



Dated December 8, 2017

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. on Tuesday, December 12, 2017 at the village hall located at 26 N. 6<sup>th</sup> St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

Citizen Questions and Concerns

Announcements

Nomination papers may be circulated beginning on December 1, 2017 and must be filed by 5 p.m. on Tuesday, January 2, 2018. Candidates up for re-election are Village Trustees: James Koffarnus, Daniel Starfeld and Peggy Nolan

Minutes of the previous board meetings to be approved

Fire Department Meeting Minutes presented for acceptance and to place on file

First Responder Meeting Minutes presented for acceptance and to place on file

Treasurer's Report for the Village of Hilbert

Treasurer's Report from Fire Department Account

Treasurer's Report from Hilbert/Potter First Responders Account

Claims for the Village of Hilbert

Correspondence:

MEG Newsletter

Focus Newsletters

Boardman & Clark, LLP – Municipal Law Newsletter

Thank You Card from the Family of Jerry Ott

Email Correspondence on reports from DNR & EPA regarding tree damage on N. 3<sup>rd</sup> St.

Reports:

Report on Labor Hours

Report on Building Permits

Notice of Receipt of the 2<sup>nd</sup> Installment of Shared Revenue

Notice of Lottery Credit

Notice of First Dollar Credit

Notice of State School Tax Credit/Estimated Aids

Final 2018 Adopted Budget – All Funds

Receipt of the Quarterly Cable TV Franchise Fees

Unfinished Business:

2017 Projects –

Change Orders

Payment Requests

2018 Projects –

Discussion and possible action regarding Resolution 2017-09 – Final Resolution Authorizing Construction of Improvements and Levying Special Assessments against Benefited Property

Discussion and possible action regarding State/Municipal Maintenance Agreement

Recycling/Rubbish –

Monthly report on recycling

Police Protection for the village –

Monthly Report

Fire Department –

TID District #1 –

TID District #2 –

Wastewater Treatment Plant –

WWTP Upgrades –

Change Orders

Payment Requests



Unfinished Business cont -

- Hilbert Acres Mobile Home Park –
  - Discussion and possible action regarding action plan on infiltration and report on status of plan
  - Letter from Speedy Clean regarding improvements made in the mobile home park
  - Reports on Engineering Bills and Clean Water Fund Draws compared to budget to date
  - Letter from the Department of Administration – Re: 2017 Federal Single Audit Report
- Village South Residential Property Development –
  - Plan Commission meeting minutes presented for acceptance and to be placed on file
  - Committee recommendation regarding land rental for 2018
  - Discussion and possible action regarding land rental for 2018
- 736 W. Main St. Project –
  - Email Correspondence on update on grant and request from developer
- Village Economic Development Plan –
  - Economic Development Committee meeting minutes presented for acceptance and to be placed on file
  - Committee recommendation regarding hiring a consultant to complete the village wide economic development plan
  - Discussion and possible action regarding hiring a consultant to complete the village wide economic development plan

New Business:

- Application for operator licenses – current year
- Classes/Seminars/Schooling for employees –
  - Request for reimbursement for training classes attended – M. Loose
- Discussion and possible action regarding appointment of Election Officials – D. DuPrey
- Discussion and possible action regarding appointment of Village Attorney for 2018
- Discussion and possible action regarding Resolution 2017-10 Declaring Public Depositories for 2018
- Discussion and possible action regarding Resolution 2017-11 to place 2017 budgeted items not being expensed into respective reserve funds
- Welcome to Hilbert Signs –
  - Discussion and possible action regarding the 2018 Lease Agreements
- Discussion and possible action regarding possible bonus for employees – M. Breckheimer
- Discussion and possible action regarding grant authority for President and Treasurer to pay all bills prior to the end of the year
- Discussion and possible action regarding Insurance Renewal for 2018
- Employee Review/Grievance Committee –
  - Committee meeting minutes presented for acceptance and to be placed on file
  - Committee recommendation regarding Incentive Pay Scale for full-time Public Works Employees
  - Discussion and possible action regarding Incentive Pay Scale for full-time Public Works Employees
  - Committee recommendation regarding schooling/seminar/training policy
  - Discussion and possible recommendation regarding schooling/seminar/training policy
  - Discussion and possible action regarding amendment to the Employee Handbook regarding schooling/training
  - Discussion and possible action regarding amendment to the Employee Handbook regarding sick days

- Village Board Member Informational Report
- Village Personnel Information Report
- President's Report

NOTICE IF FURTHER GIVEN, that the board will reconvene into closed session to discuss the possibility of pursuing the purchase of public property.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to reconvene into closed session  
Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session

Discussion and possible action regarding submitting a bid to purchase public property

Adjournment



Dennis DuPrey, Clerk