,728.00 or a decrease of \$75,090.00 from 2018. Current Year Levy Limit is \$352,108.00 which is an increase of \$221.00. The net new construction increase was 0.99% or \$3,484.00 but we had to reduce the levy limit amount by the amount of aid received from the new Personal Property Tax Law which was \$3,263.00. The net effect is the \$221.00 increase. The village's estimated mill rate, considering the TIF Districts, is \$7.74/\$1,000.00 which is \$0.20/\$1,000.00 less than the current mill rate so it is anticipated that home owners will see a slight decrease in their property taxes. DuPrey stated that he is still waiting for final numbers from the state on some aid. After lengthy discussion the board felt that the amount needed from fund balance is manageable and decided not to make cuts to the budget. They did decide to make 2 changes that will have no net effect on the overall budget. In the Water Fund; to change the \$25,000.00 for "Waterline Replacement on 3<sup>rd</sup> St./Main St. South Reserve" to "Replacing PLC" (which is a micro-links program that runs the system). In the Streets; to change the \$15,000.00 from "New Sidewalk Fund being designated for Chestnut St. from 8<sup>th</sup> St. to 5<sup>th</sup> St. North Side" to "New Sidewalk". This makes it available for new sidewalk anywhere in the village instead of having it designated to just a specific location. DuPrey then addressed the capital improvements fund where the question about treating the ponds was discussed. This was also discussed at a previous street meeting. There were many questions on whether or not treatment should be done. Fochs collected information and also a quote from Lake & Pond Solutions. He believes this is the company that Sargento uses. For the 2 ponds the cost is \$2,200.00 dollars for the year. Starfeld questioned what happens once it rains and those chemicals get washed out? Fochs said he did not know and those questions would need to be asked to the people hired to do it. Starfeld said that we don't want to start treating ponds. We'd be the only village in the state of Wisconsin to do this. Nolan stated that the pond by Manderfield's is treated. Starfeld asked how she knew that? Nolan responded that you can tell by the color. Starfeld replied that doesn't mean it's treated. She said it looks treated. Keuler asked if we have any idea how much Sargento pays to have theirs treated? Fochs did not know. Breckheimer asked if the price Fochs got quoted was just a one-time treatment or for a full year? Fochs stated that it's for the whole year for both ponds. He also told the board that there is a whole list of treatments that they do. Keuler questioned what exactly would the treatment do? Get the water blue and what else? Fochs said he thinks it would get the algae removed and also the cattails. Fochs said we would need DNR approval to do the treatments. Nolan questioned what about the wildlife? Would the treatments kill them? Starfeld said he doubts that. Breckheimer asked when the pond was put in? Fochs stated 2008. So Breckheimer said it hasn't been treated in all those years. DuPrey suggested maybe just

trying one pond and see how it goes. Nolan agreed. Fochs said he had the quote broke down so it shows the price for just doing one pond as an option. Breckheimer stated that if we treat these ponds then every pond we put in hereafter will have to be treated also. Starfeld stated then what happens with the new subdivision and the ponds going in there? We'd have 8 ponds to budget treatment for so you'd be looking at \$8,000.00 a year? Fochs then explained how the pond was put in. It was advised at the time that a 10-12 ft. flat zone be put in so if someone falls in he/she would land in that shallow rocky part before hitting the deep part. This is where the cattails grow because of the shallow water. Fochs stated that he doesn't think Sherwood has one of these flat zones and he knows Sargento definitely does not. Is that flat zone causing some of the problems? He doesn't know; it may be. Fochs asked for any recommendation from Cedar Corporation. Hudson stated he knows some communities that do treat their ponds for cattails. Roehrig asked Hudson if he could check with the people at his office who deal with pond development on what their opinions are. Hudson said that he would. DuPrey said the treatment of the ponds would be an operational expense more so than a capital item so no decision would need to be made right now. Fochs suggested getting someone from Lake & Ponds Solutions come to a meeting to explain the process they do. Breckheimer stated that it can wait until Spring and we can revisit it then. The board agreed. The board felt that the budget could be submitted for public hearing and changes could be made at that time if needed. Action – to set the public hearing on the proposed 2019 budget for 7 p.m. on Tuesday, November 13, 2018 – motion: Schrubbe; second: Nolan; carried.

The board then convened into closed session under Section 19.85(1)(c) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Starfeld; second: Schrubbe; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Discussion and possible action regarding authorizing the Village President and Administrator to proceed negotiating the possible purchase of public properties – Action – To authorize the Village President and Administrator to proceed negotiating the possible purchase of public properties – motion: Roehrig; second: Starfeld; carried.

Adjournment – Action – to adjourn – motion: Starfeld; second: Keuler; carried. The meeting was adjourned at approximately 8:55 p.m.

*Missy Kieso*

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Missy Kieso, Deputy Clerk

President Mark Breckheimer called the special meeting of the village board to order at 5:45 p.m. on Wednesday, October 24, 2018.

Roll Call – all members reported present. Others present were Ed Byrne and Charlie Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – none.

President's Report – none.

Unfinished Business:

2018 Projects – DuPrey explained that at the last board meeting, we tabled the payment request to Peters Concrete due to some issues with the handicapped plates on 8<sup>th</sup> St. & Hwy 114. He stated that by law we are able to withhold the value of the work that needs to be completed and are not allowed to withhold the entire request. We would have to send a letter detailing why we were withholding the amount that we are. Charlie explained the situation and proposed repairs to bring the contract back into compliance. DuPrey stated that in conversations with Paul Welter from Robert E. Lee, the value of the work is \$2,000. He is suggesting that we approve the payment request for \$176,682.21. He stated that he will need to send a letter along with the payment explaining why the \$2,000 was withheld. Action – to approve the payment request to Peters Concrete for \$176,682.21 which withholds \$2,000 to fix the issues with the handicap plates – motion: Starfeld; second: Schrubbe; carried.

New Business:

Discussion and possible action regarding request to have tree lighting event in Railroad Park – The village board did not discuss this or take formal action. This event happened last year and it is not anticipated that there would be any issues having it again this year. There are no costs to the village.

The village board then convened into closed session under S. 19.85(1)(e) of the Wisconsin Statutes to discuss the possibility of pursuing to purchase public property and investing of public funds. Action – to convene into closed session – motion: Starfeld; second: Roehrig; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened into open session. Action – to reconvene back into open session – motion: Schrubbe; second: Starfeld; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

There was no action from closed session.

Adjournment – Action – to adjourn the special board meeting – motion: Schrubbe; second: Starfeld; carried. The meeting was adjourned at 6:03 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Administrator Clerk Treasurer